

SECTION CLOSED

May 21, 1952

Special Agent in Charge  
Federal Bureau of Investigation  
Norfolk, Virginia

~~PERSONAL AND CONFIDENTIAL~~

RE: Courtney A. Evans  
Assistant Special Agent in Charge

Dear Sir:

There are transmitted herewith the field personnel file and duplicate property card of the above employee who is presently assigned to your office. The firearms record card is being prepared and will be forwarded under separate cover.

The following additional information is furnished you covering his assignment as a Supervisor at the Seat of Government:

Present Grade and Salary: GS 13, \$3760 per annum

Assignment: 12-27-45 Supervisor in the Investigative Division at the Seat of Government

Promotions: BSI to \$5905.20 in CAF 12, effective 7-1-46  
UPA to \$6144.60 in CAF 12, effective 10-6-46  
UPA to \$6384 in CAF 12, effective 4-13-48  
BSI to \$6714 in CAF 12, effective 7-11-43  
To \$7432.20 in CAF 13, effective 12-26-43  
BSI to \$7600 in GS 13, effective 10-30-49  
UPA to \$7800 in GS 13, effective 6-25-50  
BSI to \$8560 in GS 13, effective 7-3-51  
UPA to \$8760 in GS 13, effective 12-23-51

Performance Ratings: Excellent March 11, 1946  
Excellent March 31, 1946  
Excellent March 31, 1947  
Very Good September 6, 1947  
Excellent March 31, 1948  
Excellent December 12, 1948  
Excellent August 17, 1949  
Excellent March 31, 1950  
Satisfactory March 31, 1951  
Satisfactory March 31, 1952

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_

CC: Mr. Clegg It is desired that a firearms record card be forwarded as requested.

File No. 67-163462

EV:flb

JUN 5 1952

COMM - FBI

MAILED 23



Special Agent in Charge  
Norfolk, Virginia

Specialized Bureau Training Schools: Investigative  
field training 8-25-47  
Inspector's Aide Training 4-29-48  
Administrative firearms man 4-30-52

Date of Last Naval Physical Examination: 3-31-52

Date of Last In-Service Training: 5-1-48

Very truly yours,

John Edgar Hoover  
Director

Enclosures (2)  
REGISTERED MAIL

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 5/26/52

FROM : SAC, Norfolk

SUBJECT: ASAC COURTNEY A. EVANS  
ANNUAL LEAVE

I am enclosing for the Bureau, approved, a request for annual leave (SF 71) by the above named employee from 8:30 am, 6/4/52, through 5:30 pm, 6/10/52. This is to enable Mr. EVANS to move his family to Norfolk from Alexandria, Va., in furtherance of his transfer. This leave will be taken UNCE.

GWW:snb

Encl. - 1

ALPHABETICAL

NOT RECORDED

JUN 11 1952

JUN 11 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 5/6/52

FROM : SAC, Norfolk

SUBJECT: COURTNEY A. EVANS, ASAC  
ANNUAL LEAVE

UACB ASAC COURTNEY A. EVANS will take 4 hours' annual leave 5/9/52, from 1:30 to 5:30 pm.

CAE:snb

ALPHABETICAL

Noted  
Leave Sec  
Ren

68 MAY 29 1952

3  
Wes/Ren

SAC, Norfolk

May 21, 1952

Director, FBI

U. S. Treasury Check No. 16,263,700  
 Payable to Courtney A. Evans  
 Amount \$287.00

Transmitted herewith is the above-captioned check representing an advance of funds which is to be used for the transportation of household goods and personal effects in connection with an official transfer from Washington, D. C., to Norfolk, Virginia.

The enclosed check should be delivered to the above-named employee promptly.

Enclosure  
 Registered

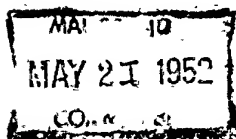
Return Receipt Requested.

NPC:lrg *ly*

ALPHABETICAL

NOTED

10 MAY 27 1952



151 4

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Laughlin \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Rm. \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*[Handwritten signature]*

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a  
*FD*

4-25-52

I certify that I have received the following Government property for official use:  
*returned*

*4*  
Commission Card #126 with case  
(ASAC)

RETURNED

ALPHABETICAL

Commission Card #1481 with case

RECORDED

MAY 8 1952

READ

151  
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE

IT IN ANY WAY.

6 MAY 10 1952 *211*

*Gill*  
*Paul*  
Very truly yours,

*Courtney A. Evans*  
Courtney A. Evans, SA

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

*f. h.*

4-25-52

I certify that I have ~~received~~ the following Government property for official use:  
returned

*wf*

Manual of Instructions #7500

Manual of Rules and Regulations #47

Key to Room 5714

ALPHABETICAL

NOT RECORDED

APR 30 1952

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

151

*F 214*

69 MAY 1 - 1952

Very truly yours,  
*Courtney A. Evans*

Courtney A. Evans, SA

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : *K* SAC, Norfolk  
SUBJECT: COURTNEY A. EVANS  
ASAC

DATE:

4/29/52

The temporary address of ASAC EVANS is 614 Baldwin Place,  
Norfolk, Va., telephone 21237.

KW: snb

APR 1 8 52 AM '52  
ALPHABETICAL

NOT RECORDED

5 MAY 6 1952

0 MAY 9 1952

# FEDERAL BUREAU OF INVESTIGATION

## UNITED STATES DEPARTMENT OF JUSTICE

### REPORT OF PERFORMANCE RATING

*WAC/Pack 11 Sept 1952*

Name of Employee: COURTNEY A. EVANS

Where Assigned: Norfolk (Division) (Section, Unit)

Payroll Title: Special Agent

Rating Period: from April 28, 1952 to June 28, 1952

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*QOE*

Rated by: Gal N. Willis Special Agent in Charge 7/1/52  
GALEN N. WILLIS Signature Title Date

Reviewed by: \_\_\_\_\_ Signature Title Date

Rating approved by: W. J. Glavin ASSISTANT DIRECTOR JUL 8 1952  
Signature Title Date

#### TYPE OF REPORT

- ( ) Official  
( ) Annual

- (x) Administrative  
(x) 60-day  
( ) Transfer  
( ) Separation from service  
( ) Special

RECORDED - 44

129  
96 JUL 25 1952

*WAC*



JUL 2 2 1952

JUL 2 5 1952

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

REC'D, RECORDS SEC.

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee COURTNEY A. EVANSTitle Assistant Special Agentin Charge  
Rating Period: from 4/28/52 to 6/28/52

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |  |
|---|--|
| <u>✓</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.  |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts.  | <u>✓</u> (18) Development of informants and sources of information.  |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>✓</u> (19) Reporting ability:   |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina).  | <u>0</u> (a) Investigative reports   |
| <u>✓</u> (5) Resourcefulness and ingenuity.   | <u>0</u> (b) Summary reports   |
| <u>✓</u> (6) Forcefulness and aggressiveness as required.   | <u>✓</u> (c) Memos, letters, wires   |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>   </u> conciseness; <u>   </u> clarity; <u>   </u> organization;<br><u>   </u> thoroughness; <u>   </u> accuracy; <u>   </u> adequacy and pertinency of leads; <u>   </u> administrative detail.) |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>0</u> (20) Performance as a witness.  |
| <u>✓</u> (9) Planning ability and its application to the work.  | <u>✓</u> (21) Executive ability:   |
| <u>✓</u> (10) Accuracy and attention to pertinent detail.   | <u>✓</u> (a) Leadership  |
| <u>✓</u> (11) Industry, including energetic consistent application to duties.   | <u>✓</u> (b) Ability to handle personnel   |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>✓</u> (c) Planning  |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>✓</u> (d) Making decisions  |
| <u>✓</u> (14) Technical or mechanical skills.   | <u>✓</u> (e) Assignment of work  |
| <u>0</u> (15) Investigative ability and results:  | <u>✓</u> (f) Training subordinates   |
| <u>0</u> (a) Internal security cases  | <u>✓</u> (g) Devising procedures   |
| <u>0</u> (b) Criminal or general investigative cases  | <u>✓</u> (h) Emotional stability   |
| <u>0</u> (c) Fugitive cases   | <u>✓</u> (i) Promoting high morale   |
| <u>0</u> (d) Applicant cases  | <u>✓</u> (j) Getting results   |
| <u>0</u> (e) Accounting cases   | <u>✓</u> (22) Ability on raids and dangerous assignments:  |
| <u>✓</u> (16) Physical surveillance ability.  | <u>✓</u> (a) As leader   |
|   | <u>✓</u> (b) As participant  |
|   | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.  |
|   | <u>✓</u> (24) Ability to work under pressure.  |
|   | <u>   </u> (25) Miscellaneous. Specify and rate:   |
|   | <u>   </u>   |
|   | <u>   </u>   |
|   | <u>   </u>   |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisory work as Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man, Bureau speaker, instructor, and Inspector's Aide.

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

Norfolk, Virginia  
July 1, 1952

Re: COURTNEY A. EVANS  
ASSISTANT SPECIAL AGENT IN CHARGE

This is a special performance rating on the above named employee, who was assigned to the Norfolk Office 4/28/52 to serve as Assistant Special Agent in Charge.

Mr. Evans has been in the Bureau's service since 12/9/40. He is 37 years of age, married, and has three children. He has served in the Richmond, New York, and Phoenix Offices. On 12/27/45 he was assigned to the Seat of Government as a supervisor in the Investigative Division. While at the Seat of Government and preparatory for his new position, he attended the Investigative Field Training School, received Inspector's Aide Training, and was trained and approved as an administrative firearms instructor.

In assuming the duties of ASAC at Norfolk, he has been called upon to supervise applicant type cases and some in the general security field. All supervision is handled by Mr. Evans and the writer.

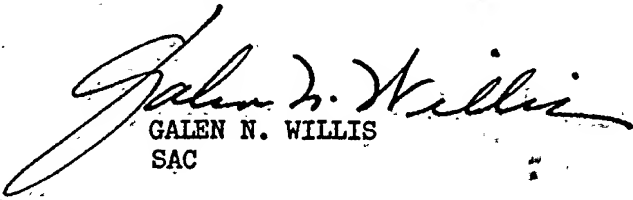
Mr. Evans is of moderate height and build, dresses in good masculine taste, and evidences a friendly and effective personality. He has a broad and comprehensive knowledge of the Bureau's rules and regulations and investigative procedures. He has an alert mind and has good analytical ability. He has a good amount of natural force and aggressiveness and demonstrates in his day to day supervision a great mindfulness of detail, which is so necessary in the position he holds. Having been out of touch for over six years with field operations, he is adjusting himself to field supervisory work quickly and capably. He accepts responsibility enthusiastically and carries through on delegated assignments with a minimum of supervision. The stenographers have characterized his dictation as excellent, and he has shown good abilities in expressing himself on paper.

Mr. Evans assists the writer in our liaison work with other intelligence agencies in the territory, and his contacts in this regard have been very good. The same is true of his ability as a Bureau speaker. He is being encouraged to submit a manuscript and qualify himself as a police instructor. Since many of the Agents currently assigned to the Norfolk Office are first-office men, he has been effective in teaching these new Agents how to investigate their cases and write investigative reports. He is in good health and well able to perform work of an arduous character. Mr. Evans has not brought to my attention any personal situation which would preclude him from being available for general or special assignment purposes, should the exigencies of the service so require.

He is acquiring a knowledge of field operations and I feel he is showing that he possesses supervisory, administrative, and executive abilities. For the period of his initial 60 days, I feel he is progressing nicely and should continue to improve.

Rating: SATISFACTORY

Employee's initials: SNB  
GNW:snb

  
GALEN N. WILLIS  
SAC

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Laughlin	_____
Mr. Mohr	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

JUL 10 1952

RECEIVED

*[Handwritten signature]*

*[Handwritten signature]*

THFBI NORFOLK

7-10-52

11-48 AM

DIRECTOR

DEFERRED

CA. 0

ADMINISTRATIVE MATTER, NORFOLK DIVISION. ASAC EVANS DEPARTING NF  
FOR VA. BEACH ONE PM TODAY TO ATTEND TIDEWATER POLICE OFFICERS MEETING.  
RETURNING NF SIX PM. DURING THIS INTERVAL INASMUCH AS SAC IS AT  
RICHMOND ATTENDING INTELLIGENCE CONFERENCE, SA FRED C. FINLEY ACTING.

WILLIS

END

&

HOLD PLS

11-50 AM OK FBI WA MLM

*[Handwritten signature]*  
cc movement

11 JUL 17 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : *GM* SAC, Norfolk *F*

SUBJECT: ASAC COURTNEY A. EVANS  
IN-SERVICE TRAINING  
ADMINISTRATIVE

DATE: 7/3/52

ReBulet dated 6/27/52 requesting the above named employee to report for In-Service Training 7/21/52. This will advise that he will report at the time and place indicated.

The Bureau may disregard mylet dated 6/30/52 suggesting that this In-Service Training be held coincidentally with the attendance of Mr. EVANS at the Special Agent Supervisors school during Sept., Oct., or Nov., as the Bureau advised in its letter 6/27/52 that this conference is not designed to include ASAC's. For this reason, Mr. EVANS will attend the In-Service Training as above suggested by the Bureau.

GNW:snb

7-2 DEPT OF JUSTICE  
FBIJUL 1 1 30 PM '52  
RECEIVED  
FBI

89 JUL 15 1952

Attached is field firearms training record.

May 28, 1952

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Aiken \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JUL 14 1952

M - FBI  
8 1952  
D 31

**SECRET**

W. A. C.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: July 11, 1952

FROM : H. L. Edwards

SUBJECT: ASAC COURTNEY A. EVANS  
Norfolk Division  
Not on ProbationREALLOCATION

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

ASAC Evans entered on duty as an agent on 12-9-40 and has been ASAC at Norfolk since 4-28-52. He is presently in Grade GS-13 at \$8760 per annum and has been in this grade since 12-26-48.

Prior to his assignment as ASAC at Norfolk, Mr. Evans served as a supervisor in the Investigative Division for over six years and his record as a supervisor was very satisfactory. He was commended for the excellent supervision he had afforded the Interstate Transportation of Stolen Property case involving Fugitive [redacted] and others, on 3-22-52.

b6  
b7c

The Director saw Mr. Evans on 3-27-52 and said he had enthusiasm and animation and made an excellent personal appearance. On 3-31-52 Mr. Tolson advised that he talked to Mr. Evans and felt that he had the necessary qualifications to properly function as an ASAC.

The Director again saw Mr. Evans on 4-23-52, at which time the latter was under orders of transfer to Norfolk as ASAC. The Director discussed with him generally several of the pressing problems facing us in the administration of the Bureau.

His overtime for March 1952 was one hour 59 minutes per day.

On 7-1-52 SAC Willis rated him Satisfactory and said he demonstrated a great mindfulness of detail, was adjusting himself to field supervisory work quickly and capably, and had shown good abilities in expressing himself on paper. The SAC felt he was progressing nicely and should continue to improve.

It should be noted that the Norfolk Office was last inspected in February, 1952, prior to Mr. Evans' arrival and is scheduled to be reinspected in August, 1952. It should further be noted that SAC Willis at Norfolk is presently in Grade GS-14 and has been passed over for reallocation to Grade GS-15 to be reconsidered upon his removal from probation. Mr. Willis was placed on probation on 4-3-52 as a result of an inspection of the New Haven Office.

Attachment

100-163462-125  
JUL 21 1952

RECOMMENDATION

It is recommended that ASAC Evans be passed over for reallocation to Grade GS-14 at this time and be reconsidered upon the completion of the inspection of the Norfolk Division which is scheduled for August, 1952.

A PERMANENT BRIEF OF ASAC EVANS' PERSONNEL FILE IS ATTACHED.

I agree  
7-14

←

I agree  
7/14

I agree  
7/11



July 22, 1953

MEMORANDUM FOR MR. TOLSON

Yesterday I saw Assistant Special Agent in Charge Courtney Allen Evans of the Norfolk Field Division. Mr. Evans makes a good personal appearance, seems to be enthusiastic, and is taking hold of his new duties at Norfolk with good spirit. I think this Agent will make every effort to measure up to his responsibilities.

Very truly yours,

*H J E H*

John Edgar Hoover  
Director

JEH:mpd

SEARCHED	INDEXED
SERIALIZED	FILED
JUL 23 1953	
FBI - NEW YORK	

51 JUL 30 1952

126

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

JUN 9 1952

TELETYPE

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Laughlin	_____
Mr. Mohr	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

FBI-NORFOLK 6-9-52 5-43 PM EST

DIRECTOR U R G E N T

BUREAU MAILING LIST. EFFECTIVE INSTANT DATE ASAC COURTNEY A. EVANS  
RESIDING FIVE THREE FOUR FISHERMAN-S RD., TELEPHONE EIGHT FOUR FOUR  
FIVE THREE, BOTH NORFOLK.

WILLIS

END

6-44 PM OK FBI WA SMS

ALPHABETICAL

NOT RECORDED

34 JUN 13 1952

COMM. Sect.  
67-2-151

151  
51 JUN 18 1952

SAC, Norfolk

July 7, 1952

ALFRED L. MEDICAL  
Director, FBI

COURTNEY A. EVANS  
Special Agent

Reurlet June 30, 1952.

Inasmuch as Assistant SAC Evans is not being scheduled for one of the Supervisors Conferences; it is desired he report for In-Service Training July 21, 1952, as instructed.

WSH:bjr

*ljw*

*pac*

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

COMM - FBI  
JUL 8 - 1952  
MAILED 26

RECEIVED - DIRECTOR  
FBI  
JUL 8 - 1952  
DEPT. OF JUSTICE  
JUL 8 - 1952

RECEIVED READING ROOM  
JUL 8 9 32 AM '52  
FBI  
U.S. DEPT. OF JUSTICE

*[Handwritten signature]*

*W. H. H.*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 6/30/52

FROM : SAC, Norfolk

SUBJECT: ASAC COURTNEY A. EVANS  
IN-SERVICE  
ADMINISTRATIVE

ReBulet 6/27/52 directing that the above named employee report for In-Service Training 7/21/52 for a period of 12 days.

The Bureau's attention is respectfully invited to my letter dated 6/20/52 entitled "Conference for Special Agent Supervisors," which was submitted in response to SAC Letter #57 dated 6/17/52. In that communication it was recommended that ASAC EVANS be approved to attend one of the three schools listed in the following order: Oct. 13, Nov. 10, Sept. 13. Since it was then realized that Mr. EVANS would be eligible for In-Service Training, it was further recommended that he be considered for this training following or immediately preceding the school he would be selected to attend. In the interest of economy, it is thought that this Agent should receive his In-Service Training coincidentally with his conference as a supervisor. May I hear from the Bureau as to its desires in this regard.

GNW:snb

*Let to SAC inst to  
ASAC Evans to report  
for In-Service 7-21-52  
type*

ALPHABETICAL

*[Handwritten signature]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : H. H. Clegg *WAC*

FROM : E. D. Mason *W*

SUBJECT: COURTNEY A. EVANS  
Inspector's Aide

DATE: 9/24/52

Assisted Inspector C. D. DeLoach in Charlotte in September, 1952. He served as Number One Man, and handled some administrative phases of the Inspection. Evans showed good initiative and a thorough knowledge of Bureau policies during the Inspection. He is very reliable and completely dependable. He performed approximately two hours and forty-five minutes per day overtime during the Inspection.

CDD:mm

RECORDED-45

67-163462-127	
Searched .....	
Numbers .....	123
11 OCT 1 1952	
FEDERAL BUREAU OF INVESTIGATION	

*B* *N*

89 <sup>70</sup> OCT 3 1952

COURTNEY A. EVANS

ASSISTANT SPECIAL AGENT IN CHARGE

EOD: 12/9/40

GRADE: GS-13      SALARY: \$8760.

SAC WILLIS:      Mr. EVANS was assigned to the Seat of Government as a supervisor prior to being made Assistant Special Agent in Charge of the Norfolk Office 4/28/52. He is 37 years of age, married, and has three children. Outside of his tenure of service at the Seat of Government he has worked in the Richmond, New York, and Phoenix Offices. He is of moderate height and build and is always attired in a neat, masculine manner. He is clean-cut in appearance and has a pleasing personality. He has a broad comprehensive knowledge of the Bureau's rules and regulations and investigative procedures. He has an alert mind with very good analytical ability. In his new position he is supervising applicant-type cases and some in the general security field. He has the respect of his fellow employees and has shown excellent abilities in expressing himself on paper. During the three months he has served in his present position and under my supervision, I feel he is progressing nicely.

INSPECTOR DeLOACH:      EVANS makes a good personal appearance. He is satisfactorily adapting himself to the administrative duties of Assistant Special Agent in Charge. He needs to be more aggressive and should have experience as ASAC in an office which presents more problems than does Norfolk. The inspection reflected that his work was being satisfactorily handled and he is considered qualified in his present position.

*M*  
*1952*

*82 SEP 2 1952*

Inspection Report  
Inspector C. D. DeLoach  
Norfolk Office  
Interviewed by: C.D. DeLoach  
Date: August 8, 1952

*NOTED  
9/3*

*RECEIVED  
3  
JUN*

SAC, NORFOLK

August 13, 1952

DIRECTOR, FBI

COURTNEY A. EVANS  
ASSISTANT SPECIAL AGENT IN CHARGE  
IN-SERVICE TRAINING  
7/21 - 8/1/52

The above-named Assistant Special Agent in Charge attended the above General In-Service Training Course at the Seat of Government and attained the following grades:

Double Action Course	84
Practical Pistol Course	84
Shotgun (Skeet)	74
.30 Rifle	70
Machine Gun	84

The firearms grades with the exception of the Shotgun Skeet Course should be entered on his individual firearms training record.

cc: ASAC Courtney A. Evans  
Norfolk

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alden \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HLS:hcc

COMM - FBI

AUG 13 1952

MAILED 18

30 AUG 18 1952

December 20, 1952

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
United States Department of Justice  
Norfolk, Virginia

Dear Mr. Evans:

I did not want this opportunity  
to pass without telling you of my pleasure  
at the successful location and apprehension  
of [redacted] and [redacted]  
[redacted], subjects of an Interstate Transpor-  
tation of Stolen Motor Vehicle case.

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b7c

Your performance in the absence  
of the Special Agent in Charge, especially  
in carrying out your supervisory duties, was  
a credit to the Bureau, and I wish to commend  
you and advise you of my personal appreciation.

Sincerely yours,

*Edmund Byrne*

cc: SAC, Norfolk (P&C)

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

EJI:mao

67-163462

DEC 30 9 55 AM '52  
U.S. DEPT. OF JUSTICE  
RECEIVED DIRECTOR

JAN 6 1953

DEC 30 1952

COMM-FBI





UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to  
File No.

WASHINGTON 25, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Betty U. Evans Relationship Wife Date 12-9-52  
Address 534 Fishermans Road, Norfolk, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME Same as above Relationship \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_

NOT RECORDED-11

DEC 30 1952  
66 DEC 31 1952

Very truly yours,  
*Courtney A. Evans*  
Courtney A. Evans  
Special Agent

Director, FBI

10/20/52

SAC, Norfolk

SAC AND ASAC TRAVEL ITINERARY

Attention: MOVEMENT SECTION

As the Bureau has been separately advised, a state-wide meeting of the FBI National Academy Associates, Virginia Chapter, will be held in Richmond 1:00 pm, 10/23/52. The Richmond and Norfolk Offices are conducting as a part of this meeting a Retraining Session for the Associates.

The biweekly intelligence conference, normally held in Norfolk, is on 10/23/52, being held in Richmond and G-2 representatives serving as host.

In order that this office may be represented at both of these meetings, it is intended that ASAC/COURTNEY A. EVANS and the writer will leave Norfolk 9:00 am, 10/23/52 via my POC. No mileage will be charged, and we should be able to return to Norfolk during the late evening of that date. To have ASAC EVANS accompany me will afford him an opportunity of meeting all the NA graduates throughout the state. During our absence, SA FRED C. FINLEY acting.

GNW:snb

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

9-29-52

I certify that I have received the following Government property for official use:  
~~returned~~

New Commission Card with case # 126  
ASAC

RETURNED

Old Commission Card with case # 126  
ASAC

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

40 OCT 10 1952

*Marjorie*

**FILE**  
**WAG**

Very truly yours,  
*Courtney A. Evans*  
Courtney A. Evans  
Special Agent

**RECORDED-14**

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 4/7/53

FROM : SAC, Norfolk

SUBJECT: COURTNEY A. EVANS  
ASAC~~PERSONAL AND CONFIDENTIAL~~

There is attached the annual performance rating on the above-named employee for the period ending 3/31/53. As noted therein, Mr. EVANS has been in Grade GS-13 since 12/26/48 and in this grade has served in his present capacity since 4/28/52. Significantly, there are in addition to Mr. EVANS, five Special Agents in the Norfolk Division who are also in Grade GS-13. In recognition of his responsibilities as Assistant Special Agent in Charge and his assisting the writer in the supervision of all Norfolk personnel, I feel he should be reallocated to Grade GS-14 as soon as funds are available. This is respectfully recommended.

GNW:snb

Encl. - 1

20 MAY 1 1953

Mr. Glavin

February 13, 1953

R. L. Edwards

[redacted] et al  
INTERSTATE TRANSPORTATION OF STOLEN PROPERTY -  
CONSPIRACY

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b7C

SYNOPSIS

67-72-6141  
Above-captioned case was subject of write-up during recent inspection of New York Office due to undue delay in reporting. Although case was opened 10-10-51 and extensive investigation was conducted and several arrests were made by Bureau agents, no investigative report has been submitted by the New York Office in this case at the time of the inspection on 11-28-52. Case has been assigned to SA [redacted] of the New York Office continuously since 10-10-51. SA [redacted] blames delay in reporting on priority of other investigative duties, doubtful prosecution in instant case, and personal illness. Case supervised in field by SA [redacted] who has resigned. Case supervised at SOG by Courtney A. Evans, now ASAC at Norfolk, from October, 1951, to May, 1952, and by SA Alton W. Bryant since May, 1952. Investigative Division advised 2-2-53 and 2-13-53. SA Bryant requested New York Office to submit report on 7-31-52 and 10-17-52 and that closer supervision at SOG by SA Evans and Evans not afforded this case due to extremely heavy volume of cases in Interstate Transportation of Stolen Property (ITSP) Desk, necessitating approval of additional supervisor. Training and Inspection Division recommends letter of censure to SA [redacted]. Investigative Division recommends no action against SAs Bryant and Evans.

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RECOMMENDATION:

It is recommended SA [redacted] be censured and no other action be taken.

DETAILS

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

During the recent inspection of the New York Office the Interstate Transportation of Stolen Property - Conspiracy case

cc: Mr. Clegg

Mr. Rosen

SOG New York Office File

Personnel file of SA [redacted]

SA Alton W. Bryant

former SA [redacted]

ASAC Courtney A. Evans

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b7C

WJH:jh

6 MAR 4 1953

involving [redacted] and others was the subject of a case write-up dated 11-24-52 which reflects that the case has been assigned to SA [redacted] since 10-10-51. The case resulted from information furnished by a confidential informant of the Cleveland Division to the effect that he had been approached as an outlet for several \$1000 stolen bonds which subsequently proved to be the bonds involved in the instant case. Intensive investigation in the New York, Chicago and Cleveland Divisions determined the bonds to be excellent counterfeits and resulted in identifying 11 individuals who are presently carried as subjects. Investigation resulted in the arrest of four of these subjects by Bureau agents at New York on November 6, 1951, at which time \$25,000 worth of counterfeit bonds were recovered in the possession of a subject who endeavored to sell the bonds to Agent [redacted] who was posing as a buyer. The New York Office was designated office of origin by the Bureau on 12-4-51. The New York file reflected that considerable correspondence has emanated from that office in the form of teletypes and letters during the course of the investigation; however, although New York was office of origin, no investigative report has been submitted in this case since it was opened on October 10, 1951, which was considered to be an unreasonable delay. SAC Boardman agreed with the comments of the Inspector concerning this case and stated that a report would be submitted immediately and that the case would be followed closely in order to bring it to a logical conclusion.

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#### EXPLANATION OF SA [redacted]

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SA [redacted] in his explanation for the undue delay in reporting the results of this investigation advised that at the time instant case broke, another involved bond case which was also assigned to him also broke. He stated that in view of the opinion of the United States Attorney that no prosecution would be authorized in instant case unless the Chicago Office was able to establish interstate transportation of the bonds, he concentrated fully on the other case, believing it to be more important. He further explained that he had dictated a referred upon completion report in instant case prior to the time the New York Office was made office of origin and prior to the date the case was solved, but that before the report cleared the office, the New York Office was made office of origin, which made the report incomplete. He stated that he had tried on several occasions prior to becoming ill to dictate a report but when stenographers were available he was occupied on other matters. A report in this case was ready to be dictated at the time he became ill. He promised to dictate a report upon his return to duty. It will be noted he was on extended sick leave from 10-23-52 to 1-12-53 due to hypertension and arthritis.



#### RECOMMENDATION OF THE TRAINING AND INSPECTION DIVISION

The Training and Inspection Division recommended that SA [ ] be censured for delaying more than one year the submission of an investigative report in a case of such importance.

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#### RECOMMENDATION OF THE ADMINISTRATIVE DIVISION

It is recommended that SA [ ] be censured for the extreme delay in submitting an investigative report in this matter.

#### SUPERVISION OF CASE AT SEAT OF GOVERNMENT

The Investigative Division, in a memorandum dated 2-2-53 with an addendum submitted on 2-13-53, advised that instant case was supervised at the Seat of Government by Courtney A. Evans, now ASAC at Norfolk, from October, 1951, to May, 1952, and by SA Alton E. Bryant since May, 1952. No explanation has been obtained from ASAC Evans concerning this matter.

#### EXPLANATION OF SA BRYANT

SA Bryant advised on 2-3-53 that since his assignment to the ITSP Desk in May, 1952, there has been no active investigation in instant case. The New York Office was requested to submit a report in this case on July 31, 1952, and again on October 17, 1952. SA Bryant advised that at the present time there are pending on the ITSP Desk 3743 investigative matters, which represents an increase from 2627 cases on January 1, 1952. This volume of cases is presently being handled by SA Bryant and due to the large volume of cases, it has been necessary to afford selective supervision to the cases on this desk. As a result of the need for broader supervision, the assignment of an additional supervisor to this desk has been requested and approved and such additional supervisor is currently under transfer to the Bureau. The assignment of this additional supervisor will enable each case to be afforded closer supervision.

### CONCLUSIONS AND RECOMMENDATION OF INVESTIGATIVE DIVISION

The Investigative Division, by memorandum dated 2-2-53 with an addendum submitted on 2-13-53, advised that there was a heavy volume of cases on the ITSP desk when it was supervised by Mr. Evans which was no doubt responsible for his failure to follow on this case. In 1952 there were 354 convictions in ITSP cases and in January, 1953, there were 2,637 pending matters under investigation. The heavy volume necessitated selective supervision on the part of SA Evans who spent a great portion of his time in supervising the [redacted] case during February, March and April, 1952. It will be noted that the initial report in instant case was not due until November, 25, 1951 (45 days after case opened) and Evans' supervision of the case ended in May, 1952, a period of approximately six months.

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The Investigative Division also advised that SA Bryant has been handling a tremendous volume of work and that in spite of the large volume he was able to follow the field twice in this case. Information was submitted to the effect that SA Bryant has developed several programs which have resulted in increasing the case load and the convictions concerning ITSP cases. He has submitted an entire new procedure for the field known as the Master Check Case Program which is presently under consideration. The Investigative Division called attention to the large number of highly important cases in the ITSP category and stated that in evaluating what cases come first two follow-ups sent by SA Bryant to the field in instant case carried out his responsibility in view of the volume of cases assigned to his desk. It was pointed out that the Executive Conference by memorandum dated 1-3-45 recognized the necessity for selective supervision on volume desks with certain exceptions. SA Bryant was described as an energetic, alert and enthusiastic supervisor and it was recommended that no action be taken against him or ASAC Evans concerning this matter since the Bureau and auxiliary offices had been advised of all pertinent developments in the case which placed responsibility for submission of an investigative report on the New York Office and the agent to whom the case was assigned.

### RECOMMENDATION OF THE ADMINISTRATIVE DIVISION

In view of the information set out above, it is recommended that no administrative action be taken concerning SA Bryant or ASAC Evans.

PERMANENT ENCL. OF THE PERSONNEL FILE OF SA [redacted], SA BRYANT AND ASAC EVANS ARE ATTACHED.

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Attachments (3)



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Price *JK*

DATE: February 2, 1953

FROM : *SA* Mr. BryantSUBJECT: [redacted] et al  
INTERSTATE TRANSPORTATION OF STOLEN PROPERTYb6  
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The inspection report of the New York Office dated November 26, 1952, reflected that in instant case Special Agent [redacted] of the New York Office had failed to submit an investigative report since the inception of the investigation on October 10, 1951. A letter of censure was recommended for Special Agent [redacted].

At the present time there are pending on the Interstate Transportation of Stolen Property Desk 3,743 investigative matters which represents an increase from 2,687 cases on January 1, 1952. Due to the large volume of work it is necessary to afford selective supervision to the cases on this desk. At this time only one Supervisor is assigned to the desk. It has been recognized that broader supervision should be afforded to these cases and the assignment of an additional supervisor was requested. Based upon the recommendation of the Training and Inspection Division who reviewed the volume of work on the desk another supervisor has been assigned and is currently under transfer to the Bureau. The assignment of this additional supervisor will enable each case to be afforded closer supervision.

The writer was assigned to the Interstate Transportation of Stolen Property Desk May 1952, and there has been no activity on this case since that date. The New York Office was followed and requested to submit a report in this case on July 31, 1952, and October 17, 1952.

AMB:js

ADDENDUM: 2-2-53 FLP:mfb

SA Bryant was assigned to the Interstate Transportation of Stolen Property Desk last year to replace C. A. Evans, who became ASAC at Norfolk. Bryant was selected because he was an

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77 MAR 6 1953

experienced supervisor, having served in the Special Inquiry Section and on the G.I.F. Desk. Since being assigned to ITSP, Bryant has developed several programs which have resulted in increasing the case load and the convictions. An entire new procedure for the field, known as the Master Check Case Program, submitted by Supervisor Bryant, is presently under consideration. Bryant has been handling a tremendous volume of work, and an additional supervisor has been authorized and is under transfer to assist on this desk. It is noted that in spite of the large volume of work handled by Bryant, he did, in fact, follow the field twice in this case. Under the circumstances, no action is recommended for this supervisor.

JH  
ADDENDUM: 2-4-53 Mr. Rosen (EHW)

This case had become almost inactive in view of the poor prosecution aspects, and in view of the large number of cases on Mr. Bryant's desk it is believed that in evaluating what cases come first that the two follow-ups sent by Mr. Bryant carried out his responsibility in light of the volume assigned to this desk and in view of the number of highly important nature type cases that Mr. Bryant supervises. In view of the fact that the two follow-ups were sent and the fact that we must rely on field supervision to some extent, it is not believed that Mr. Bryant should be censured.

Mr. Bryant is an energetic, alert and enthusiastic Supervisor, offering good suggestions for the field and assisting the field in proper investigation of this category of cases.

RW

Pursuant to the request of the Administrative Division it is pointed out that from October 10, 1951, until May, 1952, Mr. C. A. Evans, who is now ASAC at Norfolk, Virginia, supervised this investigation.

While it is not possible to give the explanation that ASAC Evans might give for not following the New York Office for a report in this matter, it is pointed out that during the period of time Mr. Evans supervised this violation the violation developed rapidly as reflected by the increased investigations and convictions obtained. In 1947, 157 convictions and 1,556 pending investigative matters were handled by the ITSP Desk. During 1952, 354 convictions were obtained and in January, 2,687 pending matters were under investigation.

During the period of February, March, and April, 1952, Mr. Evans supervised the investigation of the [redacted] case (Bureau file 67-17203), which required a great portion of his time. His supervision of this case was outstanding.

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In view of the large volume of work on this desk and the necessity to afford supervision by the Bureau to investigations on a selective basis, and further since the Bureau and auxiliary offices had been advised of all pertinent developments in this case, it is believed that the responsibility for the submission of an investigative report by the New York Office was the responsibility of that office and the Agent to whom the investigation was assigned.

It is also pointed out that the Executives' Conference by memorandum dated January 3, 1945, (66-2435-340) recognized the necessity for selective supervision of cases on volume desks with exceptions indicated for such cases as major espionage, kidnapping, bank robbery, etc. During the period of time that Mr. Evans was on this desk this policy of selective supervision was followed and work on the desk was maintained in a current status.

gfb  
RW

above discussed with Frank Price,  
Investigative Division, on 2/17/52.  
He stated he recommended no  
action against ASAC Evans in  
connection with this matter.

gfb  
2/17



# FEDERAL BUREAU OF INVESTIGATION

## UNITED STATES DEPARTMENT OF JUSTICE

### REPORT OF PERFORMANCE RATING

Name of Employee: COURTNEY A. EVANS

Where Assigned: Norfolk  
 (Division) (Section, Unit)

Payroll Title: Assistant Special Agent in Charge - GS-13

Rating Period: from 4/1/52 to 3/31/53

ADJECTIVE RATING: SATISFACTORY  
 Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

NOE

Rated by: Galen N. Willis Special Agent in Charge 4/2/53  
 Signature Title Date

Reviewed by: \_\_\_\_\_  
 Signature Title Date

Rating approved by: W. J. [Signature] ASSISTANT DIRECTOR APR 13 1953  
 Signature Title Date

#### TYPE OF REPORT

- ( ) Official  
 (x) Annual

RECORDED-44

- ( ) Administrative check  
 ( ) 60-day lettered  
 ( ) Transfer  
 ( ) Separation from service  
 ( ) SPECIAL BUREAU OF INVESTIGATION

20 MAY 1 1953

THREE

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee COURTNEY A. EVANSTitle Assistant Special Agent in ChargeRating Period: from 4/1/52 to 3/31/53

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |   |   |
|---|---|
| <u>✓</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.   |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts.  | <u>✓</u> (18) Development of informants and sources of information.   |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>✓</u> (19) Reporting ability:  |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina).  | <u>0</u> (a) Investigative reports  |
| <u>✓</u> (5) Resourcefulness and ingenuity.   | <u>✓</u> (b) Summary reports  |
| <u>✓</u> (6) Forcefulness and aggressiveness as required.   | <u>✓</u> (c) Memos, letters, wires  |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>✓</u> conciseness; <u>✓</u> clarity; <u>✓</u> organization; <u>✓</u> thoroughness; <u>✓</u> accuracy; <u>✓</u> adequacy and pertinency of leads; <u>✓</u> administrative detail.) |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>0</u> (20) Performance as a witness.   |
| <u>+</u> (9) Planning ability and its application to the work.  | <u>✓</u> (21) Executive ability:  |
| <u>+</u> (10) Accuracy and attention to pertinent detail.   | <u>✓</u> (a) Leadership   |
| <u>+</u> (11) Industry, including energetic consistent application to duties.   | <u>+</u> (b) Ability to handle personnel.   |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning   |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>+</u> (d) Making decisions   |
| <u>✓</u> (14) Technical or mechanical skills.   | <u>+</u> (e) Assignment of work   |
| <u>0</u> (15) Investigative ability and results:  | <u>+</u> (f) Training subordinates  |
| <u>✓</u> (a) Internal security cases  | <u>+</u> (g) Devising procedures  |
| <u>✓</u> (b) Criminal or general investigative cases.   | <u>+</u> (h) Emotional stability  |
| <u>✓</u> (c) Fugitive cases   | <u>+</u> (i) Promoting high morale  |
| <u>✓</u> (d) Applicant cases  | <u>✓</u> (j) Getting results  |
| <u>✓</u> (e) Accounting cases   | <u>✓</u> (22) Ability on raids and dangerous assignments:   |
| <u>+</u> (16) Physical surveillance ability.  | <u>✓</u> (a) As leader  |
|   | <u>✓</u> (b) As participant   |
|   | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.   |
|   | <u>✓</u> (24) Ability to work under pressure.   |
|   | <u>✓</u> (25) Miscellaneous. Specify and rate:  |
|   | <u>✓</u> Dictation ability  |
|   | <u>✓</u> Automobile driving ability   |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisory work as Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man, Bureau speaker, instructor, and Inspector's Aide

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

Norfolk, Virginia  
April 2, 1953

Re: COURTNEY A. EVANS

ASSISTANT SPECIAL AGENT IN CHARGE

This is the annual performance rating on the above-named employee for the period ending 3/31/53. The comments made herein supplement those set forth in the special performance rating prepared on Mr. Evans dated 7/1/52.

This employee has served as Assistant Special Agent in Charge in the Norfolk Office since 4/28/52. He is currently 38 years of age, married, with three children. Since 12/26/48 he has been in Grade GS-13.

ASAC Evans is of moderate height and build; is very mindful as to his dress; and displays a mature, sincere, and friendly personality. Though by nature he is cautious and conservative, he has a good amount of natural force and aggressiveness as the occasion demands. He has a keen and analytical mind and he shows these qualities in his conversation and in his paper work. One is impressed by his seriousness and devotion to duty.

During the period under review he has assisted the writer in the supervision of all the work in the Norfolk Division. Investigative matters under his immediate supervision include all applicant type cases, those in the general security field, and deserter violations. He has displayed day by day his broad and comprehensive knowledge of the Bureau's rules, regulations, and investigative procedures. He is meticulous, being mindful of detail, yet at the same time is able to view the situation at hand in a broad and detached point of view. He can be firm as the occasion demands, but has the quality of meriting the respect of subordinates, both Agent and clerical alike. He accepts responsibility enthusiastically and carries through on delegated assignments in a very self-sustaining manner. During the period he has given several talks before civic groups and I have received several complimentary references to his speaking ability. Mr. Evans has assisted the writer in liaison work with the numerous other intelligence and governmental agencies located in the Norfolk Division. He has gained the respect of these officers and his contact work has been commendable. In the absence of the writer and in the apprehension of two fugitives near Virginia Beach, Va., in Dec., 1952, he directed the surveillance activities and the apprehensions. His work in this particular case resulted in a letter of commendation from the Director dated 12/29/52. He has assumed his share of responsibility in enlarging the informant coverage of the Norfolk Office, both in the general criminal and security fields. During the period, too, he has qualified himself in first aid and assisted in inspections as an Inspector's Aide.

This employee is in good health and well able to perform work of an arduous character. He has not brought to my attention any personal situation which would preclude him from being available for general or special assignment should the exigencies of the service so require. During the period covered by this rating he has displayed qualities of leadership through his day-to-day showing of supervisory, administrative, and executive abilities. As Assistant Special Agent in Charge he has in all respects performed in a satisfactory manner.

GALEN R. WILLIS  
SAC

Employee's Initials: S.Q.S

GNW:snb

## ROUTING SLIP

FD-4  
(2-17-47)Date 4/7/53 19 53Memo To: BUREAU - CONFIDENTIAL

SAC \_\_\_\_\_ Title: 0  
 ASAC \_\_\_\_\_ COURTNEY A. EVANS  
 Supervisor \_\_\_\_\_ ASAC  
 Agent \_\_\_\_\_ PHYSICAL EXAMINATION  
 Steno \_\_\_\_\_  
 Clerk \_\_\_\_\_  
 Chief Clerk \_\_\_\_\_ File No. \_\_\_\_\_

ACTION DESIRED
 DECLASSIFICATION AUTHORITY DERIVED FROM:  
 FBI AUTOMATIC DECLASSIFICATION GUIDE  
 DATE 09-21-2010

<input type="checkbox"/> Assign to _____	<input type="checkbox"/> Open Case
<input type="checkbox"/> Acknowledge	<input type="checkbox"/> Prepare assignment cards
<input type="checkbox"/> Bring File	<input type="checkbox"/> Prepare Tickler
<input type="checkbox"/> Call Me	<input type="checkbox"/> Reassign to _____
<input type="checkbox"/> See Me	<input type="checkbox"/> Recharge serials
<input type="checkbox"/> Correct	<input type="checkbox"/> Search and Return
<input type="checkbox"/> Delinquent	<input type="checkbox"/> Send serials _____
<input type="checkbox"/> Expedite	<input type="checkbox"/> to _____
<input type="checkbox"/> File	<input type="checkbox"/> Submit new charge-out
<input type="checkbox"/> Leads need attention	<input type="checkbox"/> Submit report by _____
	<input type="checkbox"/> Type
	<input type="checkbox"/> Return Serials

☐ Undeveloped leads in your district awaiting attention.

For the Bureau's information I am enclosing herewith the original and copy of physical examination report of ASAC COURTNEY A. EVANS as made by U. S. Naval Hospital, Portsmouth, Va., 3/30/53. In the absence of Mr. EVANS on annual leave he will upon his return initial the Norfolk file copy. When this is done the Bureau will be advised also by routing slip.

*1 ENC. Bk det.*  
*Galen N. Willis*  
 S. A. C. Galen N. Willis  
 Office Norfolk

(In intra office use return this with notation as to action taken or explanation.)

RECORDED - 75

67-163462-132
Searched _____
Numbered <u>51</u>
13 APR 10 1953

*Done file*

*7 phy. exam.*  
*1 det. copy*  
*1 phy. det. me*  
 17 APR 21 1953



# ce Memorandum • UNITED STATES GOVERNMENT

Director, FBI

DATE:

6/8/53

SAC, Norfolk

SAC GALEN N. WILLIS  
ANNUAL LEAVE

For the Bureau's review and action there are enclosed herewith, properly executed, two copies of SF-71.

*7/15 through 8/14*  
In support of this leave request, the following is submitted.

I have not been to my home in Idaho since the summer of 1949. My wife, likewise from Idaho, is desirous of seeing her relatives due to illness in the family. Our two children are the objects of affection on the part of all the grandparents, and while they are young I would like for them to visit our respective homes.

To drive the round trip by automobile would take at a minimum 16 days; thus, my only alternative is to go by train. Even by so doing and taking the most economical accommodations will mean an expenditure of approximately \$680.00, not counting meals.

This travel has been approved by my local doctor with the understanding that I consult a physician and undergo a blood test while on leave status.

Though this request involves 23 days' leave, I feel it is a minimum amount which can be taken, considering the great distances and money involved. ASAC COURTNEY A. EVANS will serve in my absence and all matters which can be reasonably anticipated will be cared for before I leave. I shall be most appreciative if this request for leave can be approved.

GNW:snb

Encl. - 2

*Rec  
Approved  
6/15*

*OK  
6/15*

67-95396-332	
Searched	
Numbered	102
13 JUN 1953	
FEDERAL BUREAU OF INVESTIGATION	

*THREE*

April 8, 1953

MEMORANDUM FOR MR. TOLSON

Yesterday I saw ASAC Courtney A. Evans of the Norfolk Field Division who was in Washington on leave of absence. Mr. Evans makes an excellent personal appearance, seems to be intensely interested in his duties, and I believe he has the ability for greater responsibility.

Very truly yours,

*J. E. H.*

John Edgar Hoover  
Director

JEH:mpd

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

13

RECEIVED	
TIME	4:10 PM
DATE	4-9-53
BY	WJF

133

*[Signature]*

151  
17 APR 29 1953

# ROUTING SLIP

FD-4

(2-17)

Date 4/13/53

19

Memo To: BUREAU

SAC Title: 0  
ASAC COURTNEY A. EVANS  
Supervisor ASAC  
Agent PHYSICAL EXAMINATION  
Steno  
Clerk  
Chief Clerk File No.

## ACTION DESIRED

☐ Assign to ☐ Open Case  
☐ Acknowledge ☐ Prepare assignment cards  
☐ Bring File ☐ Prepare Tickler  
☐ Call Me ☐ Reassign to  
☐ See Me ☐ Recharge serials  
☐ Correct ☐ Search and Return  
☐ Delinquent ☐ Send serials  
☐ Expedite to  
☐ File ☐ Submit new charge-out  
☐ Leads need attention ☐ Submit report by  
☐ Type  
☐ Return Serials

☐ Undeveloped leads in your district awaiting attention.

Re my routing slip 4/7/53 enclosing original and copy of physical examination report of ASAC COURTNEY A. EVANS, who was then on annual leave. This is to advise that ASAC EVANS has now initialled the Norfolk file copy of this report.

S.A. [Signature]  
Office Norfolk

(In intra office use return this with notation as to action taken or explanation.)

RECORDED-63

67-1345-134

13 APR 16 1953

17 APR 21 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 4/23/53

FROM : J. P. MOHR

SUBJECT: COURTNEY A. EVANS  
 Assistant Special Agent in Charge  
 Norfolk Division  
 REALLOCATION

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Laughlin \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Rm. \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Mr. Evans is presently in Grade GS-13, \$8760 per annum. A permanent brief of his file is attached. Mr. Evans has been ASAC at Norfolk since April 28, 1952.

On March 31, 1953, SAC Willis submitted a very satisfactory efficiency report on Evans and said he had displayed qualities of leadership through his showing of supervisory, administrative and executive ability and he recommended that Mr. Evans be reallocated to Grade GS-14.

The Director saw Mr. Evans on April 7, 1953 and said he made an excellent personal appearance, seemed to be intensely interested in his duties and he felt Evans had the ability for greater responsibility.

SAC Willis is presently in Grade GS-14, \$10,200 per annum and he is to be reconsidered for reallocation to Grade GS-15 in June 1953.

The Norfolk Division was last inspected in December 1952 and is not presently scheduled for reinspection.

RECOMMENDATION

I recommend that Mr. Evans be reallocated to Grade GS-14, \$9600 per annum at this time.

JPM:DW

4-23

67-163462-135

Searched \_\_\_\_\_  
 Number \_\_\_\_\_ 130

12 APR 23 1953  
 FEDERAL BUREAU OF INVESTIGATION

20 MAY 1 1953

# F.B.I. RADIOGRAM

DECODED COPY

FROM NORFOLK

4-20-53

NR 201700

2:05 PM

DIRECTOR

DEFERRED

Mr. Tolson \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Gandy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

UNLESS OTHERWISE INSTRUCTED BY BUREAU ASAC COURTNEY A. EVANS WILL ACCOMPANY WRITER TO ATTEND STATEWIDE MEETING OF FBI NA ASSOCIATES, NEWPORT NEWS, 2:00 PM APRIL 21. WE WILL BE ABSENT FROM NORFOLK OFFICE FROM APPROXIMATELY NOON UNTIL 6:00 PM THAT DATE BUT WILL BE IN CONTACT WITH OFFICE THROUGH NEWPORT NEWS POLICE DEPARTMENT. THIS WILL AFFORD ASAC OPPORTUNITY OF MEETING NA ASSOCIATES THROUGHOUT STATE. SA FRED C. FINLEY ACTING.

RECEIVED

4-20-53

2:14 PM

VAM

*012, m  
4/21*

*cc movement*

6 9 APR 24 1953 <sup>43</sup>

NOT RECORDED-12

If the intelligence contained in the above message is to be disseminated outside the Bureau, it is suggested that it be suitably paraphrased in order to protect the Bureau's cryptographic systems.

Prepared by:  
Checked by:  
Filed by:

April 23, 1953

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Norfolk, Virginia

Dear Mr. Evans:

I am indeed pleased to advise you that you have been promoted from \$8700 per annum in Grade GS 13, to \$9600 per annum in Grade GS 14, effective April 23, 1953.

For your information, this promotion is temporary in accordance with Public Law 543, approved September 27, 1950.

Sincerely yours,

J. Edgar Hoover

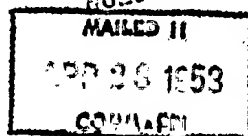
John Edgar Hoover  
Director

CC: SAC, Norfolk (Personal Attention)  
CC: [redacted] Room 7117  
CC: Movement Section  
File No. 67-163462  
JW:fkf

b6  
b7c

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAY 1 1953



August 5, 1953

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Norfolk, Virginia

Dear Mr. Evans:

Your headquarters are being changed, public business permitting, from Norfolk, Virginia, to Washington, D. C., effective upon your arrival there on or after this date. You should report to the Chief Clerk's Office, Room 5517, U. S. Department of Justice Building for assignment. This change is made for official reasons and not primarily for your convenience or benefit, or at your request. You will be allowed your necessary expenses of transportation and a per diem in lieu of subsistence of \$9.00 in connection therewith, such expenses to include the transportation of your immediate family as provided for in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

You are authorized to use a privately owned automobile in connection with your transfer and you will be reimbursed at the rate of seven cents per mile not to exceed the cost of common carrier by the most direct route, plus incidental expenses in connection therewith, of all persons officially traveling in that vehicle. Should your dependents travel by privately owned automobile separate and apart from you, mileage at seven cents per mile is authorized under the same conditions as above.

The transportation of your household goods and personal effects will be paid in accordance with regulations contained in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

Enclosure

CC - Norfolk (P&C) Expedite transfer and advise Bureau by letter within 40 hours earliest date of departure and the approximate date of arrival.

Mr. Rosen (P&C) Agent Evans is to assume the duties of Supervisor in Charge of the Fraud and Bribery Unit.

Very truly yours, 67-137

Mr. Clegg

Mr. E. B. Nichols

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

This Agent is to be assigned to the Fraud and Bribery Unit of the Investigative Division.

Mr. L. L. Edwards

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

Mr. [redacted]

John Edgar Hoover

Director

12 AUG 6 1953

FEDERAL BUREAU OF INVESTIGATION

AUG 10 1953

MAILED 25

SAC, Norfolk

June 15, 1953

Director, FBI

U. S. Treasury Check No. 21,132,228  
 Payable to Courtney A. Evans  
 Amount \$270.00

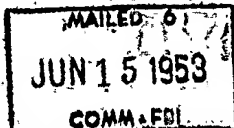
Transmitted herewith is the above-captioned check representing an advance of funds which is to be used for subsistence expenses of official travel.

The enclosed check should be delivered to the above-named employee promptly.

Enclosure  
 Registered  
 Return Receipt Requested

JSJ:erh *erh*

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Alden \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Laughlin \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_



JUN 17 1953

RECEIVED  
 FBI  
 JUN 17 1953

*JSJ*



# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Norfolk

SUBJECT: NORFOLK DIVISION  
ADMINISTRATIVE MATTER

DATE: 6/6/53

ASAC COURTNEY A. EVANS is now residing at 630 Redgate Avenue,  
Norfolk, Virginia, and his home telephone is 42816.

CAE:ajd

17 JUN 12 1953

RECORDED  
INDEXED  
JUN 11 1953  
FBI - NORFOLK  
[Signature]

OFFICE MEMORANDUM

\*

UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 6/1/53

FROM : SAC, Norfolk

~~CONFIDENTIAL~~SUBJECT: ASSISTANT SPECIAL AGENT IN CHARGE  
ASSIGNMENT OF CASES

ReBulet 5/27/53 in the captioned matter, requesting that the ASAC be given investigative matters to handle. For the Bureau's information, all of the investigative supervisory work within the Norfolk Division is handled by the ASAC and the writer. It has always been the policy to assign to ourselves investigative matters which could be handled from our respective desks. This has been confined to matters which could be handled by telephone or involving personal contact with prominent persons and/or SAC contacts. This program is a continuing one.

With reference to assigning other cases to the ASAC, which would take him out of the office for appreciable periods, this has not been done except to honor speaking commitments or to participate in police school assignments. Inasmuch as ASAC COURTNEY A. EVANS is under current instructions to participate in an inspection assignment for a period of seven weeks, the assignment of investigative matters to him will be considered upon his return. In keeping with the Bureau instructions, considering our current case load, this is a matter which will be done and it is estimated that he will be able to handle by and large, and everything else being equal, from ten to twelve cases per month.

GNW:ajd

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

154  
80 JUN 25 1953

ENCLOSURES \* BUREAU  
SAC, NEW YORK



67-14544-138



United States Department of Justice  
Federal Bureau of Investigation

411 Flatiron Building  
Norfolk 10, Virginia

FD-109  
(3-25-47)



IN REPLY, PLEASE REFER TO

FILE No. \_\_\_\_\_

8/10/53

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

~~CONFIDENTIAL~~

SAC  
Director, FBI

RE: COURTNEY A. EVANS  
Special Agent

Dear Sir:

There are submitted herewith the following items  
referring to the above-named Special Agent who was recently  
transferred to your office:

1. Personnel file *- det. pers. 8-12-53*
- ~~2. [REDACTED]~~
3. Field firearms record card *- det. Quantico 8/19/53 JWH*
4. Duplicate property record *filed in field pers file*
5. ~~Relevant~~ technical training received 1953: ES, FP, LF, FM, and WT (one each)

Very truly yours,

*Galen N. Willis*  
GALEN N. WILLIS  
SAC

NOTE: Inasmuch as Mr. EVANS received transfer and departed during the time  
SAC was in Idaho on annual leave, no transfer performance rating has  
been submitted. Upon return of the SAC, a transfer performance rating  
will be submitted concerning Mr. EVANS and forwarded to the Bureau.

FCF:snb  
82 AUG 19 1953

Encl. - 3

REGISTERED MAIL

RECORDED 13

Searched	163462-138
Numbered	171
13 AUG 12 1953	
FEDERAL BUREAU OF INVESTIGATION	

MR. LADD

July 27, 1953

A. ROSEN

PROPOSED CHANGES IN THE ACCOUNTING,  
FRAUD, SELECTIVE SERVICE AND  
CIVIL SECTION

Attached is a proposed breakdown of this Section which is under the direction of Number One Man Winterrowd and it will be noted that the Section is proposed to be broken down into two Units. A proposed chart is attached.

It will be noted that the first Unit, which will handle bribery and fraud matters, together with other criminal type work in this section, is to be headed by Supervisor in Charge (recommendations are submitted hereinafter for the proposed Supervisor in Charge). This Unit will consist of twelve men plus the Supervisor in Charge.

The other Unit will handle accounting, civil and selective service matters, and will consist of ten men including Inspector L. R. Pennington in charge of this Unit. This Section will handle the accounting and civil matters such as claim cases and also the selective service unit, which will be included.

RECOMMENDATION FOR PROPOSED SUPERVISOR IN CHARGE OF  
FRAUD AND BRIBERY UNIT

The names of three experienced men are submitted hereinafter in order of recommended preference. The permanent brief of each is attached.

1. ASAC COURTNEY A. EVANS

Mr. Evans is presently ASAC at Norfolk having been transferred there from the Investigative Division on April 28, 1952. He has a good record and it is to be noted he is a member of the bar, both Federal and the Bar in the State of Michigan. Mr. Evans has performed exceptionally well at the Seat of Government and his SAC (Willis) has rated him very well. It is known that he can express himself well and while being most mindful of detail, he is able to view a situation at hand and arrive at a quick decision. He is presently in Grade GS 14, \$9600.

ATTACHMENT

EHW/rh

17 AUG 12 1953

ORIGINAL FILED IN

Memorandum for Mr. Ladd

2. ASAC KENNETH E. COMMONS

Mr. Commons is presently ASAC of the Newark Office. He was previously ASAC of the Omaha Division from November 6, 1949 to October 6, 1951, when he assumed his present duties. Previously, from August 2, 1947 for over two years, he was assigned to the Investigative Division where he was very well rated.

From January 6, 1953, he was censured in connection with the failure of the Newark Office for not obtaining more specific knowledge of Federal violations in connection with the New Jersey waterfront. He has subsequently been commended on several occasions and was censured, however, on March 23, 1953, for his failure to insure <sup>that</sup> investigation was instituted promptly in a theft from interstate shipment case. In May, 1953, during the inspection of the Newark Office, SAC Hostetter stated he was versatile and was attentive to detail. Inspector Stein stated he appeared to be a very satisfactory ASAC. Commons is not an attorney. However, as a Supervisor at the Seat of Government he was described as having intelligently handled fraud matters and had done an outstanding job in the Major General Bennett E. Meyers case. He is presently in Grade GS 14 at \$9800 per annum.

3. SUPERVISOR A. J. McGRATH

Mr. McGrath is presently in GS 14 at \$9600 per annum having been reallocated to this grade on April 12, 1953. He has been definitely an above average supervisor and has handled, during the absence of Mr. Malley, the duties of Number One Man and has experienced no difficulty in coping with problems in that regard. He is able to absorb a considerable amount of work; handle it capably and efficiently.

As stated above, Mr. Evans' name is listed first in view of his background and his capabilities.

Director's Notation: "OK, as to Evans but I am not satisfied with set up. I want Pennington to be in charge of accountants only. H.

PROPOSED ORGANIZATION OF ACCOUNTING, FRAUD,  
CIVIL, AND SELECTIVE SERVICE SECTION

E. H. Winterrowd, Number One Man

BRIBERY AND FRAUD UNIT

Unit Chief (to be designated))

Bribery and Fraud Desk

46-Fraud Against the Government

58-Bribery

W. J. Hurley (supervisor in charge)

A. T. Healy



b6  
b7C

E. C. Williams

Miscellaneous Fraud Desk

46-Renegotiation Act - Criminal

46-Contract Settlement Act - Criminal

46-Mustering Out Payment Act

46-Surplus Property Act

46-Dependents' Assistance Act of 1950

86-Federal Lending & Insurance Agencies

104-Servicemen's Dependents Allowance Act  
of 1942

J. R. Tierney

Court and Administrative Inquiries

51-Jury Panel Investigations

62-Administrative Inquiries

62-Federal Judiciary Investigations

69-Contempt of Court

72-Obstruction of Justice

74-Perjury

F. W. Jaenike

Labor Desk

6-Interstate Transportation of  
Strikebreakers

62-Kickback Racket Act

92-Anti-Racketeering

122-Labor Management Relations Act,  
1947 (Invest. matter)

125-Railway Labor Act

M. J. Smith

BRIBERY AND FRAUD UNIT (CONTINUED)

Veterans' Administration Matters Desk

17-Veterans' Administration Matters  
Western Desk

17-Servicemen's Readjustment Act of  
1944 - Western Desk

62-Unreported Interstate Shipment of  
Cigarettes

75-Bondsman & Sureties  
H. B. Wood

17-Veterans' Administration Matters  
Eastern Desk

17-Servicemen's Readjustment Act of  
1944 - Eastern Desk

8-Migratory Bird Act

10-Red Cross Act

27-Patent Matters

39-Falsely Claiming Citizenship

62-8 Hour Day Law

b6  
b7C

ACCOUNTING, CIVIL AND SELECTIVE  
SERVICE UNIT

L. R. Pennington, Inspector - Unit Chief

Correspondence

93-Ascertaining Financial Ability  
G. W. Chappolear - Number One Man

Antitrust Desk

60-Antitrust  
J. K. Ponder

Bankruptcy Desk

49-National Bankruptcy Act  
114-Alien Property Custodian Matters  
A. J. McGrath (supervisor in charge)

Civil Suit Desk

46-False Claims - Civil Suits  
46-Renegotiation Act - Civil  
62-Miscellaneous - Civil Suits  
62-Miscellaneous - OPA Violations - Civil Suits  
62-Lands Division Matters  
83-Court of Claims  
129-Evacuation Claims  
C. J. Moran



ACCOUNTING, CIVIL, AND SELECTIVE  
SERVICE UNIT (CONTINUED)

Federal Reserve Act Desk

29-Federal Reserve Act

36-Mail Frauds

62-Miscellaneous-Wage and Hour Law

J. H. Carlson

Miscellaneous and Tort Claims Desk

28-Copyrights

40-Passports and Visas

62-Soldiers and Sailors Civil Relief  
Act of 1940

62-Tariff Act, 1930

82-War Risk Insurance

82-National Service Life Insurance

120-Federal Tort Claims Act

131-Admiralty Matters

R. A. Garvey

Selective Service Desk

25-Selective Service Desk including  
Fugitives and Reemployment Cases

Eastern Desk

H. Ranstad

Western Desk

Selective Service - Conscientious Objectors

b6  
b7c

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *vrn*

DATE: 8/5/53

FROM : J. P. MOHR

SUBJECT: PERSONNEL CHANGE *US-13**SAA D-106*

ASAC Courtney Evans of the Norfolk Division has been ordered under transfer to the Investigative Division to head up the new unit in the Fraud and Civil Section. Special Agent (A) Albert T. Healy of the Investigative Division is being recommended to replace Mr. Evans as ASAC at Norfolk.

There is attached a permanent brief of Mr. Healy's file which reflects he entered on duty as a Special Agent (A) on December 16, 1940 and is presently in Grade GS-14, \$8560 per annum. He is 41 years of age, married and has one child. He has a Bachelor of Science Degree. His offices of preference are Springfield and San Francisco. He has been a Supervisor in the Investigative Division since May 15, 1951.

Healy has an excellent record in the Bureau's service. He has served on special assignment with the House Appropriations Committee Investigative Staff and has been recommended for advancement in the Bureau's service by Mr. Rosen, who states he has a keen analytical mind and could capably fill the position of ASAC.

During an interview, Mr. Healy stated he was definitely interested in advancing in the Bureau's service to the position of ASAC. He makes a very good personal appearance, has a good personality, is alert, intelligent, enthusiastic and ambitious. I feel he has the capabilities of filling the position of ASAC in the Bureau and advancing to the position of SAC.

RECOMMENDATION

It is recommended that Mr. Healy be designated ASAC of the Norfolk Division with no change in grade or salary.

JPM:DW

AUG 18 1953

67-163462-139

RECORDED 79

SEARCHED

AUG 18 1953

FEDERAL BUREAU OF INVESTIGATION

*vrn*

Tolson	
Ladd	
Nichols	
Belmont	
Clegg	
Glavin	
Harbo	
Rosen	
Tracy	
Laughlin	
Nease	
Winterrowd	
Tele. Rm.	
Holloman	
Gandy	

*Transfer letter  
prep. 8/11/53  
JPM*

*Just  
2nd/9/53*



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 8/18/53

FROM : SAC, Norfolk

PERSONAL AND CONFIDENTIALSUBJECT: COURTNEY A. EVANS  
SPECIAL PERFORMANCE RATINGDECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

There is attached hereto a special performance rating on the above-named employee due to his transfer to the Bureau on 8/10/53. Due to the expedite nature of his transfer, Mr. EVANS left Norfolk while the writer was on annual leave. For this reason, it was not possible for him to initial the rating prior to his departure. His personnel file is already in possession of the Bureau.

Attachment

GNW:ajd

RECORDED-73

67-162402-141
Searched .....
Numbered 122 .....
13 AUG 20 1953
FEDERAL BUREAU OF INVESTIGATION

17 AUG 25 1953

ME 52 102

# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*Proyachak  
Kupchak*

Name of Employee: COURTNEY A. EVANS

Where Assigned: NORFOLK  
(Division)

(Section, Unit)

Payroll Title: Assistant Special Agent in Charge

Rating Period: from 4/1/53 to 8/10/53

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*P. Q. L.*

Rated by: Galen N. Willis Signature Special Agent in Charge Title 8/18/53 Date

Reviewed by: \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Rating approved by: W. R. Glavin Signature Assistant Director, Title Federal Bureau of Investigation Date AUG 25 1953

TYPE OF REPORT

( ) Official  
( ) Annual

RECORDED-79

167  
22 AUG 27 1953

67-163462-142	
Searched	.....
(x) Administrative	122
( ) 60-day	.....
(x) Transfer	20 1953
( ) Separation from service	.....
( ) Special	.....

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee COURTNEY A. EVANSTitle ASACRating Period: from 4/1/53 to 8/10/53

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |   |   |
|---|---|
| <u>✓</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.   |
| <u>+</u> (2) Personality and effectiveness of his personal contacts.  | <u>✓</u> (18) Development of informants and sources of information.   |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>+</u> (19) Reporting ability:  |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina).  | <u>+</u> (a) Investigative reports  |
| <u>+</u> (5) Resourcefulness and ingenuity.   | <u>0</u> (b) Summary reports  |
| <u>✓</u> (6) Forcefulness and aggressiveness as required.   | <u>+</u> (c) Memos, letters, wires,   |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization;   |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>+</u> thoroughness; <u>+</u> accuracy; <u>+</u> adequacy and pertinency of leads; <u>+</u> administrative detail.) |
| <u>✓</u> (9) Planning ability and its application to the work.  | <u>0</u> (20) Performance as a witness.   |
| <u>+</u> (10) Accuracy and attention to pertinent detail.   | <u>+</u> (21) Executive ability:  |
| <u>+</u> (11) Industry, including energetic consistent application to duties.   | <u>+</u> (a) Leadership   |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (b) Ability to handle personnel  |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>+</u> (c) Planning   |
| <u>0</u> (14) Technical or mechanical skills.   | <u>+</u> (d) Making decisions   |
| <u>+</u> (15) Investigative ability and results:  | <u>+</u> (e) Assignment of work   |
| <u>+</u> (a) Internal security cases  | <u>+</u> (f) Training subordinates  |
| <u>+</u> (b) Criminal or general investigative cases  | <u>+</u> (g) Devising procedures  |
| <u>+</u> (c) Fugitive cases   | <u>+</u> (h) Emotional stability  |
| <u>+</u> (d) Applicant cases  | <u>+</u> (i) Promoting high morale  |
| <u>0</u> (e) Accounting cases   | <u>+</u> (j) Getting results  |
| <u>✓</u> (16) Physical surveillance ability.  | <u>✓</u> (22) Ability on raids and dangerous assignments:   |
|   | <u>+</u> (a) As leader  |
|   | <u>+</u> (b) As participant   |
|   | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.                                 |
|   | <u>✓</u> (24) Ability to work under pressure.   |
|   | <u>+</u> (25) Miscellaneous. Specify and rate:  |
|   | <u>+</u> Dictation ability  |
|   | <u>✓</u> Automobile driving ability   |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man, speaker, and research.

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding; Satisfactory, Unsatisfactory

592

Norfolk, Virginia  
August 18, 1953

Re: COURTNEY A. EVANS  
ASSISTANT SPECIAL AGENT IN CHARGE

This is a special performance rating submitted on the captioned employee due to his transfer to the Bureau. The transfer was consummated August 10, 1953.

Mr. Evans served in the position of Assistant Special Agent in Charge of the Norfolk Office from April 28, 1952, to the time of his transfer. Attention is respectfully invited to his annual performance rating submitted April 1953, which set forth in considerable detail information concerning his physical and personal appearance, personality, general duties, and the capable manner in which he has discharged his duties in the position indicated. Those comments are still applicable.

During the interim period, and June 7 through July 10, 1953, he assisted in the inspection of the New York Office. Following his return from New York, and from July 15 through August 7, 1953, he served as Agent in Charge during the writer's absence on annual leave. He did so in a highly capable manner. Since the submission of his annual performance rating, Mr. Evans assisted the writer in giving several radio talks over Radio Station WSAP, Portsmouth, Virginia. In addition, he has given several talks before civic groups throughout the territory and in all of these appearances, he served with credit to himself and the Bureau. In all of his duties he displayed a noticeable amount of enthusiasm, loyalty, and interest, and was a prodigious worker. He displayed noticeable abilities of handling volume and at the same time being mindful of detail. His keen and analytical mind has been commented upon previously and is worthy of being mentioned again. He maintained the respect of all subordinates, both agent and clerical alike. Since his annual performance rating, Mr. Evans underwent a physical examination at the U. S. Naval Hospital, Portsmouth, Virginia, and was found to be in good health. He has brought to my attention no personal situation which would preclude him from being available for special or general assignment purposes should the exigencies of the service so demand.

I consider Mr. Evans an asset to the Bureau and one whose services in the Norfolk Office as Assistant Special Agent in Charge will be missed. In his grade and capacity, he was in all respects an excellent employee.

RATING: SATISFACTORY

GALEN N. WALLIS  
Special Agent in Charge

SGE  
Employee's initials

GNW:ajd

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mason *M*

FROM : J. E. Nugent *JEN*

SUBJECT: ASAC COURTNEY EVANS  
NEW YORK INSPECTION  
6/9 - 7/12/53

DATE: 8/12/53

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Mr. Evans is assigned to the Norfolk Office. During the inspection he was assigned as co-ordinator of the group conducting the survey of Division 4, which handles applicant type cases which includes selective service and deserter cases. *3462-143*

Mr. Evans did a good job. The detail of assignments within his squad were properly handled and the paper work was above average. Mr. Evans' work was entirely satisfactory in all respects.

JEN:dmb

89 AUG 21 1953

67- ~~163412~~ - 140

Searched \_\_\_\_\_  
Numbered \_\_\_\_\_

12 AUG 19 1953

FEDERAL BUREAU OF INVESTIGATION

*3 2*



RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

8-31-53

I certify that I have received the following Government property for official use:  
~~returned~~

Key to Room #4718

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

FILE

WRG

PER

Very truly yours,

Courtney A. Evans, SA

September 3, 1953

*Unit*

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Courtney Allen Evans who is the supervisor in charge of the Fraud and Bribery Unit. Mr. Evans makes an excellent personal appearance and seems to be interested in his new assignment.

I discussed with Mr. Evans the importance of this new work and the imperative necessity for being alert to all responsibilities of his position in view of the contemplated transfer to this Bureau of the fraud matters affecting Treasury personnel and operations.

I also advised Mr. Evans that I wanted him to be certain that he had a thoroughly competent staff in his Unit and if there was any supervisor who did not measure up to expectations, he should be prompt in advising us so we could make appropriate replacements.

Very truly yours,

*J. E. H.*

John Edgar Hoover  
Director

JEH:mpd

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_

67-11301-144

SEARCHED	INDEXED
SERIALIZED	FILED

SEP 3 1953

SENT FROM D. O.

TIME	9-3-53
DATE	9-3-53
BY	JEH

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: September 11, 1953

FROM : Mr. Evans

SUBJECT: REQUEST FOR ANNUAL LEAVE

Mr. Tolson	✓
Mr. Ladd	
Mr. Nichols	
Mr. Belmont	
Mr. Clegg	
Mr. Glavin	✓
Mr. Harbo	1953
Mr. Rosen	
Mr. Tracy	
Mr. Gearty	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Mr. Gandy	

As you know, I left Norfolk two days after receipt of my transfer letter due to the urgent need in connection with fraud cases, particularly the [ ] investigation. I did not have any opportunity of arranging for the transfer of my household goods to Washington. Now that the [ ] investigation is well underway, and since there are no other matters of great urgency at the moment, it is requested that I be given six days annual leave commencing September 11, 1953, for the purpose of moving my family to Washington. A leave slip is attached.

b6  
b7c

Attachment

CAE:DC

COURTNEY

A EVANS

67-163462-145

Searched

Numbered

11 SEP 14 1953

FEDERAL BUREAU OF INVESTIGATION

RECORDED

173

SEP 15 1953

Evans abs 17  
annual leave slip  
net 18.4  
173

September 16, 1953

The Chesapeake and Potomac Telephone Company  
119 North St. Asaph Street,  
Alexandria, Virginia

Gentlemen:

Mr. Courtney A. Evans, a Special Agent of the Federal Bureau of Investigation, is requesting that a telephone be installed in his residence, 23 West Spring Street, Alexandria, Virginia.

Inasmuch as Mr. Evans is connected with the Federal Bureau of Investigation and his services are essential for public safety, it is necessary that telephone service be afforded him. This letter, therefore, should be considered as a certificate of necessity.

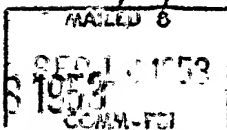
Very truly yours,

John Edgar Hoover  
Director

AMN:jsg

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gandy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

7-	14/6
SEP 17 1953	



17 SEP 18 1953

10/1/53

# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*Pro behavior  
with  
up*

Name of Employee: Courtney A. Evans

Where Assigned: Investigative Division Fraud and Bribery Unit  
(Division) (Section, Unit)

Payroll Title: Special Agent

Rating Period: from August 10, 1953 to October 9, 1953

ADJECTIVE RATING: Satisfactory  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*W.E.*

Rated by:

*E. H. Winterrowd*  
*John*

Signature

Number One Man

Title

October 26, 1953

Date

Reviewed by:

*Moses*

Signature

Assistant Director

Title

October 26, 1953

Date

Rating approved by:

*W. R. Glavin*

Signature

Assistant Director,  
Federal Bureau of Investigation

Title

OCT 29 1953

Date

### TYPE OF REPORT

- ( ) Official  
( ) Annual

67-163412-147	
<input checked="" type="checkbox"/> Administrative	
<input checked="" type="checkbox"/> Searched	
<input checked="" type="checkbox"/> 60-day	25
<input type="checkbox"/> Transfer	
<input type="checkbox"/> Separation from service	
<input type="checkbox"/> Special	
FEDERAL BUREAU OF INVESTIGATION	

RECORDED-24

23 NOV 9 1953

*3-glbhbk*

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee Courtney A. EvansTitle Special AgentRating Period: from 8/10/ to 10/9/53

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |   |
|---|---|
| <u>+</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.   |
| <u>+</u> (2) Personality and effectiveness of his personal contacts.  | <u>0</u> (18) Development of informants and sources of information.   |
| <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>✓</u> (19) Reporting ability:  |
| <u>+</u> (4) Physical fitness (including health, energy, stamina).  | <u>0</u> (a) Investigative reports  |
| <u>✓</u> (5) Resourcefulness and ingenuity.   | <u>0</u> (b) Summary reports  |
| <u>✓</u> (6) Forcefulness and aggressiveness as required.   | <u>✓</u> (c) Memos, letters, wires  |
| <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>0</u> conciseness; <u>0</u> clarity; <u>0</u> organization; <u>0</u> thoroughness; <u>0</u> accuracy; <u>0</u> adequacy and pertinency of leads; <u>0</u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>0</u> (20) Performance as a witness.   |
| <u>+</u> (9) Planning ability and its application to the work.  | <u>✓</u> (21) Executive ability:  |
| <u>✓</u> (10) Accuracy and attention to pertinent detail.   | <u>✓</u> (a) Leadership   |
| <u>+</u> (11) Industry, including energetic consistent application to duties.   | <u>+</u> (b) Ability to handle personnel  |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning   |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>+</u> (d) Making decisions   |
| <u>✓</u> (14) Technical or mechanical skills.   | <u>✓</u> (e) Assignment of work   |
| <u>0</u> (15) Investigative ability and results:  | <u>✓</u> (f) Training subordinates  |
| <u>0</u> (a) Internal security cases  | <u>✓</u> (g) Devising procedures  |
| <u>0</u> (b) Criminal or general investigative cases  | <u>✓</u> (h) Emotional stability  |
| <u>0</u> (c) Fugitive cases   | <u>✓</u> (i) Promoting high morale  |
| <u>0</u> (d) Applicant cases  | <u>✓</u> (j) Getting results  |
| <u>0</u> (e) Accounting cases   | <u>0</u> (22) Ability on raids and dangerous assignments:   |
| <u>0</u> (16) Physical surveillance ability.  | <u>0</u> (a) As leader  |
|   | <u>0</u> (b) As participant   |
|   | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.   |
|   | <u>✓</u> (24) Ability to work under pressure.   |
|   | <u>0</u> (25) Miscellaneous. Specify and rate:  |
|   | <u>0</u>  |
|   | <u>0</u>  |
|   | <u>0</u>  |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor in Charge, Fraud and Bribery Unit

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: Satisfactory

Outstanding, Satisfactory, Unsatisfactory

S.Q.2.

COURTNEY A. EVANS  
SUPERVISOR IN CHARGE  
FRAUD AND BRIBERY DESK

This is a sixty day efficiency report submitted on captioned employee who was transferred to the Bureau on August 10, 1953.

Mr. Evans, since assuming his duties as Supervisor in Charge of the Fraud and Bribery Unit, General Investigative Division, has readily adapted himself to his new duties. He has displayed a large amount of enthusiasm and interest in his work and has carefully followed the supervisors under his jurisdiction to see that all matters being handled in his Unit are being kept in a current condition at all times.

In view of the progress made by Mr. Evans during the brief period he has been assigned to his present duties, he is entitled to a rating of Satisfactory and it is believed he will continue to make progress in the Bureau.

RG2.

NOV 1 1 30 PM '53  
RECEIVED

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief Clerk - *W.G.G./IAV/m*

DATE: November 5, 1953

FROM : C. A. Evans

SUBJECT:

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Alden \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Laughlin \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

In connection with the attached statement of differences covering my expense account for the month of September, 1953, there is attached a check payable to the Treasurer of the United States in the amount of \$6.70 to liquidate the outstanding balance in my advance account.

Attachment

CAE:DC

*Advance liquidated on 11/5/53.  
 No further action necessary.  
 11/5*

23 NOV 9 1953  
 51

**FILE**  
**WRG**

PER *h*



RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

10-23-53

I certify that I have received the following Government property for official use:  
~~returned~~

New Commission Card with case # 229

RETURNED

Old Commission Card with case # 126  
(ASAC)

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67-NOT RECORDED  
*Gill*  
*Evans*  
*EA*

Very truly yours,  
*Courtney A. Evans*  
Courtney A. Evans  
Special Agent

17 OCT 26 1953  
*(17)*

[redacted] was a FUGITIVE  
UNLAWFUL FLIGHT TO AVOID CONFINEMENT -  
DUNGLARY  
Norfolk File 63-461  
Bureau File 63-4035

b6  
b7C

C. A. EVANS

INSPECTOR WILLIAMS:

This is a pending case supervised by ACAC Courtney  
A. Evans and assigned to EA [redacted] on

August 11, 1952.

The Office of Origin was originally Richmond and  
was changed to Norfolk on August 23, 1952. While the file reflects numerous  
intra-office memoranda, no report was written by Norfolk until April 2, 1953.  
This report does reflect investigation, however, for the months from July 1952  
until April 1953.

No report has been submitted since that of April 2,  
1953, although, again, numerous intra-office and inter-office memoranda have  
been submitted and have been posted. It is believed that reports should have  
been submitted oftener in this matter.

Comments of EA [redacted], ACAC Evans, and SAC Willis  
are requested.

SA MC CARTHY:

This case has received continuous and vigorous  
attention as evidenced by the following.

b6  
b7C

A review of the file reflects that [redacted]  
[redacted], a suspect, was interviewed in connection with this case on April 14, 1953,  
and his fingerprints were forwarded to the Bureau's Identification Division.  
The Identification Division returned a record found not to be identical with the  
subject on April 28, 1953.

Contact has been maintained with postal authorities  
at Doykins, Virginia, and with neighboring police officials who are personally  
acquainted with the subject, and with numerous neighbors who are acquaintances  
of the subject who will advise the Norfolk Office if the subject appears in  
that locality.

LEADS as set forth in the Norfolk report of April 2,  
1953, have received continuous investigative attention. However, nothing  
pertinent has been developed and had such information been reported, it would  
have been in the nature of a "status" report.

INSPECTION REPORT  
NORFOLK OFFICE  
INSPECTOR J. H. WILLIAMS

9/24/53  
JEL:bjd  
43

cc: Personnel file C. A. Evans

RECORDED  
INDEXED

8/24/53

Page Two

By Air-tel dated May 15, 1953, information was sent to Newark to the effect that the subject had been in the vicinity of Branchville, Virginia, in company with another individual in an automobile bearing New Jersey licenses. Subsequent inquiry by the Newark Office proved negative on this lead.

The New York Office advised telephonically on August 22 and 25, 1953, that it was believed subject was in New York and that he might visit his parents in Virginia. Immediate investigation was conducted on the same date the information was received in the vicinity of his home to reflect that my stops were outstanding and active and to alert them to the possibility that he would arrive in that area. A spot surveillance was maintained on subject's parents' home by the Southampton County Sheriff's Office, Virginia State Police, and the writer. Spot surveillances have been made prior to this time and since this time with negative results.

By teletype dated August 27, 1953, the New York Office was advised that there was no indication that the subject returned to Virginia and that investigation to apprehend him should be continued at New York.

By Air-tel dated September 15, 1953, the New York Office was requested to furnish the results of investigation in that division conducted as a result of the subject's arrest by the New York City Police Department on August 10, 1953, and picked up by the submission of his prints to the Identification Division, inasmuch as a comprehensive investigative summary report was in preparation in the Norfolk Office.

It is noted, although few reports have been submitted, this matter has been given vigorous and continuous attention. Lack of reports was caused by the fact that investigation thus far has been negative and that reports would have been "status" reports.

As set out above, a summary report in this matter is presently in preparation.

SAC WILLIAMS: Noted and case will be followed.

FORMER ASAC EVANS: Investigation in this fugitive case was conducted within the deadline and while not administratively delinquent, reports should have been submitted with more regularity.

*no action*  
*ST*

UNKNOWN SUBJECT, was.  
Loris Keyne Jenkins,  
Lou Jenkins, Lu Jenkins  
ITOP  
Norfolk file 67-651  
Bureau file 67-17090

C.A. EVANS

INSPECTOR WILLIAMS: This pending case, New York origin, supervised by  
ACAC Courtney A. Evans, was assigned to SA John K.  
Friedman since it was opened in the Norfolk Office July 2, 1952.

A review of this file reflects that on October 31,  
1952, a pending report was submitted by the Norfolk Office in which leads  
were set out by the Norfolk Office for itself and the office of origin.

The next report submitted by the Norfolk Office in  
this matter was dated June 2, 1953. The period for which made in this  
report indicates investigative activity for the period of January 30;  
February 3, 5, 10; March 4, 6, 11, 13, 18, 26, 27, 30; April 16, 17, 29;  
and May 13, 1953. No report has been submitted since that time.

Explanations are requested from SA John K. Friedman,  
ACAC Courtney A. Evans, and SA Willis as to the reason no report was  
submitted during the period of October 31, 1952, to June 2, 1953.

SA FRIEDMAN: The Oct., 1952, report submitted by me contained leads for  
the Norfolk Office to display photographs of [redacted] b6  
to check cashiers in Norfolk and Portsmouth. Subsequently it was determined b7C  
that [redacted] was a suspect in instant case and Baltimore on  
2/3/53 was requested to furnish photographs of [redacted] to display to witnesses  
here. Witnesses were subsequently contacted and failed to identify photograph  
of [redacted] but did tentatively identify a photograph of [redacted] as closely  
resembling the unknown subject. No report was submitted between Oct., 1952,  
and June, 1953, inasmuch as it was felt that any report submitted during  
that period would not have shown anything other than negative investigation.  
As soon as all witnesses were contacted and displayed a photograph of [redacted],  
a report was submitted.

INSPECTION REPORT  
NORFOLK OFFICE  
INSPECTOR J. H. WILLIAMS  
SEPTEMBER 23, 1953  
EJW:agd  
AD

cc: Personnel file C. A. Evans

158  
89 OCT 12 1953

SAC WILLIS: A review of the file and a discussion of this matter with SA Frieman reveals to me that a report to have been submitted during the time involved would have been a status report. It is noted the New York Office requested that the Norfolk Division give consideration to placing a mail cover on the relatives of [redacted] and this lead should be handled. In a memorandum prepared September 15, 1953, this case was identified as one of the files in the Norfolk office over a year old and it was requested that every effort be made to complete the outstanding investigation with a view of bringing the matter to a logical conclusion. The case will be followed in order that this may be done.

b6  
b7C

It is to be noted that former ASAC Courtney A. Evans was transferred from this office August 10, 1953.

FORMER ASAC EVANS: No investigative report was submitted during the period noted by the Inspector in order to avoid mere status reports. This investigation has been protracted, however, and should be expedited to bring this case to a prompt, logical conclusion.

*No action  
ST*

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

11/13/13

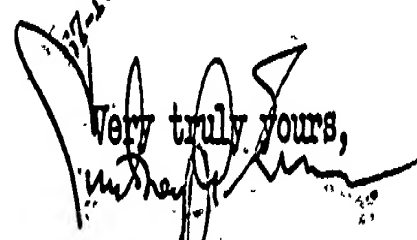
I certify that I have received the following Government property for official use:  
~~/481/11/13~~

Manual of Rules and Regulations #47  
Manual of Instructions #176  
Manual of Leave Regulations #259  
Underwood Portable Typewriter #J-2086566

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY. 137

FILE  
WRG  
FEB 11/13/13  
NOT RECORDED-14

Very truly yours,  
  
Courtney Evans

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

11-17-53

I certify that I have received the following Government property for official use:  
~~returned~~

Key to Room #4722 <sup>568</sup>

RETURNED

Key to Room #4718 <sup>566</sup>

READ

<sup>158</sup>  
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

FILE

WRG

FILE

NOT RECORDED

Very truly yours,

Courtney A. Evans, SA

December 8, 1953

~~PERSONAL AND CONFIDENTIAL~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The attention of the Bureau has been directed to the fact that you recently reviewed and approved a memorandum to the Attorney General prepared by a supervisor of the Investigative Division, for whom you have the over-all responsibility, in connection with the Obstruction of Justice - Bribery - Conspiracy investigation regarding Eugene Smaldone, and others. It has been noted that this memorandum did not fully set forth pertinent information depicting the important and valuable work performed by this Bureau in this investigation although these facts went to the very heart of this communication. You were at fault in not detecting and causing this oversight to be corrected inasmuch as this memorandum was to serve as a basis for the Attorney General to answer unjust attacks made by certain public officials in connection with an alleged lack of cooperation on the part of the Department of Justice in this case.

It is your responsibility to insure that all communications prepared under your supervision adequately protect the best interests of the Bureau. You should be more alert to this responsibility in the future so that it will not be necessary for the Bureau to call your attention to such a shortcoming on your part again.

RECEIVED READING ROOM  
DEC 8 5 13 PM '53

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DCM: ggs

cc: Mr. Rosen (~~Confidential~~)

Very truly yours,

John Edgar Hoover

John Edgar Hoover  
Director

DEC 10 1953

30 DEC 11 1953

MAILED 16  
DEC 9 1953  
COMM-FBI





UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to  
File No.

WASHINGTON 25, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition; safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name BETTY U. EVANS Relationship WIFE Date 11/30/53  
Address 23 W. SPRING ST. ALEXANDRIA, VA.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME SAME Relationship \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_

3/9/50 DEC 8 1953  
DEC 3 1953

Very truly yours,  
*Jonathan C. Evans*  
Special Agent

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Ladd

DATE: November 13, 1953

FROM : Mr. Rosen

SUBJECT: SUPERVISORY ASSIGNMENTS  
GENERAL INVESTIGATIVE DIVISION

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gandy  
Tele. Room  
Holloman  
Sizoo  
Miss Gandy

In view of the retirement of Inspector Lee R. Pennington, the following recommendations are made in connection with the supervisory assignments in the General Investigative Division:

1. At the present time the three units of the Accounting and Fraud Section are operating independently. It is recommended that these three units be consolidated into a single section in order to effect a closer coordination of the related violations handled in the three units. Special Agent Courtney A. Evans is being named as chief of this section. When transferred to the Seat of Government last August, it was anticipated Evans would coordinate the work of supervisors handling only fraud and bribery cases in view of the contemplated receipt of cases formerly handled by the Treasury Department under Public Law 79. These new cases have not been referred to the Bureau to date since the Department has been unable to work out a satisfactory agreement with Treasury insuring the Bureau the necessary funds. Under the circumstances it is believed the scope of his work should be broadened to include supervision of the entire Accounting and Fraud Section. While primarily a legally trained Agent, Evans has had university training and experience in the accounting field and is well qualified for this position.

2. Special Agent (A) A. J. McGrath, who now is the Supervisor in Charge of one of the units in this section, will act as No. 1 Man for the Accounting and Fraud Section.

3. Special Agent (A) [redacted], who now acts as coordinator of accounting matters with civil and criminal cases, will continue in this capacity and will act as Supervisor in Charge of the Accounting Unit.

4. Special Agent (A) [redacted], formerly Supervisor in Charge of the Fraud and Bribery Unit, will again assume this responsibility. Hurley has been directly supervising the only Treasury case which the Bureau agreed to handle, the [redacted] investigation, which is now completed.

RECORDED - 97

67-80005-1309

12 NOV 24 1953

FEDERAL BUREAU OF INVESTIGATION

Attachment

AR:jh

b6  
b7c

Memorandum to Mr. Ladd

5. Special Agent (A) [redacted] will act as Supervisor in Charge of the Selective Service and Veterans Administration Unit. [redacted] is the most experienced supervisor in the section not already assigned additional responsibilities, has served on special assignment with the House Appropriations Committee staff, and is well qualified for this position.

b6  
b7c

The Accounting and Fraud Section will remain under the supervision of No. 1 Man Winterrowd.

It will not be necessary to transfer any personnel into the section because of Mr. Pennington's retirement.

A proposed assignment sheet for this section is attached.

*Permanent Briefs attached.*

*Jaguer*

*WAW*

*11/12/53*

*Jaguer*

*11-15*

*Jaguer*  
*11/16*

*OK*  
*[Signature]*

ACCOUNTING AND FRAUD SECTION

C. A. Evans, Chief  
Room 4720, Branch 543

A. J. McGrath, No. 1 man  
Room 4718, Branch 434

ACCOUNTING UNIT

[REDACTED], Supervisor in Charge  
and Coordinator of Accounting Matters with  
Civil and Criminal Cases  
Room 4718, Branch 434

b6  
b7c

Bankruptcy Desk

49-National Bankruptcy Act  
114-Alien Property Custodian Matter  
131-Admiralty Matter

[REDACTED], Room 4718, Branch 434

Antitrust Desk

60-Antitrust

J. K. Ponder, Room 4724, Br. 397

Claims Desk

46-False Claims - Civil Suits  
46-Renegotiation Act - Civil  
62-Miscellaneous - Civil Suits  
62-Miscellaneous - OPA Violations - Civil Suits  
62-Lands Division Matters  
83-Court of Claims  
129-Evacuation Claims

C. J. Moran, Room 4716, Branch 823

Federal Reserve Act Desk

29-Federal Reserve Act  
36-Mail Frauds

62-Miscellaneous - Wage and Hour Law

J. H. Carlson, Room 4716, Branch 823

Miscellaneous and Tort Claims Desk

28-Copyrights  
40-Passports and Visas  
62-Soldiers and Sailors Civil Relief Act of 1940  
62-Tariff Act, 1930  
82-War Risk Insurance  
82-National Service Life Insurance  
93-Ascertaining Financial Ability  
120-Federal Tort Claims Act

R. A. Garvey, Room 4724, Branch 397

67-80005-1309  
ENCLOSURE

Labor Desk

6-Interstate Transportation of Strikebreakers  
62-Kickback Racket Act  
92-Anti-Racketeering  
122-Labor Management Relations Act, 1947  
(Investigative Matter)  
125-Railway Labor Act  
62-Lea Act

H. B. Wood, Room 4738, Branch 2152

BRIBERY AND FRAUD UNIT

[REDACTED] Supervisor in Charge  
Room 4714, Branch 821

Bribery and General Fraud Desk  
(Will handle Treasury Department Matters)  
46-Fraud Against the Government  
56-Bribery

b6  
b7c

[REDACTED] Room 4714, Branch 821  
[REDACTED] Room 4712, Branch 514  
[REDACTED] Room 4712, Branch 869  
[REDACTED] Room 4712, Branch 749  
[REDACTED] Room 4714, Branch 822  
[REDACTED] Room 4712, Branch 749  
E. C. Williams, Room 4714, Branch 821

Miscellaneous Fraud Desk

46-Renegotiation Act - Criminal  
46-Contract Settlement Act - Criminal  
46-Mustering Out Payment Act  
46-Surplus Property Act  
46-Dependents Assistance Act of 1950  
56-Federal Lending and Insurance Agencies  
104-Servicemen's Dependents Allowance Act of 1942  
J. R. Tierney, Room 4738, Branch 2153

SELECTIVE SERVICE AND VETERANS ADMINISTRATION UNIT

[REDACTED] Supervisor in Charge  
Room 4724, Branch 397

b6  
b7c

Selective Service Desk

25-Selective Service -  
Conscientious Objectors

[REDACTED]  
Room 4724, Branch 397

Selective Service including  
Fugitive and Reemployment Cases  
Eastern Desk  
H. Ranstad, Room 4726, Branch 665  
Western Desk

[REDACTED], Room 4726, Branch 2252

Veterans' Administration Matters Desk

17-Veterans' Administration Matters - Western Desk  
17-Servicemen's Readjustment Act of 1944 - Western Desk  
62-Unreported Interstate Shipment of Cigarettes  
M. J. Smith, Room 4738, Branch 2151

17-Veterans' Administration Matters - Eastern Desk  
17-Servicemen's Readjustment Act of 1944 - Eastern Desk  
3-Migratory Bird Act  
10-Red Cross Act  
27-Patent Matters  
39-Falsely Claiming Citizenship  
62-Night-Hour Day Law

[REDACTED], Room 4738, Branch 2151

Court and Administrative Inquiries

51-Jury Panel Investigations  
62-Administrative Inquiries  
62-Federal Judiciary Investigations  
69-Contempt of Court  
72-Obstruction of Justice  
74-Perjury  
75-Bondsman and Sureties

F. W. Jaenike, Room 4738, Branch 2154

b6  
b7c

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: November 30, 1953

FROM : C. A. Evans

SUBJECT: EUGENE SMALDONE, with aliases, ET AL  
OBSTRUCTION OF JUSTICE;  
BRIBERY; CONSPIRACY

Tolson ☒  
Ladd ☒  
Clegg ☒  
Glavin ☒  
Harbo ☒  
Belmont ☒  
Mohr ☒  
Tele. Room ☒  
Nease ☒  
Gandy ☒

In connection with the Director's question as to why the memorandum to the Attorney General dated November 25, 1953, was watered down in that it failed to set forth salient facts favorable to the FBI, it is regretted that the necessary information was not outlined in more detail.

The November 25, 1953, memorandum to the Attorney General while factually correct, did not portray the Bureau's participation in this case in its most favorable light and every effort will be made to see to it that errors of this type do not recur.

CAE:DC

67-163462-149

Searched .....

Numbered .....

25

12 DEC 11 1953

FEDERAL BUREAU OF INVESTIGATION

This I can understand. Surely if FBI doesn't look after its own interests no one will. In this instance we have been publicly attacked & A.G. is preparing a public answer yet FBI doesn't furnish him with facts favorable to us.

memo  
written  
to  
12/4/53  
EHE

30 DEC 18 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: 1/25/54

FROM : A. ROSEN *AR*

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

SUBJECT: COURTNEY A. EVANS'  
 CHIEF, ACCOUNTING AND FRAUD SECTION  
 GS-14, \$9600 p.a.  
 EOD 12/9/40

This is to recommend that C. A. Evans be reallocated to GS-15. This recommendation is based upon the following justification. The position which he occupies is comparable to that of the other Section Chiefs and he is Chief of one of the most important units in this Division. The Accounting and Fraud Section has 21 Supervisors, 2 Review Analysts, and 10 clerical employees, making a total of 33 employees.

There are three units within this Section. Each being manned by a Unit Supervisor-in-Charge. They are the Accounting Unit, the Bribery and Fraud Unit, and the Selective Service and Veterans Administration Unit.

Among the matters handled by Mr. Evans are all accounting matters, which would include the Bankruptcy Desk, the Anti-trust Desk, Claims Desk, Federal Reserve Act Desk, Miscellaneous and Tort Claims Desk, Labor Desk, Bribery and General Fraud Desk, and other Fraud Desks, and all Selective Service and Veterans' Administration frauds and violations.

There is a tremendous amount of volume and responsibility in this Section.

It is recalled that upon the retirement of Mr. Pennington this Section was reorganized and Evans took over not only the Accounting Unit, but also the other items listed herein.

Evans has had accounting experience and is a lawyer. The work of this Section encompasses approximately 12,000 investigative matters.

Fraud Against the Government cases have always occasioned great interest on the part of the public. The Fraud cases are continuing to come under close scrutiny by the Congress and consequently this work requires very close supervision.

11 JAN 27 1954  
 FEDERAL BUREAU OF INVESTIGATION

AR:WW

30 FEB 5 1954  
 42-163462-150  
 Re: Evans in  
 1-2-54 + 704-jfo



Memo to Mr. Ladd

Fraud and Bribery cases are being given special handling by the Bureau and with the possibility of the Williams Bill being enacted in law there may be an upsurge in the number of Fraud and Bribery matters which will be handled by the Bureau.

It is recalled that Evans was initially brought into the Bureau in order to coordinate the Fraud Against the Government and related violations, which were being given added emphasis and more extensive supervision beginning in August, 1953. At the time Evans was ASAC of the Norfolk Division and a careful review of persons qualified for this assignment indicated that he had excellent qualifications which would fit him for this assignment inasmuch as he as a Special Agent was not only a lawyer, but he had also been trained and experienced in accounting. After a careful review was made of the men available to handle this assignment the Director approved the selection of Special Agent Courtney A. Evans and he reported to the Bureau on August 10, 1953.

It is also noted that for the past three months his voluntary overtime was 2 hours 25 minutes for October, 1953, 2 hours 46 minutes for November, 1953, and 4 hours 11 minutes for December, 1953. The average for the Section during the same three month period increased to 2 hours and 1 minute during December, 1953.

On the last occasion wherein the Director saw this Agent, which was on September 3, 1953, the Director said that he made an excellent personal appearance and seemed to be interested in his new assignment.

His permanent brief is attached.

RECOMMENDATION: That Evans be reallocated to GS-15.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE:

January 29, 1954

FROM : H. L. Edwards *HL*

SUBJECT: COURTNEY A. EVANS  
 Chief, Accounting and Fraud Section  
 Investigative Division  
 EOD 12-9-40; GS-14, \$9600  
 Non-Veteran  
 Not on Probation

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

By memorandum dated January 25, 1954, Mr. Rosen recommended that the captioned Agent be reallocated to Grade GS-15, based on his position as Chief of the Accounting and Fraud Section of the Investigative Division. (It is noted that the position of Section Chief is one of those positions eligible for GS-15 reallocation under present Bureau policy). Mr. Rosen pointed out that there is a tremendous amount of volume and responsibility in the Accounting and Fraud Section and that this Section has a total of 33 employees, including 21 Agent Supervisors, 2 Review Analysts and 10 clerical employees. Mr. Evans has the overall responsibility for supervision of this Section.

There is attached a permanent brief of Mr. Evans' file which reflects that he entered on duty as an Agent on December 9, 1940 and is presently in Grade GS-14, \$9600 per annum. He has served as ASAC of the Norfolk Office and on August 10, 1953 was transferred to the Investigative Division to assume duties as Supervisor in Charge of the Fraud and Bribery Unit. On November 13, 1953 it was recommended and approved that he be designated Chief of the Accounting and Fraud Section of the Investigative Division and he has served in that capacity since that time.

By letter dated December 8, 1953 he was censured for having approved a memorandum to the Attorney General prepared by a Supervisor under his overall supervision which did not fully set forth pertinent information depicting the valuable work performed by the Bureau in the investigation concerning Eugene Smaldone and others. Mr. Evans was at fault in not detecting and causing this oversight to be corrected inasmuch as the memorandum in question was to serve as a basis for the Attorney General to answer unjust attacks made by certain public officials in connection with an alleged lack of cooperation on the part of the Department in this case.

RECORDED - 85

130  
 70K  
 FDH:jeb 10 FEB 9 1954

67-163462-151	
Searched	.....
Numbered	220
11 FEB 8 1954	
FEDERAL BUREAU OF INVESTIGATION	

It is noted that Mr. Evans was reallocated to Grade GS-14 on April 26, 1953 and under provisions of the Whitten Amendment, he cannot be again reallocated within 12 months of that date.

RECOMMENDATION:

Inasmuch as provisions of the Whitten Amendment bar further reallocation of Mr. Evans until April 26, 1954, it is recommended that he be reconsidered for Grade GS-15 reallocation at that time.

Agree  
11  
2/11  
2/11  
11

I agree  
11

February 24, 1954

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

~~PERSONAL AND CONFIDENTIAL~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

Upon careful review of the facts developed regarding the investigative and supervisory handling of the Fraud against the Government case pertaining to Brown and Root it has been determined that there was a complete lack of proper supervision in this matter in the Investigative Division and as chief of the section handling such supervision it was your responsibility to have made certain that the matter was receiving appropriate attention by the Special Agent supervisor following the case and that all necessary action was being taken to bring the matter to an early and logical conclusion. It was also your duty to see to it that the instructions set out by the Bureau were complied with by the Houston Division.

The above-mentioned weaknesses in the supervision of this case in your section reflect most seriously upon you as section chief. Accordingly you are being placed in a probationary status and it will be absolutely essential for you to immediately adopt whatever measures are required to prevent any further shortcomings in the supervision of cases in your section such as occurred in this matter.

Very truly yours,

JIC: ggs  
CC: Mr. Rosen (Personal Attention)  
Mr. Harbo (Inspector's Aide)  
John Edgar Hoover  
Director

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Miss Gandy

FEB 25 1954

MAILED 31

ADDENDUM: SA Evans should be closely supervised for a period of 90 days and at the expiration of that time you should submit a special performance rating report on him together with your recommendation as to whether he should be removed from probation.

RECEIVED  
FEB 24 1954  
ROOM

March 16, 1954

~~PERSONAL AND CONFIDENTIAL~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The Bureau has recently noted that under your direction certain action was recommended in a Fraud Against the Government case and it is apparent that you did not properly analyze this particular situation. In the case in question the Special Agent in Charge of the San Juan Office requested that a Special Agent Accountant be sent to that office to conduct a phase of the investigation as he felt the only Accountant available in the office was not fully qualified to handle this matter. In accordance with this request you approved a memorandum dated March 8, 1954, in which it was recommended that one of three Special Agent Accountants be sent on special assignment to San Juan although you did not have the benefit of information in Bureau records relative to the qualifications of the Special Agent Accountant who was already assigned to that office.

Although you did not have the full and complete facts in your possession you decided the recommended action should be taken and as a result the situation was handled in a most inefficient manner. As Section Chief of the Accounting and Fraud Section it will be necessary for you to adopt whatever measures are needed to prevent further derelictions of this type and you will be expected to exercise greater care in such matters in the future so that you will not again be chargeable with such a deficiency.

MAILED 16

MAR 18 1954

COMM-FBI

Very truly yours,

J. Edgar Hoover

John Edgar Hoover  
Director

67-154

son  
d  
Sols  
pont  
in  
in  
in  
in  
ty  
crowd  
Room  
oman  
Miss Gandy

cc: Mr. Rosen (Personal Attention)

WEMcd:dap

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 3/11/54

FROM : R. T. Harbo

SUBJECT: BUREAU ACTION ON REQUEST  
OF SAC GODFREY, SAN JUAN,  
ASSIGNMENT OF ACCOUNTANT  
ON SPECIAL

Courtney A. EVANS

BACKGROUND:

In connection with an involved Fraud Against the Government matter, [redacted], et al, SAC Godfrey, San Juan, by telephone on March 5, 1954, and by radiogram March 6, 1954, furnished information regarding a request made by Special Assistant to the Attorney General [redacted] for assignment of a thoroughly capable accountant with considerable experience as a witness, who would be able to stand up under the most severe cross examination. SAC Godfrey advised the only available accountant, Thomas J. Wilkes, did not, in his opinion, meet the requirements by reason of his limited experience as a witness. Supervisor [redacted] coordinated the information received from Godfrey and prepared a memorandum, Evans to Rosen, dated 3/8/54, and recommending that one of three named accountants be sent to San Juan for a period of approximately three weeks to handle the particular inquiry desired by [redacted] and to appear as an expert witness. This recommendation was approved, but the Director inquired about why Wilkes was not qualified after being in the Bureau seven years, and also raised the question as to the program of developing accountants. A separate memo has been submitted as to Wilkes.

ACTION TAKEN:

as to qualifications of Agent Wilkes  
This inquiry on the part of the Director has been handled by separate memorandum, but in doing so the Training and Inspection Division found that, according to all records available at the Bureau, Wilkes is fully qualified as an accountant to handle all types of Bureau cases and that he has testified as an expert accountant and that SAC McSwain had reported Wilkes made a reliable witness. Two inspection reports indicated Wilkes was fully qualified.

Explanations were requested from all Investigative Division personnel who handled and approved the memorandum prepared by [redacted] as to (1) Why the personnel file of Wilkes was not checked to determine whether he was qualified (2) Why the records of the Administrative Division regarding the qualifications of accountants were not checked before it was decided to send a man to San Juan (3) Why inspection

cc: Mr. Glavin (Attn: H. L. Edwards)

\*Entire program as to developing accountants will be submitted to Executives Conference for consideration March 18.

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Miss Gandy

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67-80005-1352

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APR 26 1954 RECEIVED CIVIL

Let's discuss to Sts [redacted]  
SAC, Puerto Rico dtd 3/16/54

reports covering offices where Wilkes was assigned were not checked to determine whether Wilkes was fully qualified (4) What inquiry, if any, was made to determine the validity of the conclusion of SAC Godfrey that Wilkes was not qualified.

Supervisor [ ] explained the Long case is an important one, that it is a complicated controversial matter in which the Bureau has a considerable investigative interest, that he did not check the personnel files or other Bureau records regarding Wilkes' qualifications, because of the opinion expressed by Godfrey, who was on the scene, had conferred with Special Assistant to the Attorney General [ ] as to qualifications required and that the Bureau should therefore follow the recommendations of Godfrey. Further, that he was influenced to accept Godfrey's decision by reason of the fact Wilkes was recommended for a letter of censure on March 3, 1954, for improperly handling a Fraud Against the Government case.

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Supervisors [ ] and [ ], who approved [ ] memorandum, concurred in the comments of Supervisor [ ]. Section Chief C. A. Evans said the action was taken under his direction and instructions and agreed with [ ]. E. Hugo Winterrowd said he concurred in the foregoing and added that while inspectors' reports indicated Wilkes had appeared as an expert witness, the fact remains that the [ ] case is an exceedingly involved one of great magnitude, that SAC Godfrey has been fully cognizant of the case since its inception and that, in his opinion, was fully qualified to make recommendations in this matter. He said he went along with the recommendation in the interest of expediting the investigation and in the interest of handling it properly. He said he had no reason whatsoever to doubt the sincerity of Godfrey's recommendations.

#### CONCLUSIONS:

1. The Bureau records regarding the qualifications of Wilkes were not checked prior to submission of the recommendation that a man be sent to San Juan on special assignment for approximately three-weeks' period.

2. Had the Bureau records been checked it would have been found Wilkes was carried as fully qualified, and it would have been necessary to have consulted with SAC Godfrey regarding the basis for his conclusion.

Inspector Nugent points out that the investigation was one deserving of immediate attention, inasmuch as there was barely enough time to complete the required work by the trial date.

RECOMMENDATIONS:

2. Unit Chief [redacted] .....censure.

3. Supervisor in Charge .....censure.

4. Section Chief Courtney A. ~~X~~ Evans (Accounting and Fraud Section).....censure.

5. E. Hugo Winterrowd, Divisional No. 1 Man.....censure.



6. Assistant Director A. ~~X~~Hosen.....no action, inasmuch as his explanation has not been obtained, because he is on sick leave. A tickler has been set up to obtain his explanation, following which a recommendation will be submitted.

*Handwritten:* + *Rec 3/11* *I agree* *LTB 2-11* *OK* *yes. A.*

7. A letter go forth to SAC at ~~X~~San Juan concerning inadequate justification for his conclusion in this instance. This letter will help guide new SAC Crosby.

*Handwritten:* *Separate to all 3/11* *I agree* *Rec 3/11* *I agree* *LTB 3-11* *yes* *yes. A.*

BRIEF OF ALL PERSONNEL ATTACHED EXCEPT THOSE OF EVANS AND WINTERROWD, WHICH ARE ALREADY IN THE DIRECTOR'S OFFICE.

PX

67-163 462-153

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MAR 10 1954

78-58561-94

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Coartney EVANS

MAR 11 1954

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: February 17, 1954

FROM : MR. R. T. HARBO

SUBJECT: BROWN AND ROOT  
FRAUD AGAINST THE GOVERNMENT

## BACKGROUND:

Inspector Nugent at Houston has submitted by teletype an analysis of the handling of the above-captioned matter in the Houston Office and an analysis as to Seat of Government supervision of the matter as can be determined from instructions given the Houston Office on failure to give instructions. Mr. Nugent finds no delay by the Houston Office in initially getting the facts as to costs promptly after submission by Brown and Root to the Army. He points out that the progress report of November 3, 1953, indicated the case was of substantial magnitude and that subsequent allegations enlarged the magnitude of the investigation. He pointed out that Assistant U.S. Attorney Snodgrass assumed responsibility for the case November 27, 1953, by having replaced the previous Assistant U.S. Attorney, and that Snodgrass evidenced an aggressive attitude.

Nugent points out that the Houston Office, in a communication to the Bureau dated December 1, 1953, requested the assignment of three accountants on "Special," and estimated 135 Accounting Agent days plus interviews with a large number of witnesses in order to properly handle the case. Inspector Nugent expresses the belief that a serious error occurred when the Bureau, by letter of December 7, 1953, declined Houston's request and instructed that one of two Accountants working the case discontinue efforts on the Brown and Root investigation, and in lieu thereof commence work on a delinquent bankruptcy case.

Although Houston file contains a memorandum prepared by Agent [redacted] January 13, 1954, indicating that the Assistant U.S. Attorney was writing the Department, this memorandum was initialed for the file by the SAC Santoiana without action. The Inspector believes that "alert heads-up supervision by the SAC, Santoiana, would have anticipated" the possibility of a complaint concerning the lack of manpower and should have caused Santoiana to discuss the case with the Assistant U.S. Attorney and with the Bureau.

EDM:dja

cc: Mr. Boardman

Mr. Nichols

Mr. Williams

Memo to Mr. Tolson  
2/19/54  
Jaw/Edm:aln

RECORDED 13

EX-127

MAR 15 1954

FILED

MEMORANDUM TO MR. TOLSON  
RE: BROWN AND ROOT

SAC Santotiana explained to the Inspector that he considered the case an important one, while at the Bureau in January prepared to discuss it and did discuss the case with Supervisors [redacted] and [redacted] <sup>WAS</sup> A progress report from Houston dated January 5, 1954, brought the Bureau up to date immediately prior to the SAC's arrival at the Bureau. This report reflected an estimated 255 Agent days needed to complete the investigation. The SAC recalls that Bureau Supervisors mentioned the feeling that Houston should not strive to get the maximum of criminal accounts but should get a few good ones so that other differences in the contract could be renegotiated. The SAC says he was informed by the Bureau, while he was here, that an accounting report should be submitted immediately. He also stated: "No particular instructions were given to me nor were any particular questions asked."

RECOMMENDATIONS NUGENT'S OBSERVATIONS:

Inspector Nugent has submitted the following recommendations. It is respectfully requested that action as to these recommendations be held in abeyance until the Seat of Government aspects of this matter and explanations now being prepared can all be consolidated into a memorandum which will present a complete picture to the Director.

In order that the Director may now know of the immediate thinking of Inspector Nugent as indicated in his teletype received subsequent to the close of business February 17, 1954, Nugent's recommendations are set forth:

(1) Supervision at Seat of Government indicated failure to recognize potentialities and investigative magnitude even after urging by the Houston Office. Vigorous aggressive supervision was lacking in that interim reports were accepted of an incomplete nature and demand not made for comprehensive progress reports. Procrastination evidenced by U.S. Attorney. Thorough analysis of progress reports would have disclosed investigative Agent not taking aggressive attitude but leaning on inexperienced Assistant U.S. Attorney for guidance in the investigative field as distinguished from the prosecutive field. Nugent, for the delinquencies mentioned above, recommends:

(a) As to Seat of Government Supervisor [redacted],  
[redacted], censure and probation.

MEMORANDUM TO MR. TOLSON  
RE: BROWN AND ROOT

(b) For Seat of Government Section Chief,  
Courtney Evans, censure and probation.

(c) For Assistant Director A. Rosen, censure  
and probation.

(2) SAC Joseph Santoiana, Houston . . . censure  
and probation for failure to properly discharge his  
function as SAC charged with immediate supervision of  
this case; failed upon receipt of Agent [redacted]  
memorandum of January 13, 1954, to recognize the possibility  
of criticism to Bureau; failure to fully discuss this  
case with Assistant U.S. Attorney and have proper liaison;  
failure to advise the Director while in Washington of the  
potentialities of this case.

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(3) SA [redacted], Houston, severe censure . . .  
for lack of aggressiveness; leaning heavily on an inexperienced  
Assistant U.S. Attorney for guidance of an investigative  
nature; for allowing Assistant U.S. Attorney to have access  
to Bureau administrative data; Inspector's belief (without  
proof) that [redacted] advised the Assistant U.S. Attorney  
that the Bureau had declined to make available additional  
personnel; failure to recognize possibility of criticism of  
Bureau by Assistant U.S. Attorney.

RECOMMENDATIONS:

THIS SYNOPSIS WAS PREPARED BASED ON INSPECTOR NUGENT'S  
TELETYPE. WE HAVE NOT YET RECEIVED EXPLANATIONS FROM THE SEAT  
OF GOVERNMENT PERSONNEL AS TO NUGENT'S ALLEGATIONS AND AS TO  
OTHER QUESTIONS PRESENTED BY THE TRAINING AND INSPECTION DIVISION.  
IT IS THEREFORE RESPECTFULLY RECOMMENDED THAT THE FOREGOING  
RECOMMENDATIONS OF NUGENT BE CONSIDERED ONLY AS EXPLANATORY AND  
THAT ADMINISTRATIVE ACTION BE WITHHELD UNTIL THE ENTIRE PICTURE  
CAN BE PRESENTED TO THE DIRECTOR. THIS WILL BE PROMPTLY DONE.

*This must be expedited*

*Yes. Get all facts promptly & do  
check of our funds & accounting  
operations as it looks as if we will  
have to make some drastic  
action in so soon as*

*2-2-54  
info. to him  
from [redacted]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 3/23/54

FROM : R. T. Harbo RB

SUBJECT: [redacted] et al  
NATIONAL BANKRUPTCY ACT -  
MAIL FRAUD  
ADMINISTRATIVE ACTION

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

INVESTIGATIVE DIV.

SYNOPSIS:

X INVESTIGATIVE DIV. EMP.

During the inspection of the Accounting and Fraud Section, it was found that a bankruptcy case, Bufile 49-12701, had been improperly handled by the Houston Office and the San Antonio Office. Reports submitted failed to reflect that certain persons contacted were exhaustively interviewed and revealed other weaknesses. These reports were initialed for the file without corrective action being taken by Supervisor A. J. McGrath (now No. 1 Man to Section Chief C. A. Evans). [redacted] (Supervisor in charge - Accounting Unit) has supervised the case since November 18, 1953, and did not take action to correct the weaknesses which review of the file would have disclosed. The initial report submitted by the Houston Office which contained several weaknesses was prepared by a Special Agent (A) having only limited experience. Neither Mr. McGrath nor [redacted] offered any explanations for the deficiencies disclosed. Mr. Evans said the deficiencies should have been noted and corrective action taken. He pointed out the case had never been brought to the attention of the No. 1 Man Winterrowd (general supervision over the Accounting and Fraud Section) nor to the attention of Assistant Director Rosen.

RECOMMENDATIONS:

1. Albert J. McGrath . . . Censure for his failure to recognize the weaknesses in the investigations conducted by the Houston and San Antonio Divisions and for his failure to provide an inexperienced Special Agent Accountant with proper guidance and training.

RECORDED - 55

67- 80005-1343

Searched \_\_\_\_\_

Numbered 180

11 APR - 1954

FEDERAL BUREAU OF INVESTIGATION

Attachments

cc: Mr. Glavin (Attn: H. L. Edwards)

N: new

CLB [signature]

2. [REDACTED] . . . Censure for his failure to detect the above weaknesses after taking over as supervisor of this case and for his failure to call the attention of the Houston Office to the inadequacy of a 2-week report submitted by that office.

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3. Courtney A. X Evans . . . Censure. Mr. Evans has been Section Chief of the Accounting and Fraud Section since November 1953 and as such exercises supervision over these matters.

4. No. 1 Man Earll H. X Winterrowd . . . No administrative action since this case never came to his attention.

5. Mr. X Rosen . . . No administrative action since this case never came to his attention.

Separate recommendations will be submitted as to handling of this case in the field.

BRIEFS ON McGRATH AND [REDACTED] ATTACHED. BRIEF ON EVANS ALREADY IN THE DIRECTOR'S OFFICE.

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DETAILS:

A bankruptcy case, Bufile 49-12701, was opened by the Houston Division prior to May 12, 1953. The case was supervised at the Bureau by Albert J. McGrath from its inception until November 18, 1953, and since then by [redacted]. Former Inspector L. R. Pennington headed the ~~Section~~ which handled this case until November 1953 and since that date Courtney A. Evans, has been Chief of the Accounting and Fraud Section, *which include this unit.*

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The first report submitted by Houston was prepared by [redacted], a Special Agent (A) with only limited experience, under date of August 7, 1953. This report has a number of deficiencies principally concerned with the failure to obtain or at least report all the information in the possession of the persons being interviewed. Illustrative of this is the fact one witness said that between \$300,000 and \$500,000 worth of merchandise was unaccounted for since contemplated bankruptcy. No details were reported. This same person alleged that the subjects had knowledge of various lots of merchandise stored in warehouses around Houston. If the interviewing Agent obtained any details concerning this allegation, he failed to report them. Representatives of the principal creditor who stands to lose some \$150,000 in this case furnished a financial statement issued by the bankrupt and dated only a few months prior to bankruptcy which there is every reason to believe is false. The report does not disclose that inquiry was made to determine whether credit was extended based on this statement.

A later report submitted by the San Antonio Division sets forth an interview with a public accountant. This man said he turned "the books and records over to a member of the [redacted] family." The report does not indicate he was questioned as to what books and records were turned over nor does it reveal the identity of the person involved. This public accountant may have prepared the financial statements furnished to the creditor as mentioned above. The report does not indicate he was questioned in this regard nor does it state that he was questioned as to any working papers he might have prepared from the books and records.

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Both of the above-mentioned reports were initialed for the file by SA(A) Albert J. McGrath without affirmative action.



One report has been submitted by the Houston Office since this case has been supervised by Supervisor in Charge [redacted]. This was a 2-week report which is considered incomplete since it does not set forth all of the investigation to be performed and does not contain a proper estimate of the time required to complete the investigation.

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SA McGrath offered no explanation except he agreed the Houston Office and the San Antonio Office should have performed investigation as suggested in the case write-up. [redacted] agreed and said he had supervised the case since November 18, 1953. Mr. Evans pointed out McGrath had many special assignments while he was handling this case but agreed this case should have had more aggressive supervision and that the delinquencies should have been caught. Mr. Evans also pointed out no memoranda were prepared in this case and that it never came to the attention of No. 1 Man Winterrowd (who had general supervision over the Accounting and Fraud Section) nor to the attention of Assistant Director Rosen. Mr. Winterrowd agreed with Mr. Evans' comments and Assistant Director Rosen concurred.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: March 15, 1954

FROM : Mr. Winterrowd

SUBJECT: SUPERVISORS [redacted]  
 [redacted] AND [redacted]  
 [redacted] SECTION CHIEF C.A. EVANS  
 STENOGRAPHERS [redacted] AND  
 [redacted]

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

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Reference is made to the attached memorandum of Mr. Evans to you recommending that Supervisors [redacted] and [redacted] be commended for their work in preparation of a memorandum for the Director to utilize in connection with a conference relating to the Federal Housing Agency Administration. (per E.H. Winterrowd)

In going over the matter with these supervisors and Section Chief Evans they showed alertness to the problem and produced a very well prepared memorandum. Section Chief Evans also contributed his full share and responsibility to the matter.

The three supervisors worked all night long and stayed until approximately 10:15 a.m., the next morning. Mr. Evans stayed until 5 a.m. in the morning, went home and returned to work at approximately 9:15 a.m.

In addition, stenographers [redacted] and [redacted] came back to the office at approximately 11 p.m., March 11, and worked through until approximately 9:30 a.m. the following day.

It is recommended that Supervisors [redacted] and Section Chief Evans be commended for their excellent work. It may be noted that Supervisors [redacted] were recently censured along with Section Chief Evans for their handling of the Brown and Root case. However, I certainly feel that they should be commended in this instance.

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In addition, it is recommended that letters of commendation be directed to stenographers [redacted]

cc: Mr. Glavin

EHW:mrs

Agent [redacted] by letter dated 3/5 per Director's instructions. 3/5

Advised re Evans + [redacted] put out on routing slip attached

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and ordered Houston not to put a second accountant on the case as the office had intended. The use of the second accountant was denied because of other accounting work on hand, of equal importance, needing attention and the belief of the Investigative Division that nonaccountants could adequately handle instant case. Seat of Government Supervisor [ ] in a letter of 12/7 to Houston issued detailed instructions for the handling of this case; however, Houston did not put sufficient manpower on the case and the Seat of Government Supervisor did not follow up sufficiently. After Supervisor [ ] and Unit Chief [ ] conferred with SAC Santolana at the Seat of Government concerning this case, they should have written a memorandum concerning the same. In conference with SAC they should have given specific instructions as to the case. This was not done. Assistant Director Rosen and Number One Man Winterrowd should have interviewed SAC Santolana about this case while he was here. When the matter of the AUSA writing to the Department concerning this case and the fact that apparently SA [ ] had talked too much, came up, the fact that earlier progress reports had been submitted to the Department on December 10, 1953, by the Investigative Division and thereafter, should have been brought to the Director's attention. There is no specific rule that progress reports should or should not be disseminated; however, documents containing administrative data are not to be disseminated.

RECOMMENDATIONS:

1. SA(A) [ ], Houston. Non-veteran. Censure and probation because he exhibited a report containing Bureau administrative detail to the AUSA; did not take an aggressive attitude in this case but was leaning on an inexperienced AUSA for guidance of an investigatory nature, as distinguished from prosecutive guidance; did not anticipate and advise SAC in advance of criticism to Department by AUSA; inadequate progress reports. Inspector unable to prove that [ ] advised AUSA that the Bureau had turned down requests for three additional Agents but Inspector believes [ ] gave this information to AUSA. It is also recommended that he be transferred after this investigation is completed in Houston. He is essential to it now.

I agree  
JFM  
2/20

I agree - He should not  
be used on any supervisory  
work

I agree  
JFM  
2/20

2/21  
J. Conner.

2. SAC J. F. Santoiana, Houston, Non-veteran. Censure and probation. He did not give this matter aggressive supervision. After receiving SA [redacted] memorandum that the AUSA intended writing a letter to Assistant AG Olney, he should have advised the Bureau. He failed to discuss this matter with the Director or Mr. Rosen in Washington, D. C., indicating he did not recognize potentialities and scope of case. Did not vigorously re-present manpower needs to Bureau following Bureau refusal to make more agents available. Also recommend that consideration be given to an early transfer of SAC Santoiana to a smaller office in view of this and the difficulty he recently had with the press in Houston. In this case he had inadequate liaison with AUSA. It is noted that SAC Santoiana has been in charge of the Houston Office only since 11/10/53, and that former SAC Lorton was in charge theretofore during the time the case has been under investigation.

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*Agree*  
*Don*  
*7/20*  
*some*  
*9 recommend censure, probation, and removal as SAC. - Demotion from GS 15 to GS 13. I concur with removal.*  
*2/21*

FOLLOWING RECOMMENDATIONS MADE ON SEAT OF GOVERNMENT PERSONNEL AND THESE ARE BEING MADE NOW DESPITE ANY IMPENDING INSPECTION OF THE ACCOUNTING AND FRAUD SECTION OF THE INVESTIGATIVE DIVISION BECAUSE WE FEEL THAT ACTION SHOULD NOT BE DELAYED WITH REGARD TO THE DELINQUENCIES DESCRIBED:

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3. SA [redacted], Seat of Government. Veteran. Censure and probation. He did not give this case the vigorous aggressive supervision it should have gotten. He did not recognize its potentialities and investigative magnitude. When Houston asked for three additional accountants, which request was declined by the Bureau, he should have followed the case to insure that sufficient personnel was used on it to bring it to a logical and early conclusion. He failed to write a memorandum reflecting his conference with SAC Santoiana concerning this case and failed to issue specific instructions to SAC while in conference because he relied on written instructions previously sent to Houston. In view of this man's fine record, as evidenced from his personnel brief, and his general potential for advancement, coupled with the fact that he is relatively young in the service, it is also recommended that consideration be given to his further seasoning in the field. He is not an accountant although he supervises cases involving accounting.

*I recommend censure, probation and transfer to New York. He should not be used as a Supervisor.*  
*I concur.*  
*H.*

*Why was such an assignment made?*

4. [redacted] Unit Chief, Seat of Government. Non-veteran. Censure and probation. He failed to see that this matter received vigorous, aggressive supervision at the Seat of Government. He should have insured that the matter had sufficient manpower assigned to it to bring it to an early investigative conclusion. He should have insured that the procrastination of the AUSA in Houston concerning the scope of inquiry was stopped. He should have written a memorandum of the results of his interview with SAC Santolana concerning this matter and he should have issued specific instructions in that interview. [redacted] supervises seven other agents and his fraud unit handles roughly 1,000 pending cases.

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Agree  
2/20

recommend censure  
and probation.

2/21

Agree  
2/21

2/21

X

SEE FURTHER RECOMMENDATIONS  
ON FOLLOWING PAGE

5. SA Courtney Allen Evans, Section Chief, Seat of Government. Nonveteran. Censure and probation. It is also recommended that he be passed over when considered for reallocation for GS-15 in April, 1954. As Section Chief, he was fully cognizant of this case and should have insured that it receive vigorous and aggressive supervision by the Seat of Government. His section sent through a memorandum declining Houston's request for three additional accountants for this case and directing that only one of the two accounting agents Houston wanted to put on the case be used and that the second agent be used on equally important other accounting cases then needing attention. He is responsible for delinquencies of subordinates in his section. He should have insured that the Houston Office followed the instructions set out in Bureau letter of 1/14/54.

R Recommend censure only and probation. He should not be recommended for promotion. 2/21/54  
JPM 2/20

6. Earl Hugo Winterrowd, Special Agent - No. 1 man, (in charge of Criminal and Accounting and Fraud Sections), Investigative Division. Nonveteran. Censure and probation. He should have discussed this matter with SAC Santoiana when the latter was here in January to obtain specific instances of delinquencies, weaknesses and need in the field; tested the knowledge of SAC Santoiana concerning the case; and found out what the Houston Office was doing in this matter. Has responsibility for weak performance of subordinates in this case.

R Recommend censure only  
JPM 2/20

I recommend a strong letter of censure. 2/21/54  
JPM 2/20

7. Assistant Director Rosen. Recommended: censure and probation. As Assistant Director, he should have interviewed SAC Santoiana himself concerning this matter. As division head he is responsible for the delinquencies of subordinates in his division.

R Recommend censure only  
JPM 2/20

I recommend a strong letter of censure. 2/21/54  
JPM 2/20

### DETAILS

This case, alleging fraud against the government on the part of Brown & Root, Inc., in that they were charging expenses on one government contract against other government contracts, came to the attention of the Houston Office from a complaint on 3/20/53. Houston's letter of 4/1/53 to the Bureau set out the facts and stated that an investigation would be made. The Bureau by letter 4/13/53 directed it be presented to the U. S. Attorney for his opinion and that a report should be submitted by 5/4/53. Houston letter of 5/4/53 said the Assistant U. S. Attorney there believed there was no violation until an accounting report was made available to the Army by Brown & Root showing charges. Houston advised the investigation would be held in abeyance until this report was received; and advised that the Bureau directed deadline would not be met. The report was received 5/15/53; the investigation continued, and thereafter progress reports were received from Houston as follows:

Report 6/17/53 (estimated time to complete - 60 days); report 7/22/53 (estimated time to complete - 7 months on crane runway phase and 45-60 days on gun shield adaptors phase; report 8/26/53 (estimated time to complete 15-20 days on gun shield adaptors phase, 60 days on time cards phase if AUSA desired this investigation); report 9/28/53 (estimated time to complete - 30 days); report 11/3/53 (estimated time to complete - 60 days); report 1/5/54 (estimated time to complete - 255 days); report 2/7/54 (estimated time to complete - 85 Special Agent Accountant days and 16 Special Agent days.)

Houston's letter 7/7/53 advised SA [ ] was working this case and would complete first allegation within a week or 10 days but that there would be other allegations and that it was not recommended that other accountants be sent to Houston to aid this investigation. Houston airtel 12/1/53 advised the AUSA desired the case be expedited; that 4 accountants would be needed to complete it by 2/15/54; and recommended that three be sent to Houston; and that if these three accountants were not available, a second accountant in Houston would be assigned to aid [ ]. Bureau letter in answer 12/7/53 directed Houston not to get the second accountant on the case, inasmuch as he had other expedite investigations assigned to him; that the Bureau believed non-accountants could handle the work needed under the direction of one accountant; and that the request for the 3 accountants was being declined. SAC Santolana while at the Seat of Government in January discussed this case with Supervisor [ ], Unit Chief [ ], and Section Chief Evans. No memorandum reflecting that conference was written. No specific instructions were issued to the SAC during the conference because a letter of instructions had gone to Santolana on 1/14/54, setting forth instructions and Santolana had not yet read this letter which crossed with his coming to Washington. This letter commenting on the situation

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8. As previously ordered by the Director, Inspector  
Nugent will make a full inspection of the Accounting and Fraud  
Section. This will begin Wednesday, 2/24/53, if approved.

I agree to all recommendations

2/20/54

30422  
JFM  
2/20

This survey or audit  
be expedited

2/21

yes

yes

yes

noted  
m

ATTACHED ARE THE PERSONNEL BRIEFS OF ALL EMPLOYEES  
INVOLVED EXCEPT THAT OF ASSISTANT DIRECTOR ROSEN.

progress report of January 5, 1954, estimating 255 Agent-days to complete, stated this time appeared excessive. It directed that AUSA Snodgrass be again contacted and the scope of the investigation again discussed, looking forward to limiting it. Houston teletype of 2/6/54, reflects SAC Santoiana and SA [redacted] conferred with AUSA Snodgrass on 2/3/54, resulting in an estimate of 45 SA(A) days and 165 Agent-days to complete. SAC Santoiana stated that there were four Special Agent Accountants in Houston, one of which was already assigned to this case and the other three were committed on other accounting work which was expedite work. He said the maximum number of non-legal staffs which could be utilized was six and if this was done, it would, of course, materially affect other investigation work in the office. He said that press on this case, as to the matter immediately.

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Under date of 1/2/54, as you know, the Bureau received a memorandum from Assistant Attorney General Oliver referring to a letter of 1/18/54, from the U.S. Attorney in Houston to the Department. This letter made reference to the Felt and Root case, pointed out an estimate of 255 SA days would be required to complete the investigation and said that he (the U. S. Attorney) had been informed that there was insufficient manpower available in the Houston Office to materially speed the investigation and that additional assistance had been denied by the Washington Office. At that time the administration of this matter in the Houston Division, as well as at the Seat of Government, was brought to your attention.

The Director instructed that Inspector Nugent proceed to Houston to investigate the matter there, based on Mr. Rosen's recommendation.

By teletype 2/15/54, Inspector Nugent estimated it would take 7 fully qualified accountants and a recently appointed accountant at least 30 days to prepare this matter for trial. The Grand Jury will sit from [REDACTED]

b3

DEFICIENCIES IN FIELD HANDLING

1. If aggressive supervision had been given this matter by SAC Santolano, errors would have been taken to overcome the procrastination of the AUSA, as evidenced by the progress reports, and the interview with him by Inspector Nugent.

2. Careful analysis of the progress reports by SAC Santolano would have disclosed that the Investigative Agent, SA [REDACTED], was not taking an aggressive attitude. He was leaning on AUSA for guidance and an investigator was distinguished from prosecution guidance.

3. Houston file contains a memorandum prepared by SA [REDACTED] on 1/13/54 indicating that AUSA had advised he was writing Assistant Attorney General Carey for advice in this matter. While the memorandum did not specifically say that AUSA would complain of lack of manpower, alert, heads-up supervision, SAC Santolano would have anticipated such a result, and he should have immediately disclosed the matter with the AUSA and advised the Bureau.

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4. SA [REDACTED] apparently allowed the AUSA to have access to Bureau administrative data, and as a result that the Bureau had turned down the request of [REDACTED] to have more men assigned to the case.

5. Failure of SAC Santolano to discuss the matter with the Director while in Washington, D. C., indicates he did not recognize its potentialities despite his instructions to the contrary.

6. Both SAC Santoiana and SA [redacted] failed to recognize the possibility of the AUSA criticizing the Bureau in a letter to Assistant AT Olney even though the AUSA advised [redacted] he would write Assistant AT Olney.

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#### DELINQUENCIES IN SLAT OF GOVERNMENT LASTING

1. This was weak supervision on the part of SA [redacted] who initiated the reports received on the part of SA [redacted] Unit Chief; and on the part of SA [redacted] Section Chief. This is evidenced by the memorandum dated 12/4/53 from SA [redacted] to Assistant Director Rhea recommending that no additional agents be sent to Houston and that Houston use only one of the two accountants. Houston intended to use so the second man could devote himself to other important accounting duties.

2. More vigorous, aggressive supervision should have dictated that interim reports of more comprehensive nature were required.

3. More aggressive supervision by the Slat of Government should have dictated that the procrastination of the AUSA in Houston concerning the setting of the scope of inquiry should be stopped by decisive action on the part of the Houston Office. The Investigative Division directed the Houston Office by letters dated 12/1/53 and 1/2/54 to confer with the AUSA there and attempt to limit the scope of this investigation; however, they did not follow up to see that it was done.

4. After writing a letter dated 12/7/53 to Houston advising that the three requested accountants were not to be sent to Houston and that a second accountant not be placed on this case, the Investigative Division should have followed this matter to assure that it was receiving the manpower necessary to bring it to a logical and early conclusion.

5. In a memorandum dated 2/12/54 from Section Chief Evans to Mr. Rosen it is stated that while SAC Santoiana was at the Seat of Government, this case was discussed with him by Supervisor [redacted], Unit Chief [redacted] and Section Chief Evans. No memorandum concerning this conference was written to point out what instructions were given to SAC Santoiana, the possibilities of limiting the scope of the inquiry, and an attempt to arrive at an estimated time it would take to complete it. The Investigative Division states that no new instructions were given to SAC Santoiana at this time so it was not deemed necessary to record the informal conversations had with him. It was stated that the Bureau desired that the scope of investigation be limited, that the Agent days required to complete appeared excessive and that the matter be discussed with the USA in Houston to bring to his attention the need for expediting the case. It was stated that the SAC was told to advise the Bureau when the work situation in his office would permit assignment of additional personnel to this case. The results of this conference should have been reduced to writing to record the above instructions.

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6. When the Director was advised that this matter had been mishandled in Houston and that SA [redacted] had showed the AUSA a progress report, it should have been also pointed out to the Director that reports in this case had been sent to the Department by the Investigative Division by routing slip since 12/10/53. These reports went directly from the Investigative Division to the Records Administrative Branch in the Department.

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7. The Investigative Division was aware, from a review of the progress reports received, that the AUSA in Houston would not give an opinion of the limit of the scope of this investigation. They should have seen to it that he was properly briefed and educated on the Bureau's responsibilities and experience in this type case so that he would have been in a position to limit it.

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8. The Investigative Division supervises accounting cases on individual case bases and issues instructions concerning accounting phases where necessary. The suggestions and

regulations for handling, as well general instructions for preparation of accounting reports, are set out in Bureau manuals. The inspection staff of the Training and Inspection Division looks into the qualifications and training of accountants in the course of field inspections. The Investigative Division is provided with these analyses to aid in its guidance in future supervision.

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R

March 17, 1954

~~Personal and Confidential~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

I am aware that you performed with genuine enthusiasm and disregard for personal convenience in connection with the preparation of material relating to the Federal Housing Administration.

You applied yourself to this task with vigor and keen interest and your able supervision of this matter is most commendable. I want you to know I greatly appreciate your valuable service in this instance.

Sincerely yours,

J. Edgar Hoover

cc: Mr. Rosen (Personal Attention)

LRH:rk  
67-163462

RECEIVED RETURN ROOM  
FBI  
MAR 17 6 23 PM '54

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMM - FBI  
MAR 22 1954  
MAILED 31

MAR 26 1954

[redacted] et al  
FRAUD AGAINST THE GOVERNMENT;  
BLINDLY - CONSPIRACY

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b7c

Inspector Nugent: A memorandum from Evans to Rosen dated 3-8-54 prepared in connection with the captioned case was dictated by Special Agent Supervisor [redacted] and approved by the following individuals in the Investigative Division: [redacted], Courtney Evans, E. Hugo Winterrowd, Assistant Director Rosen. This memorandum briefs a radiogram received from SAC Godfrey, San Juan, 3/6/54, and states that Special Assistant to the Attorney General requested that an experienced accountant and one with substantial experience in testifying in Federal Court be assigned to this case. The memorandum states, "according to SAC Godfrey, SA Thomas J. Wilkes does not, in his opinion, meet the requirement by reason of his limited experience as a witness. Godfrey recommends that a Special Agent Accountant be sent to his office for special assignment of approximately three-weeks duration."

The memorandum contains Investigative Division recommendation "...ing...and as SA Wilkes (EO 3/13/47) has not had extensive experience in testifying as an expert accountant, it is recommended that one of three named Special Agents (A) be ordered immediately to report to San Juan for approximately three weeks. A review of Bureau records reveals the following:

(1) During the 5 years (May, 1948 - Sept., 1953) that Wilkes was attached to the Chicago Office he was assigned extensively to accounting work and handled several involved bankruptcy cases, as well as many Federal Reserve Act, Fraud Against the Government, and Federal Tort Claims cases.

(2) He was given training in all phases of Bureau accounting work and on 3/31/51 SAC Helwain, Chicago, said he was fully qualified in all phases of Bureau accounting work.

(3) Wilkes was afforded moot court training, appeared as a witness before U. S. Commissioner on several occasions, and in March, 1950, Mr. McSpain said he made a creditable witness for the Government.

(4) Inspection reports covering the Chicago Office submitted in November, 1950, and August, 1952, indicate that Wilkes has appeared as an expert witness in the trials of Bureau accounting cases.

(5) According to the Administrative Division report that as of 3/31/51 Wilkes was considered as fully qualified in all phases of Bureau accounting work and as of 3/31/52, based on the annual efficiency report from Chicago, he was considered fully qualified.

4-11-54  
Inspection Report  
Investigative Division  
Fraud and Accounting Section  
March 10, 1954

Two  
Three  
✓  
COURTNEY EVANS  
Vice President



expert accountant. As of 8/23/53 these records show he is capable of handling investigation in all types of Bureau accounting matters, including complicated and involved accounting cases. It is desired that each of the Investigative Division personnel listed above submit an explanation justifying the recommendation set forth in the memorandum as recited above. These explanations should contain specific answers to the following questions:

(1) Was the personnel file of Wilkes checked after receipt of the radiogram from San Juan indicating Wilkes was not qualified?

(2) Were the records of the Administrative Division re qualification of accountants checked before it was decided to recommend an accountant be sent to San Juan on special assignment?

(3) Were inspection reports covering offices where Wilkes had been assigned checked to determine whether comment was contained therein regarding the qualification of Wilkes?

(4) Outline in detail any inquiry made to determine the validity of the conclusion of SAC Godfrey that Wilkes was not qualified to handle this assignment.

(5) If the answer to any of the first three questions is in the negative, the explanation should indicate why such action was not taken.

Defense counsel in this case has to date exhibited its intention to explore fully every avenue open to the defense of [redacted]. At the present time a motion has been filed in the Supreme Court in Washington alleging lack of jurisdiction of the territorial court in Puerto Rico. [redacted] observation that any accounting testimony in this case would probably be subjected to the severist type of cross examination is undoubtedly correct.

In view of the importance of the case and the imminence of trial which is scheduled to be held on March 23, 1954, I decided to immediately resolve this question and to assure that [redacted] was furnished with the type of man he thought necessary for the proper handling of this expert testimony.

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Collaterally it may be noted that by memorandum to Mr. Rosen dated March 3, 1954, in the case entitled [redacted], et al - Fraud Against the Government; Eribery, the recommendation was set forth that SA Wilkes be censured for his improper handling of the [redacted] case. In that matter it was necessary to direct San Juan under date of February 17, 1954, in regard to the proper handling of the investigation. The investigation in the [redacted] case was assigned to SA Wilkes. In light of this experience it was felt that we should follow Godfrey's recommendation not to use Wilkes in this case. The inspection reports covering the offices where Wilkes had previously been assigned were not checked in view of the above to determine the comments contained therein regarding his qualifications. It is noted that the comments of the Inspectors would not bear directly on Wilkes ability to stand up as an expert witness under most rigorous cross examination which was the major point of consideration here.

Supervisor [redacted]: I concur with the above comments.

Supervisor [redacted]: I concur with the above comments.

Section Chief C. A. Evans: This action was taken under my direction and on my instructions and I agree with the comments of Supervisor [redacted].

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Number One Man E. H. Winterrowd: I fully concur in the foregoing and wish to add that while inspectors' reports covering the Chicago Office indicating Wilkes appeared as an expert witness in the trials of Bureau accounting cases, the fact remains that the Long case is exceedingly involved and is of great magnitude. SAC Godfrey has been fully cognizant of this case since its inception and accordingly, he being at the scene, I believe is qualified to make recommendations in this matter. In the interest of expediting the investigation and in the interest of handling it properly, I certainly went along with the recommendations. Furthermore, I have no reason to doubt whatsoever the sincerity of Godfrey's recommendations.

Supervisor John C. Stokes: As set forth in memorandum to Mr. Rosen dated March 5, 1954, SAC Godfrey at 1:28 P.M. that day telephonically advised he received word from [ ] Special Assistant to the Attorney General, that information had been developed by an engineer checking the construction costs of the [ ] Construction Company indicating that [ ] and his concerns may have been overpaid some \$2,000,000 and that the Federal Housing Administration may have improperly granted mortgage commitments covering this amount. According to Godfrey, [ ] requested the services of an accountant for approximately two to three weeks to make a detailed examination of the construction cost figures. [ ] specifically requested that the accountant made available be a thoroughly capable accountant and one who has had considerable court experience as a witness and who would be able to stand up under the most severe cross examination.

By Radiogram dated March 6, 1954, SAC Godfrey advised that his office had but two Special Agent Accountants, namely, [ ] and Thomas Wilkes. The Radiogram indicated that [ ] was engaged in assisting [ ] in the preparation of the trial of this case and that [ ] indicated he could not spare [ ] for this assignment. Godfrey related that Wilkes in his opinion does not meet the requirements requested by [ ] by reason of his limited experience as a witness. Godfrey again stressed the necessity of assigning an accountant with substantial experience in testifying. b6 b7C

By memorandum dated March 8, 1954, the writer after having previously reviewed the personnel records of SA Accountants [ ] recommended that consideration be given to assigning [ ] [ ], Frank R. Southerland or William F. Finneran to proceed to San Juan for the special assignment of from two to three weeks duration. I did not review the personnel file of Wilkes in view of SAC Godfrey's observation that in his opinion Wilkes was not qualified to handle the assignment in view of his limited experience in testifying. It is to be noted that this case is a controversial, complicated fraud matter in which the Bureau has a considerable investigative investment. The accounting examination involves an examination of the records of several [ ] concerns which were engaged in the construction of over 6,000 homes in Puerto Rico. As evidence of the extensive nature of this inquiry the most recent report received from San Juan runs approximately 575 pages. To assist in the preparation of this case the Bureau in November, 1953 furnished San Juan with the services of two SAs on special assignment and more recently two stenographers were assigned to the office to assist in the preparation of the most recent report.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: March 22, 1954

FROM : C. A. Evans

SUBJECT:

Chief.  
ACCOUNTING + FRAUD SECTION

Tolson	
Ladd	
Clegg	
Glavin	
Nichols	
Rosen	
Tracy	
Harbo	
Alben	
Belmont	
Laughlin	
Tele. Rm.	
Nease	
Jerry	

I received advice during the course of my annual physical examination at the Naval Hospital at Bethesda on March 19, 1954, as well as from my personal physician, that I have a pilonidal fistula which has become infected and which should be removed.

I have made arrangements with [redacted], 700 Prince-Street, Alexandria, Virginia, to perform the necessary surgery, and I will be admitted to the Alexandria Hospital on March 25, 1954 for this purpose. [redacted] estimates that I will be incapacitated for duty for approximately three weeks. I will keep you advised of developments.

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3/26/54 180

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Hospital

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3/26/54  
APR 6 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: COURTNEY A. EVANS  
Special Agent  
Investigative Division

DATE: March 30, 1954

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

## HEALTH MATTER

The above named Special Agent was admitted to Alexandria Hospital, Alexandria, Virginia, March 26 for the removal of a pilonidal cyst. His surgeon is [REDACTED] SA Evans' condition was reported good following surgery. He was discharged from the hospital March 28, and returned to his residence. The Health Service telephonically contacted SA Evans March 29. Apparently he was getting along very well. He will return to his surgeon March 31 for removal of sutures. A pilonidal cyst is a small deep cyst in the end of the spine.

Leave Unit was notified of SA Evans' hospitalization and surgery.

RECOMMENDATION

None. This is submitted for record purposes only. The Health Service will continue to follow.

CC - [REDACTED], Leave Unit (Sent Direct)

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noted  
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APR 2 1954

March 31, 1954

PERSONAL AND CONFIDENTIAL

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The Bureau has noted that investigation of the case entitled "[redacted], et al, National Bankruptcy Act, Mail Fraud" contained a number of deficiencies such as failure to obtain or report all information in the possession of persons interviewed, failure to develop full details of allegations regarding possible concealment of assets, failure to thoroughly explore the circumstances of an apparently false financial statement mailed to a creditor, an inadequate interview of a public accountant who had the books and records of the bankrupt in his possession, and an improper estimate in a two-week report of the time required to complete the investigation.

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In connection with this matter it has been observed that you have been serving as Chief of the Accounting and Fraud Section since November, 1953, and although a number of the derelictions occurred prior to that time they were permitted to continue without correction until recently discovered by an inspector. This laxness in the supervision of this matter in your section reflects unfavorably upon your administration of the section, and the Bureau must insist that you carry out your future responsibilities with more alertness and greater concern for the Bureau's interests.

Very truly yours,

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC: Mr. Rosen (PERSONAL ATTENTION)

APR 2 1954

COMM - FBI  
APR 1 1954  
MAILED 31

RECORDED ID 14  
J. Edgar Hoover  
John Edgar Hoover  
Director  
163462-158  
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11 APR 1954  
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C A <sup>O</sup> EVANS

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FILED	

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17 APR 13 1954

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## Office Memorandum • UNITED STATES GOVERNMENT

TO :

Mr. Tolson *Viper*

DATE: 3/19/54

FROM :

R. T. Harbo *RH**Investigative Div. Inspector*

SUBJECT:

ACCOUNTING FUNCTIONS IN THE  
ACCOUNTING AND FRAUD SECTION  
SURVEY BY INSPECTOR J. E. NUGENT *Ingold*

Although there are three units in the Accounting and Fraud Section with a total Agent personnel of 22, there are only two units handling accounting work. These two units are the Accounting Unit, which has 6 supervisors assigned, and the Bribery and Fraud Unit, which has 8 supervisors assigned. Each unit is presided over by a unit head and there is in addition a No. 1 Man and a section chief for the entire section.

The Inspector found space to be well maintained but a little crowded; however, no more crowded than Bureau space elsewhere throughout the Justice Building. There is at this time no available space in the Justice Building.

Investigative operations were generally good and as of March 1 there were 57 pending accounting cases. There were a total of 3,735 active pending cases. There were an additional 1,622 pending cases wherein investigation was complete or was being held in abeyance for a stipulated reason.

The Inspector regarded administrative operations in existence as good; however, the Investigative Division should have initiated action to establish more effective controls regarding the use and development of accountants. The failure to do so reflects an unsatisfactory condition. Among the Inspector's findings were:

1. A need for more constructive advice to the field in the handling of individual accounting cases. *7400-B-106*

2. All the 57 pending accounting files were reviewed; it was necessary to write up one because of exceptionally weak investigation by the field and no affirmative action being taken by the Seat of Government. Administrative action recommendations are being submitted separately.

3. Pursuant to the Director's instructions that Seat of Government supervisors who are handling accounting cases have accounting training, appropriate action was taken prior to the commencement of the inspection. Inspector found that the Director's orders were being complied with.

cc: Mr. Glavin (Attn: H. M. Edwards)  
Attachment

EDM:mew



4. The Inspector and the Investigative Division agree that there should be a centralized control over accountants, the evaluation of accounting ability, the selection of accounting personnel for special assignments, the development of accountants through appropriate experience being arranged and related functions. This is in accordance with the Director's instructions.

At the present time the Investigative Division supervises its accounting cases on a case-by-case basis, and does not have the responsibilities indicated above. Steps are being taken to effectuate a plan in line with the Director's instructions in order to accomplish a centralized control and the objectives outlined above. In pursuance of this, a Special Agent Accountant Supervisor should be given responsibility for supervising the matters mentioned above and the full details will be presented at the Executives Conference on Monday, March 22, for their consideration.

No data was available at the Seat of Government which would make it possible to determine the number of Agent days of accounting work pending in the field, and related information. This situation can be corrected through requiring the monthly administrative report to show the total number of days of accounting work pending at the beginning of the month; the number of accounting cases pending showing the Bureau file number or the title of the case; the number of days accountants have worked on accounting cases during the preceding month; the number of days of accounting work pending at the end of the month; and the number of accountants assigned to the office subdivided as to:

- a. Accountants not available for accounting assignments because of supervisory duties or other factors.
- b. Number of accountants actually assigned to accounting work.
- c. An indication as to which accountants are not considered fully qualified to perform on accounting functions. Mr. Rosen agrees.

It was found that although the Administrative Division keeps a card index as to those accountants who are fully qualified as experts, these records have been consulted infrequently by the Investigative Division. Messrs. Rosen and Glavin agree with the Inspector that these existing records should be transferred to the Investigative Division as a better means of controlling and watching the development of accountants.

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5. Data regarding the ability of accountants as set forth in performance ratings has not been made available to the Investigative Division. The Investigative Division has received write-ups following each field inspection and has done nothing with reference to the status of accounting work and the ability of accountants in the field office. The Inspector recommended appropriate corrective action consisting of making performance ratings on accountants available to the Investigative Division and providing for analysis of the inspection findings by the Investigative Division in the future.

No formal course of training exists for Special Agent Accountants other than the correspondence course in accounting which is supervised by the Training and Inspection Division. There are 93 enrollees of which 64 are clerks and 29 are Agents. The Inspector recommended that this training course be supervised by the Training and Inspection as at present (years ago it was handled by the Investigative Division) and that any unsatisfactory lessons submitted by an Agent be routed through the Investigative Division prior to being returned to the Agent.

A detailed course of training designed to equip newly appointed and/or Special Agents with limited accounting experience so that they will be able to handle the various types of Bureau accounting cases was designed during the inspection. The Investigative Division agrees with the proposed course of training. Proposals relating to training, however, are now being considered by Messrs. Harbo, Rosen, and Glavin per instructions of Mr. Tolson and will be presented to the Executives Conference March 22.

It was the Inspector's belief that the entire program regarding the use of accountants, their development and evaluation needs revitalizing under a hard-hitting fully qualified expert.

During the course of the inspection and in a separate memorandum a recommendation was made to add one Agent full time and another Agent one half time to the Labor Racketeering Desk. Otherwise, personnel needs in the Accounting and Fraud Section have been fully met; yet there is no excess of manpower.

It appears that the duties of Mr. A. J. McGrath, No. 1 Man of the section, have never been defined in writing. McGrath handles no cases and supervises the overflow of work from the desk of the section chief, acts in the absence of the section chief, handles delinquency reports, plans clerical conferences,

handles special projects as they arise and it is the Inspector's opinion that McGrath could be made available one-half time for other duties. This matter will be handled separately by presentation to the Executives Conference per Mr. Tolson's instructions.

Needs as to manpower to establish a coordinator of accountants and accounting functions, by whatever title he may be known, will be handled separately by a subcommittee of Messrs. Rosen, Glavin and Harbo per Mr. Tolson's instructions.

Voluntary overtime for the past three months averaged 1 hour 50 minutes per Agent per day.

RECOMMENDATIONS:

(Those items wherein there was disagreement between the Inspector and the Investigative Division are being handled separately and are not included in this report.)

1. There should be tighter supervision of cases in the Accounting and Fraud Section with emphasis being placed upon providing constructive leadership to the field. Mr. Rosen agrees.
2. Monthly administrative report be revised as suggested in this memorandum in order to provide helpful data regarding accounting matters. Mr. Rosen agrees.
3. A card index kept by the Administrative Division listing the qualifications of the Special Agent Accountants (there are 612 in the Bureau) be transferred to the Investigative Division. Messrs. Rosen and Glavin agree.

4. The Investigative Division make a survey as to whether the present practice of filing accounting work papers with the United States Attorney in the field should be continued or whether the Bureau's rule should be revised to keep these work papers in field files so that they can be examined by supervisors as a means of obtaining tighter supervision in the field. Mr. Rosen agrees.

5. The leaders of the Division and of the Accounting and Fraud Section should be more alert to recommend ways and means of improving performance and be more aggressive in initiating controls and strengthening procedures.

6. The attached letter be dispatched to Mr. Rosen.

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[REDACTED]  
STALCO TV & APPLIANCE COMPANY  
HASTON, TEXAS, et al  
F. T. R. # 100-15701 - MAIL ROOM  
Bufile 40-15701

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**INSPECTION REPORT:** This case was opened by the Houston Office some time prior to May 10, 1953. The exact date cannot be ascertained from the Bureau file. It is apparent, however, that the case was listed on a bimonthly delinquency report received from Houston prior to May 10. On May 27, 1953, Houston Office in a letter to the Bureau indicated there was a substantial cash shortage and estimated that the case would require 50 days to complete. The first report submitted by the Houston Office is dated August 5, 1953, and was prepared by SA(A) [REDACTED]. Observations regarding this report are as follows:

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1. The title of the case sets forth five subjects with initials only. This, despite the fact the details of the report set forth the name of [REDACTED] as [REDACTED]. Subsequent reports show the name of [REDACTED] to be [REDACTED], but his full name has never been set forth in the title of a report. The interviews that were reported in the report of [REDACTED] indicate many people were interviewed who undoubtedly knew the full name of the persons carried as subjects.

2. Interviews with [REDACTED] are set forth on pages 3, 14, 15 and 16. [REDACTED] was former [REDACTED] of Stalco and at the time of interview was employed by the receiver. These interviews reflect that additional information should have been obtained from [REDACTED] as follows:

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(a) [REDACTED] alleged that between \$200,000 and \$500,000 worth of merchandise was unaccounted for since contemplated bankruptcy and that about \$14,000 worth of merchandise was unaccounted for since the filing of petition of bankruptcy on February 10, 1953. No details were obtained regarding either of these allegations.

(b) [REDACTED] said eight refrigerators valued at \$1,400 and belonging to the bankrupt's estate had been found in the store of [REDACTED]. No details regarding these refrigerators were obtained from [REDACTED]. There was no indication whether the refrigerators were recovered by the bankruptcy officials.

Comments attached.

Inspection  
Accounting Fraud Section  
Investigative Division  
March 10, 1954  
JED:mcw

(c) [ ] said [ ] obtained some money of the corporation from various sources, including banks, and had disappeared. Apparently no effort was made to have [ ] specify the sources of the funds, how much was involved, nor were any details regarding this allegation developed.

(d) [ ] alleged that both [ ] have knowledge of various merchandise stored in warehouses around Houston and that occasionally when he pinned [ ] down, [ ] would tell him where 200 or 300 vacuum cleaners or other items were stored. No effort was made to develop any details regarding these allegations.

(e) It appears [ ] was interviewed for at least the second time on April 23, 1953, but neither this date nor a prior date is shown in the period of the report.

3. [ ] of the Refrigeration Discount Corporation, the largest single creditor who stands to lose some \$150,000 in this bankruptcy, were interviewed. [ ] advised that [ ] had forwarded a financial statement to him through the mails in October 1952, which statement he had with him at the time of the interview. The report contains some excerpts from this balance sheet, which are little, if any, value. A condensed version of the balance sheet should have been set forth in the report. There is no indication that any investigation has been conducted concerning this financial statement, which, because of the net worth shown, is probably false. Apparently [ ] was not questioned as to whether the envelope was preserved or whether he knows the statement was received through the mails. Certainly it is fundamental to determine whether credit was extended based on this financial statement. Yet there is no indication [ ] was questioned in this regard.

4. In reporting investigation made by the Discount Corporation the statement is made, "In December, 1952, [ ] allegedly paid the Southland Life Insurance Company \$107,000. There is no indication as to who made this allegation, nor was there any undeveloped lead set forth to specifically run out this allegation. Subsequent investigation at the Southland Insurance Company failed to disclose any information regarding the \$107,000, although this matter was apparently not specifically inquired into, since no mention of it appears in the report, even though subsequent investigation may have disproven the allegation. There is no excuse for failure to exhaust the information in the possession of the witness, or for the Bureau supervisors' failure to call specific attention of the Houston Office to this omission.

5. In reporting the interview with [redacted] the statement is attributed to [redacted] that it was his understanding [redacted] was to receive additional funds from some \$50,000 in notes discounted for a small down payment of \$3,000. There is no indication [redacted] was asked whether someone told him Vitomb was to receive additional funds or upon what facts he reached the understanding attributed to him.

[redacted] recited that certain accounts were turned over to him in payment for alleged salary and bonus due him. No details as to the accounts assigned to [redacted] were obtained, and there is no indication he was questioned as to the amount of bonus owed to him. Yet the question as to whether [redacted] was actually concealing assets of the bankrupt might be decided on the issue of whether he was entitled to the bonus or not.

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6. [redacted] advised that [redacted] owned an apartment with 14 apartments and that he installed TV sets in every apartment. The indications are that the TV sets came from the assets of the bankrupt. Investigation reported reflects interviews with 5 tenants of the apartment and the location of 5 TV sets which had originally been purchased by the bankrupt. There is no indication that any investigation was made concerning the other 9 apartments, nor was any undeveloped lead set forth for this purpose.

7. It is believed a signed statement should have been taken from [redacted] who reported that she had turned over cash receipts from a tourist court owned by one of the bankrupts to [redacted] should have been questioned as to how much she turned over to [redacted] and whether she had records from which the details concerning the money given [redacted] could be obtained. The subsection "d" is set forth as "possible concealment of approximately \$5000 by [redacted]." The details thereunder indicate possibly \$3,000 is involved. There is no indication where the \$5000 alleged concealment came from.

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8. The only action taken by the Bureau supervisor after receipt of the above report was to write a letter to Houston asking when the case was to be completed and requesting expedite treatment. On September 14, 1953, Houston directed a letter to the Bureau stating the case was assigned to SA(A) [redacted] who was to devote a majority of his time to it and expected to complete it by November 30, 1953. On September 24, 1953, the Bureau instructed Houston in the event [redacted] was not available, the case should be immediately reassigned, investigation completed and report submitted to the Bureau not later than October 20. This is an unrealistic deadline and could not have been set up by anyone having a knowledge of the magnitude of the case. The

undeveloped leads alone would have required the time of one man for no fewer than 75 working days. There were 42 interviews in Houston with several set out for people whose addresses were unknown. Another lead was to obtain a list of addresses where TV sets were serviced by the AA-1 TV Company and other leads at Corpus Christi, including checks of the records of the Guaranty Title and Trust Company and of the First Savings and Loan Company.

Comments Regarding Serial 14, Report of  
SA John Russell Graham, San Antonio, which  
Report Reflects Investigation Conducted  
by SA H. T. Burke, Austin, Texas:

The following deficiencies appear in the investigation conducted by Agent Burke:

1. [redacted], a public accountant, who kept the records for Dallas from June 1952 until January 1953 should have been asked:

(a) What books he turned over to the bankrupts and specifically to whom. The statement he turned some records over "to the [redacted] family" should have not been accepted. Specific information regarding them should have been divulged. The question of the concealment of books and records represents a totally unexplored field in this case.

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(b) [redacted] should have been questioned as to the disposition of his working papers. It is noted he began questioning the records in June 1952 and it is almost certain that the essential work he would have performed would have been to prepare a trial balance in a general ledger. Such a trial balance would be of great value in connection with proving the falseness of the Profit and Loss Statement and Balance Sheet submitted to at least one of the creditors in October 1952.

(c) [redacted] should have been fully questioned as to the Profit and Loss Statement and Balance Sheet mentioned above. In the event he prepared them, it is certain he must have prepared work papers in connection therewith, and he may have had books and records from which to prepare such working papers.

On October 3, 1953, the Houston Office in a letter to the Bureau states, "Subject was declared bankrupt only in August 1953. The report of August 7, 1953, referred to above states,



"Stalco TV and Appliance Company and [redacted] individually adjudicated bankrupts by U. S. District Judge Kennerly April 20, 1953." It is believed the Bureau supervisor should have asked for clarification of this seeming discrepancy.

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The latest reports submitted in this case is a two-week report dated at Houston February 12, 1954. This report reflects investigation at the Guaranty Title and Trust Company, Corpus Christi, and states that investigation will be made to trace the funds involved in the accounts of the [redacted] at Guaranty Title and Trust Company. This report estimates 21 days to complete that particular phase of the investigation. It is not an estimate of the time which will be required to complete the investigation. It is felt that a minimum of 75 days will be required to complete the investigation which should be made in this matter. It is to be noted that, according to the reports submitted by the Houston Office, the total number of days devoted to this investigation is 21, despite the fact the case has been pending since April 1953. The comments of supervisors responsible for this case during the entire period it has been pending are requested, as are the comments of the Accounting Unit Chief, the Section Chief, Mr. Winterrowd, and Assistant Director Rosen.

Comments of SA (A) Albert J. McGrath:

I supervised instant case and was the Supervisor-in-Charge of the Accounting Unit handling this case from its inception until November 18, 1953. A review of the file reflects that the observations and suggestions of the Inspector relative to reinterviews and facets of the investigation to be further explored have considerable merit and, accordingly, the Houston Office will be instructed to pursue those lines of investigations. The letter advising Houston of the above will also point out the necessity for setting forth in the title the complete names, not merely initials, in future correspondence submitted in this matter, and to correct the period in the report of SA (A) [redacted], dated August 17, 1953, at Houston to accurately reflect the dates upon which [redacted] was interviewed. Clarification will also be obtained as to the conflict in date subject was adjudicated bankrupt in Houston report dated August 7, 1953, and Houston memorandum dated October 2, 1953.

Concerning the deadline set for Houston of October 23, 1953, this deadline was set based upon Houston memorandum dated September 14, 1953, which indicated that this case had received some investigative attention since August 7, 1953, the date of the previous report setting forth the undeveloped leads.

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Comments of SA (A) [redacted]:

I concur in the above comments. I have been Supervisor in Charge of the Accounting Unit and assigned to the Bankruptcy Desk since November 18, 1953. The only report I received in this matter was a Two Week report of SA (A) [redacted] dated February 12, 1953, which estimated 21 days to complete the work outlined therein. I realized this estimate would not be sufficient to complete the entire investigation, but only the items specifically outlined.

Comments of Section Chief Evans:

While Supervisor McGrath was handling this case he was also acting as Unit Chief and had many special assignments which required a great deal of his time. Typical of these assignments was the one involving action taken in relation to Public Law 79. Despite those extra duties, McGrath should

have afforded this case more aggressive supervisory attention; the delinquencies which occurred in the field should have been caught and the necessary corrective action taken promptly after the report was submitted. I have discussed these delinquencies with McCrath and with Supervisor [redacted], who is now handling this case, and have informed both of them the type of supervision required is to be sufficiently aggressive and thorough to prevent errors of this type.

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It is noted that no memoranda were prepared in this case which would have called it to the attention of Number One Man Winterrowd, Assistant Director Rosen or other Bureau officials; and, consequently, they have no knowledge of the case.

Comments of Number One Man Winterrowd:

I concur with Mr. Evans.

Comments of Assistant Director Rosen:

I agree.

March 31, 1954

COURTNEY A. EVANS  
SPECIAL AGENT, GS-14, \$9600.00  
EOD 12/9/40  
ANNUAL PERFORMANCE RATING

Mr. Evans serves as Section Chief of the Accounting and Fraud Section of the Investigative Division. He has been in this position since November 13, 1953. Mr. Evans, in his capacity as Section Chief, is most competent. He is enthusiastic in his approach, exhibits ability to plan and carries out these plans in an excellent manner. His approach in handling his duties reflects intelligence and he shows ability to work under pressure. Mr. Evans is capable of assuming additional responsibilities and it is felt he is competent to handle the assignment of a Special Agent in Charge in a smaller office//

SAC Willis, upon Mr. Evans' transfer to the Seat of Government from the Norfolk Division, gave him a most favorable report in connection with his services as Assistant Special Agent in Charge of that office and qualified him as an excellent employee. Further, during June and July, he assisted in the inspection of the New York Division and the Inspector in Charge classified him as entirely satisfactory in all respects.

Since assuming his duties as Section Chief, he has been censured on four occasions in connection with mishandling of matters by supervisors under his authority. By letter dated February 24, 1954, Mr. Evans was placed in a probationary status as the result of the mishandling of a Fraud case.

By letter dated March 17, 1954, he was commended for his supervision and assistance in connection with the preparation of material relating to the Federal Housing Administration.

Mr. Evans has shown a keen sense of responsibility in connection with his duties and he has adopted a most wholesome attitude with respect to censures. He has advised that he has definitely benefited by the calling to his attention of derelictions and that every effort on his part will be made to avoid any recurrence in this regard. Mr. Evans' Section handles complicated Fraud, Bribery and related matters and the responsibility for the control of accountants and accounting matters is centered therein.

Mr. Evans is entitled to a rating of satisfactory.

S.A.

# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*Winters*

Name of Employee: Courtney A. Evans

Where Assigned: Investigative Accounting and Fraud  
(Division) (Section, Unit)

Payroll Title: Special Agent - Section Chief

Rating Period: from 4/1/53 to 3/31/54

ADJECTIVE RATING: Satisfactory  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

SCZ

Rated by:

E. H. Winterowd

Signature

No. One Man

Title

5/21/54

Date

Reviewed by:

A. Rosen

Signature

Assistant Director

Title

5/21/54

Date

Rating approved by:

W. R. Glavin

Signature

Assistant Director,  
Federal Bureau of Investigation

Title

MAY 25 1954

Date

TYPE ~~REPORT~~ <sup>ED-78</sup>  
~~INDEXED~~ <sup>38</sup>

(X) Official

(X) Annual

( ) Administrative

( ) 60-day

( ) Transfer

( ) Separation from service

( ) Special

4

57  
JUN 11 1954

67-163462-161

Searched

Indexed 180

MAY 25 1954

*3-9-54*

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee Courtney A. Evans Title Special Agent, Section Chief  
Rating Period: from 4/1/53 to 3/31/54

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
- ✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
- 0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185. So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><u>+</u> (1) Personal appearance.</li> <li><u>+</u> (2) Personality and effectiveness of his personal contacts.</li> <li><u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).</li> <li><u>✓</u> (4) Physical fitness (including health, energy, stamina).</li> <li><u>+</u> (5) Resourcefulness and ingenuity.</li> <li><u>+</u> (6) Forcefulness and aggressiveness as required.</li> <li><u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.</li> <li><u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.</li> <li><u>✓</u> (9) Planning ability and its application to the work.</li> <li><u>✓</u> (10) Accuracy and attention to pertinent detail.</li> <li><u>+</u> (11) Industry, including energetic consistent application to duties.</li> <li><u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.</li> <li><u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.</li> <li><u>0</u> (14) Technical or mechanical skills.</li> <li><u>0</u> (15) Investigative ability and results:             <ul style="list-style-type: none"> <li><u>✓</u> (a) Internal security cases</li> <li><u>✓</u> (b) Criminal or general investigative cases</li> <li><u>-</u> (c) Fugitive cases</li> <li><u>-</u> (d) Applicant cases</li> <li><u>-</u> (e) Accounting cases</li> </ul> </li> <li><u>0</u> (16) Physical surveillance ability.</li> </ul> | <ul style="list-style-type: none"> <li><u>✓</u> (17) Firearms ability.</li> <li><u>0</u> (18) Development of informants and sources of information.</li> <li><u>-</u> (19) Reporting ability:             <ul style="list-style-type: none"> <li><u>-</u> (a) Investigative reports</li> <li><u>-</u> (b) Summary reports</li> <li><u>✓</u> (c) Memos, letters, wires</li> </ul>             (Consider: <u>-</u> conciseness; <u>-</u> clarity; <u>-</u> organization; <u>-</u> thoroughness; <u>-</u> accuracy; <u>-</u> adequacy and pertinency of leads; <u>-</u> administrative detail.)           </li> <li><u>0</u> (20) Performance as a witness.</li> <li><u>✓</u> (21) Executive ability:             <ul style="list-style-type: none"> <li><u>✓</u> (a) Leadership</li> <li><u>✓</u> (b) Ability to handle personnel</li> <li><u>+</u> (c) Planning</li> <li><u>+</u> (d) Making decisions</li> <li><u>✓</u> (e) Assignment of work</li> <li><u>✓</u> (f) Training subordinates</li> <li><u>✓</u> (g) Devising procedures</li> <li><u>+</u> (h) Emotional stability</li> <li><u>✓</u> (i) Promoting high morale</li> <li><u>✓</u> (j) Getting results</li> </ul> </li> <li><u>0</u> (22) Ability on raids and dangerous assignments:             <ul style="list-style-type: none"> <li><u>-</u> (a) As leader</li> <li><u>-</u> (b) As participant</li> </ul> </li> <li><u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.</li> <li><u>✓</u> (24) Ability to work under pressure.</li> <li><u>✓</u> (25) Miscellaneous. Specify and rate:             <ul style="list-style-type: none"> <li><u>+</u> Dictation ability</li> <li><u>0</u> Automobile driving ability</li> <li><u>✓</u> Capable of assuming adtl. responsibility</li> </ul> </li> </ul> |
|--|---|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Section Chief - Accounting and Fraud Section

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrative


C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
(2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: Satisfactory

Outstanding, Satisfactory, Unsatisfactory

C.A.E.

  
700 PRINCE STREET  
ALEXANDRIA, VIRGINIA

May 18, 1954

0  
This is to advise that Courtney A. Evans has fully recovered from the operation performed by me and is capable of strenuous physical exertion involving the practical use of firearms.

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b7C



CERTIFICATE

Courtney A. Evans  
Name (Please type or print)

Investigative Division  
Office or Division

1. Are you now or have you ever been a member of, contributed to, affiliated or associated with, any organization listed on the attachment to this certificate?

NO

Answer "Yes" or "No"

2. If your answer is "Yes" state the name of the organization, dates of membership and extent of participation. An explanation regarding membership in any of these organizations may be attached hereto on a separate sheet of paper, if you desire to explain the circumstances of your membership.

<u>Name</u>	<u>Address</u>	<u>From</u>	<u>To</u>	<u>Office Held</u>
-------------	----------------	-------------	-----------	--------------------

CERTIFICATION

I hereby certify that the above information is correct and complete to the best of my knowledge and belief. I make this statement with the understanding that it will be used by the Department of Justice in carrying out the provisions of Executive Order 10450 and with knowledge that any false statement or omission of material fact may be sufficient cause for my dismissal or rejection of my application, and, further, may be cause for punishment as a violation of law including Section 1001, Title 18, U. S. Code.

April 15, 1954  
(Date)

Courtney A. Evans  
(Usual Signature)

APR 29 1954

Attachment



March 23, 1954

ORGANIZATIONS DESIGNATED BY THE ATTORNEY GENERAL OF THE  
UNITED STATES PURSUANT TO EXECUTIVE ORDER 10450.

Abraham Lincoln Brigade  
Abraham Lincoln School, Chicago, Illinois  
Action Committee to Free Spain Now  
Alabama People's Educational Association (See Communist  
Political Association)  
American Association for Reconstruction in Yugoslavia, Inc.  
American Branch of the Federation of Greek Maritime Unions  
American Christian Nationalist Party  
American Committee for European Workers' Relief (See Socialist  
American Committee for Protection of Foreign Born Workers Party)  
American Committee for the Settlement of Jews in Birobidjan, Ind.  
American Committee for Spanish Freedom  
American Committee to Survey Labor Conditions in Europe  
American Committee for Yugoslav Relief, Inc.  
American Council for a Democratic Greece, formerly known as  
the Greek American Council; Greek American Committee  
for National Unity  
American Council on Soviet Relations  
American Croatian Congress  
American Jewish Labor Council  
American League Against War and Fascism  
American League for Peace and Democracy  
American Lithuanian Workers Literary Association (also known  
as Amerikos Lietuviu Darbininku Literaturos Draugija)  
American National Labor Party  
American National Socialist League  
American National Socialist Party  
American Nationalist Party  
American Patriots, Inc.  
American Peace Crusade  
American Peace Mobilization  
American Poles for Peace  
American Polish League  
American Polish Labor Council  
American Rescue Ship Mission (a project of the United  
American Spanish Aid Committee)  
American-Russian Fraternal Society  
American Russian Institute, New York, also known as the  
American Russian Institute for Cultural Relations with  
the Soviet Union  
American Russian Institute, Philadelphia  
American Russian Institute of San Francisco  
American Russian Institute of Southern California, Los Angeles

American Slav Congress  
 American Women for Peace  
 American Youth Congress  
 American Youth for Democracy  
 Armenian Progressive League of America  
 Associated Klans of America  
 Association of Georgia Klans  
 Association of German Nationals (Reichsdeutsche Vereinigung)  
 Association of Lithuanian Workers  
 (also known as Lietuviu Darbininku Susivienijimas)  
 Ausland-Organization der NSDAP, Overseas Branch of Nazi Party  
 Baltimore Forum  
 Black Dragon Society  
 Boston School for Marxist Studies, Boston, Massachusetts  
 Bulgarian American People's League of the United States of America  
 Bridges-Robertson-Schmidt Defense Committee  
 California Emergency Defense Committee  
 California Labor School, Inc., 321 Divisadero Street,  
 San Francisco, California  
 Carpatho-Russian People's Society  
 Central Council of American Women of Croatian Descent,  
 Also known as Central Council of American Croatian Women,  
 National Council of Croatian Women  
 Central Japanese Association (Beikoku Chuo Nipponjin Kai)  
 Central Japanese Association of Southern California  
 Central Organization of the German-American National  
 Alliance (Deutsche-Amerikanische Einheitsfront)  
 Cervantes Fraternal Society  
 China Welfare Appeals, Inc.  
 Chopin Cultural Center  
 Citizens Committee to Free Earl Browder  
 Citizens Committee for Harry Bridges  
 Citizens Committee of the Upper West Side (New York City)  
 Citizens Emergency Defense Conference  
 Citizens Protective League  
 Civil Rights Congress and its affiliated organizations,  
 including:  
     Civil Rights Congress for Texas  
     Veterans Against Discrimination of Civil Rights  
     Congress of New York  
 Columbians  
 Comite Coordinador Pro Republica Espanola  
 Committee to Aid the Fighting South  
 Committee for Constitutional and Political Freedom  
 Committee to Defend Marie Richardson  
 Committee for the Defense of the Pittsburgh Six  
 Committee for a Democratic Far Eastern Policy  
 Committee for Nationalist Action  
 Committee for the Negro in the Arts  
 Committee for Peace and Brotherhood Festival in Philadelphia  
 Committee for the Protection of the Bill of Rights  
 Committee to Uphold the Bill of Rights

Committee for World Youth Friendship and Cultural Exchange  
Commonwealth College, Mend, Arkansas  
Communist Party, U. S. A., its subdivisions, subsidiaries  
and affiliates.

Communist Political Association, its subdivisions, subsidiaries  
and affiliates, including:

Alabama People's Educational Association  
Florida Press and Educational League  
Oklahoma League for Political Education  
People's Educational and Press Association of Texas  
Virginia League for People's Education  
Congress of American Revolutionary Writers  
Congress of American Women  
Connecticut Committee to Aid Victims of the Smith Act  
Connecticut State Youth Conference  
Council on African Affairs  
Council of Greek Americans  
Council for Jobs, Relief and Housing  
Council for Pan-American Democracy  
Croatian Benevolent Fraternity  
Dai Nippon Butoku Kai (Military Virtue Society of Japan  
or Military Art Society of Japan)  
Daily Worker Press Club  
Daniel's Defense Committee  
Dante Alighieri Society (between 1935 and 1940)  
Dennis Defense Committee  
Detroit Youth Assembly  
Emergency Conference to Save Spanish Refugees (founding  
body of the North American Spanish Aid Committee)  
Families of the Baltimore Smith Act Victims  
Families of the Smith Act Victims  
Federation of Italian War Veterans in the U. S. A., Inc.  
(Associazione Nazionale Combattenti Italiani,  
Federazione degli Stati Uniti d'America)  
Finnish-American Mutual Aid Society  
Florida Press and Educational League (See Communist  
Political Association)  
Frederick Douglass Educational Center  
Freedom Stage, Inc.  
Friends of the New Germany (Freunde des Neuen Deutschlands)  
Friends of the Soviet Union  
Garibaldi American Fraternal Society  
George Washington Carver School, New York City  
German-American Bund (Amerikadeutscher Volksbund)  
German-American Republican League  
German-American Vocational League (Deutsche-Amerikanische  
Berufsgemeinschaft)  
Harlem Trade Union Council  
Hawaii Civil Liberties Committee

Heimusha-Kai, also known as Nokubei Heiteki Gmusha Kai,  
 Zaibei Nihonjin, Heiyaku Gmusha Kai, and Zaibei Heimusha  
 Kai (Japanese residing in America Military Conscripts  
 Association)  
 Hellenic-American Brotherhood  
 Hinode Kai (Imperial Japanese Reservists)  
 Hinomaru Kai (Rising Sun Flag Society -- a group of Japanese  
 War-Veterans)  
 Hokubei Zaigo Shoke Dan (North American Reserve Officers  
 Association)  
 Hollywood Writers Mobilization for Defense  
 Hungarian-American Council for Democracy  
 Hungarian Brotherhood  
 Independent Socialist League  
 Industrial Workers of the World  
 International Labor Defense  
 International Workers Order, its subdivisions, subsidiaries  
 and affiliates  
 Japanese Association of America  
 Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)  
 Japanese Overseas Convention, Tokyo, Japan, 1940  
 Japanese Protective Association (Recruiting Organization)  
 Jefferson School of Social Science, New York City  
 Jewish Culture Society  
 Jewish People's Committee  
 Jewish People's Fraternal Order  
 Jikyoku Inkai (The Committee for the Crisis)  
 Joint Anti-Fascist Refugee Committee  
 Joint Council of Progressive Italian-Americans, Inc.  
 Joseph Weydemeyer School of Social Science, St. Louis,  
 Missouri  
 Kibei Seinen Kai (Association of U. S. Citizens of Japanese  
 Ancestry who have returned to America after studying in Japan)  
 Knights of the White Camellia  
 Ku Klux Klan  
 Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser  
 Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)  
 Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)  
 Labor Council for Negro Rights  
 Labor Research Association, Inc.  
 Labor Youth League  
 League of American Writers  
 Lictor Society (Italian Black Shirts)  
 Macedonian-American People's League  
 Mario Morgantini Circle  
 Maritime Labor Committee to Defend Al Lannon  
 Massachusetts Minute Women for Peace  
 Maurice Braverman Defense Committee

Michigan Civil Rights Federation  
 Michigan School of Social Science  
 Nanka Teikoku Gunyudan (Imperial Military Friends Group  
 or Southern California War Veterans)  
 National Association of Mexican Americans (also known as  
 Asociacion Nacional Mexico-Americana)  
 National Blue Star Mothers of America (not to be confused with  
 the Blue Star Mothers of America organized in February 1942)  
 National Committee for the Defense of Political Prisoners  
 National Committee for Freedom of the Press  
 National Committee to Win the Peace  
 National Conference on American Policy in China and the  
 Far East (a conference called by the Committee for a  
 Democratic Far Eastern Policy)  
 National Council of Americans of Croatian Descent  
 National Council of American-Soviet Friendship  
 National Federation for Constitutional Liberties  
 National Labor Conference for Peace  
 National Negro Congress  
 National Negro Labor Council  
 Nationalist Action League  
 Nationalist Party of Puerto Rico  
 Nature Friends of America (since 1935)  
 Negro Labor Victory Committee  
 New Committee for Publications  
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)  
 North American Committee to Aid Spanish Democracy  
 North American Spanish Aid Committee  
 North Philadelphia Forum  
 Northwest Japanese Association  
 Ohio School of Social Sciences  
 Oklahoma Committee to Defend Political Prisoners  
 Oklahoma League for Political Education (See Communist  
 Political Association)  
 Original Southern Klans, Incorporated  
 Pacific Northwest Labor School, Seattle, Washington  
 Palo Alto Peace Club  
 Partido del Pueblo of Panama (operating in the Canal Zone)  
 Peace Information Center  
 Peace Movement of Ethiopia  
 People's Drama, Inc.  
 People's Educational Association (Incorporated under name  
 Los Angeles Educational Association, Inc.), also known as  
 People's Educational Center, People's University,  
 People's School  
 People's Educational and Press Association of Texas  
 People's Institute of Applied Religion  
 People's Radio Foundation, Inc.  
 Philadelphia Labor Committee for Negro Rights  
 Philadelphia School of Social Science and Art  
 Photo League (New York City)  
 Political Prisoners' Welfare Committee

Polonia Society of the IWO  
 Progressive German-Americans, also known as Progressive  
 German-Americans of Chicago  
 Proletarian Party of America  
 Protestant War Veterans of the United States, Inc.  
 Provisional Committee of Citizens for Peace, Southwest Area  
 Puertorriquenos Unidos (Puerto Ricans United)  
 Quad City Committee for Peace  
 Revolutionary Workers League  
 Romanian-American Fraternal Society  
 Russian American Society, Inc.  
 Sakura Kai (Patriotic Society, or Cherry Association--  
 composed of veterans of Russo-Japanese War)  
 Samuel Adams School, Boston, Massachusetts  
 Santa Barbara Peace Forum  
 Schappes Defense Committee  
 Schneiderman-Darcy Defense Committee  
 School of Jewish Studies, New York City  
 Seattle Labor School, Seattle, Washington  
 Serbian-American Fraternal Society  
 Serbian Vidoudan Council  
 Shinto Temples  
 Silver Shirt Legion of America  
 Slavic Council of Southern California  
 Slovak Workers Society  
 Slovenian-American National Council  
 Socialist Workers Party, including American Committee  
 for European Workers' Relief  
 Socialist Youth League  
 Sokoku Kai (Fatherland Society)  
 Southern Negro Youth Congress  
 Suiko Sha (Reserve Officers Association, Los Angeles)  
 Tom Paine School of Social Science, Philadelphia, Pennsylvania  
 Tom Paine School of Westchester, New York  
 Tri-State Negro Trade Union Council  
 Ukrainian-American Fraternal Union  
 Union of American Croats  
 Union of New York Veterans  
 United American Spanish Aid Committee  
 United Committee of Jewish Societies and Landsmanschaft  
 Federations, also known as Coordination Committee of  
 Jewish Landsmanschaften and Fraternal Organizations  
 United Committee of South Slavic Americans  
 United Harlem Tenants and Consumers Organization  
 United May Day Committee  
 United Negro and Allied Veterans of America  
 Veterans of the Abraham Lincoln Brigade

Veterans Against Discrimination of Civil Rights Congress  
of New York (See Civil Rights Congress)

Virginia League for People's Education (See Communist  
Political Association)

Voice of Freedom Committee

Walt Whitman School of Social Science, Newark, New Jersey

Washington Bookshop Association

Washington Committee to Defend the Bill of Rights

Washington Committee for Democratic Action

Washington Commonwealth Federation

Washington Pension Union

Wisconsin Conference on Social Legislation

Workers Alliance (since April 1936)

Workers Party, including Socialist Youth League

Yiddisher Kultur Farband

Young Communist League

Yugoslav-American Cooperative Home, Inc.

Yugoslav Seamen's Club, Inc.

April 1, 1954

MEMORANDUM FOR THE DIRECTOR

\*\*\*\*\*

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEF ON  
PROBATION

	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
Courtney A. Evans	Chief of Accounting and Fraud Section in The Investigative Division	2-24-54	Lack of proper super- vision in the handling of the Fraud against the Government case pertaining to Brown And Root.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. L. V. Boardman *LB*

DATE: 5/24/54

FROM : A. Rosen *R*

SUBJECT: COURTNEY A. EVANS  
 SECTION CHIEF  
 ACCOUNTING AND FRAUD SECTION  
 INVESTIGATIVE DIVISION  
 GS-14, \$9600.00  
 EOD 12/9/40

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Gearty \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

This memorandum is submitted to recommend that Section Chief Evans be removed from probation and that consideration be given to reallocating Mr. Evans to Grade GS-15.

By letter dated February 24, 1954, Mr. Evans was censured and placed on probation for the lack of proper supervision in the handling of a Fraud case pertaining to the Brown and Root Company. Mr. Evans has definitely exhibited that he has a wholesome, loyal attitude to the Bureau and in the handling of his duties as Section Chief he exhibits a keen interest and enthusiasm in the discharge of his duties.

The Accounting and Fraud Section of which he is Chief, consists of three units, each manned by a unit supervisor in charge. Among the matters handled by Mr. Evans are all accounting matters together with the responsibility of the control of accountants and accounting matters. Further, he handles such matters as important Fraud cases, Bribery cases, Anti-Racketeering cases (there has been a decided increase in this violation), Federal Housing Matters, Federal Reserve Act matters, Bankruptcy, Federal Tort Claims matters and other important types of violations. There is an extremely heavy volume and an attendant responsibility in this Section where there are approximately 12,800 investigative matters handled. In the event the Williams Bill is enacted into law, there may be an upsurge in Fraud and Bribery matters. Recently with the taking over of jurisdiction in Federal Housing Administration matters involving criminal violations, there has been an added responsibility. Mr. Evans has shown a definite progressive and intelligent approach in this regard.

Mr. Evans overtime for the past four months is as follows:

January - 2 hours, 53 minutes  
 February - 2 hours, 42 minutes  
 March - 3 hours, 29 minutes  
 April - 3 hours, 5 minutes

This represents an over-all average of 3 hours, 2 minutes.

EHW:LS

RECORDED-10

67-163462-162

Numbered 180

MAY 26 1954

*Mem. to Mr. Boardman  
 Re: Removal of Mr. Evans  
 5/28/54*

*W. J. [Signature]*

Memorandum for Mr. Boardman

RECOMMENDATIONS

It is recommended that Mr. Evans be removed from probation and that he be considered for reallocation to Grade GS-15. In this latter regard, it is to be noted that consideration for this reallocation was given in January and by memorandum dated January 29, 1954, the Administrative Division pointed out that in view of the Whitten Amendment, reallocation would be barred until April 26, 1954 and it was recommended that he be reconsidered subsequent to April 26, 1954. He was placed in Grade GS-14 April 26, 1953.

*John*

*F-2.*

June 8, 1954

*Curran*

MEMORANDUM FOR MR. TOLSON

On March 4, 1954, I saw Supervisor Courtney A. Evans, Chief of the Accounting and Fraud Section in the Investigative Division. Mr. Evans called to express his regrets at the action which had been taken by the Bureau censuring him and placing him on probation because of the lack of proper supervision in the handling of the Brown and Root Fraud Against the Government investigation.

Mr. Evans' attitude was very good. I told Mr. Evans that he could obviously appreciate the tremendous responsibility which he had in the supervision of this type of investigation and that by reason of the fact the national climate at the present time is particularly on edge to find any shortcomings upon the part of Government agencies, it behooved the Bureau to lean over backwards to see that all investigations were properly supervised, promptly handled, and thoroughly conducted.

Very truly yours,

*JEH*

John Edgar Hoover  
Director

JEH:mpd

RECORDED-81

67-163462-163

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SENT FROM D. O.  
TIME 10:50 A  
DATE 6-9-54  
BY *JEH*

Searched \_\_\_\_\_  
Numbered \_\_\_\_\_  
11 JUN 10 1954  
FEDERAL BUREAU OF INVESTIGATION

*JPM*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 5-28-54

FROM : H. L. Edwards

SUBJECT: COURTNEY A. EVANS  
 Special Agent  
 Chief, Accounting and Fraud Section  
 Investigative Division  
 EOD 12-9-40; GS-14, \$9600  
 Non-Veteran; On Probation

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

RE: REMOVAL FROM PROBATION  
AND REALLOCATION

This employee entered on duty 12-9-40 and is presently in Grade GS-14, \$9600 per annum. He is being considered for removal from probation and reallocation to Grade GS-15.

By letter dated 2-24-54 he was CENSURED and PLACED ON PROBATION for the complete lack of proper supervision in the handling of the Fraud Against the Government case pertaining to Brown and Root. It was his responsibility, as chief of the section handling such supervision, to have made certain that the matter was receiving appropriate attention by the Special Agent supervisor following the case and that all necessary action was being taken to bring the matter to an early and logical conclusion. It was also his duty to see to it that the instructions set out by the Bureau were complied with by the Houston Division. In connection with the above Mr. Tolson noted, "He should not be reallocated." and the Director noted, "I concur." (It is noted SA Evans had previously been considered for Grade GS-15 reallocation on 1-29-54 but was passed over at that time because the Whitten Amendment barred his reallocation until after 4-26-54).

By letter dated 3-16-54 he was CENSURED inasmuch as the Bureau had noted that under his direction certain action was recommended in a Fraud Against the Government case and it was apparent that he did not properly analyze this particular situation. In the case in question the SAC of the San Juan Office requested that a Special Agent Accountant be sent to that office to conduct a phase of the investigation as he felt the only Accountant available in the office was not fully qualified to handle this matter. In accordance with this request he approved a memorandum dated 3-8-54, in which it was recommended that one of three Special Agent Accountants to sent on special assignment to San Juan although he did not have the benefit of information in Bureau records relative to the qualifications of the Special Agent Accountant who was already assigned to that office.

By letter dated 3-17-54 he was COMMENDED for the genuine enthusiasm and disregard for personal convenience he performed in connection with the preparation of material relating to the Federal Housing Administration.

44 1 JUN 29 1954

FDH:wg

67-163462-165

12 JUN 11 1954

FEDERAL BUREAU OF INVESTIGATION

38 PM/ru

By letter dated 3-31-54 he was CENSURED for the number of deficiencies noted in the investigation of the case entitled, "[redacted] et al., National Bankruptcy Act, Mail Fraud". In connection with this matter it had been observed that he had been serving as Chief of the Accounting and Fraud Section since November, 1953, and although a number of the derelictions occurred prior to that time they were permitted to continue without correction until recently discovered by an inspector.

On 3-31-54 Mr. Winterrowd rated him SATISFACTORY and added he was enthusiastic in his approach, exhibited ability to plan and carried out these plans in an excellent manner. His approach in handling his duties reflected intelligence and he showed ability to work under pressure. He had shown a keen sense of responsibility in connection with his duties and he had adopted a most wholesome attitude with respect to censures.

On 5-24-54 Mr. Rosen recommended that he be removed from probation and that he also be reallocated to Grade GS-15. Mr. Boardman concurred. It was pointed out that he handled an extremely heavy volume of work as Chief of the Accounting and Fraud Section with an attendant responsibility and that with the taking over of jurisdiction in Federal Housing Administration matters involving criminal violations, he had assumed added responsibilities. His daily average overtime for January through April, 1954, was 3 hours 02 minutes.

RECOMMENDATIONS:

(1) In view of the two letters of censure directed to him during his probationary period, it is recommended that he be continued on probation at this time and be reconsidered for removal in July, 1954.

*sent to employee  
adv. rem. prob  
6-4-54  
JAW/jd*

*3/31/54  
JAW  
6/1  
OK to remove  
now. H.  
JAW  
6-2*

(2) It is further recommended that he be passed over for Grade GS-15 reallocation at this time to be reconsidered upon his removal from probation.

*Being  
handled  
separately*

*OK H.  
JAW  
6/1  
JAW  
6-2*

Mr. Tolson

6/17/54

R. T. Harbo

**SURVEY OF ACCOUNTING AND FRAUD SECTION  
INVESTIGATIVE DIVISION**

**SYNOPSIS**

Inquiry conducted by Inspectors H.C. Van Pelt, B. C. Brown and C. W. Stein in pursuance with Director's instructions following weaknesses discovered in the handling of the case entitled, "Utah and White River Bands of Ute Indians vs. United States, Court of Claims No. 45751, Court of Claims."

**OPERATIONS:**

Section established November, 1953, to consolidate Accounting Unit, Bribery and Fraud Unit, and Selective Service and Veterans Administration Unit and effect closer coordination of related violations. Has estimated 12,500 cases pending in 34 classifications, principally in Accounting, Anti-trust, Civil, Fraud and Selective Service categories. Headed by Section Chief Courtney A. Evans, assisted by #1 Man A. J. McGrath and three Supervisors-in-Charge, (1) [redacted] of the Accounting Unit, which has six supervisors, (2) [redacted] of the Bribery and Fraud Unit, which has eight supervisors, and (3) [redacted] of the Selective Service and Veterans Administration Unit, which has five supervisors.

Prior survey in March, 1954, made by Inspector J. E. Nugent at which time all pending accounting investigations were reviewed and recommendations made for improved operations. Current survey shows history of six unfavorable incidents in past six months involving lax supervision reflecting upon the administration of the Section. Administrative organization of Section found to be generally sound, and the weaknesses in the above-mentioned cases appear to be the result of human failings to the extent that a change of leadership and more aggressive supervision seem warranted.

Attachments  
HCVP:db

cc: Mr. Rosen  
Mr. Boardman  
Mr. Mohr  
Mr. Sizoo  
H. L. Edwards)

cc: ~~SOG Personnel Files:~~  
~~E. D. Harrington~~  
~~J. D. Flannery~~  
~~H. J. Smith~~

cc: SOG Personnel Files:  
L.A. Baker

H.M. Clegg  
A. Cornelius, Jr.  
C.J. Moran  
J.H. Carlson

C.A. Evans  
E.H. Winterrowd  
A. Rosen

During current survey all available supervisory personnel of Section, except two Agents supervising Selective Service investigations, were interviewed and results made matter of record in their personnel files. Procedures set up in the Section in pursuance with the Director's instructions following Inspector Nugent's survey in March 1954, concerning the centralized control of accountants and accounting functions, were found to be satisfactory. Voluntary overtime for May 1954 averaged 2 hours 13 minutes and was found to be equitably distributed. The six unfavorable incidents which occurred during the past six months are:

(1) In November 1953 the Section prepared a memorandum for the Attorney General to enable him to publicly answer an attack against the Bureau in connection with the Obstruction of Justice - Bribery - Conspiracy investigation regarding Eugene Smaldone, et al. The memorandum did not fully set forth pertinent information depicting the important and valuable work performed by the Bureau in this investigation although the facts went to the very heart of the memorandum to the Attorney General. Administrative action taken resulted in censure for Section Chief Evans, 12/8/53.

(2) In February 1954 serious inadequacies and weaknesses were disclosed on the part of the Houston Office and the Accounting and Fraud Section in connection with a Fraud Against the Government case involving Brown and Root. Administrative action taken resulted in censure for Assistant Director Rosen and Division No. One Man Winterrowd, censure and probation for Section Chief Evans and Supervisor in Charge [redacted] censure, probation and transfer for Supervisor [redacted] as well as action concerning the field.

(3) In March 1954 it was determined that the Houston and San Antonio Offices and the Accounting and Fraud Section had improperly handled a National Bankruptcy Act - Mail Fraud case involving one [redacted]. Reports submitted failed to reflect complete and exhaustive interviews, and other weaknesses. Administrative action resulted in censure for Section Chief Evans, Section No. One Man McGrath and Supervisor in Charge [redacted].

(4) In March 1954 the Accounting and Fraud Section at the suggestion of the SAC at San Juan recommended sending a Special Agent Accountant to San Juan on special assignment in connection with a Fraud Against the Government case involving [redacted] et al. The Section was not in possession of all the facts in this case to the effect that a qualified accountant was assigned to the San Juan Office already when the recommendation was made. This resulted in needless expense to the Bureau. Administrative action taken resulted in censure for Supervisor [redacted].

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Supervisors in Charge. [REDACTED], Section Chief Evans,  
Division No. One Man Winterrowd and Assistant Director Rosen.

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(5) On 3/3/54 SAC Milnes of St. Louis was censured and placed on probation as a result of his deficiencies in handling the [REDACTED] Antiracketeering, Labor Management Relations Act case. Although no disciplinary action was taken against Seat of Government personnel in this case, the Director and Mr. Tolson commented that "This matter has not been vigorously handled either at the Seat of Government or at St. Louis." It was supervised in the Accounting and Fraud Section.

(6) This unfavorable incident involves the following case wherein administrative action has not yet been taken.



CHRONOLOGY OF DEVELOPMENTS IN  
INSTANT COURT OF CLAIMS CASE

On 3/9/54, Bureau memorandum sent Salt Lake City transmitting copies of memorandum received from Deputy Attorney General William P. Rogers requesting audit of records of Uintah Irrigation Project, Ft. Duchesne, Utah, in civil suit against United States by two Ute Indian tribes alleging misuse of tribal funds in irrigation project. The Bureau's memorandum indicated tentative trial date of 6/21/54, instructed that inquiry be made and report submitted by 3/24/54. Report of Special Agent Accountant (SAA) Levereette A. Baker 3/22/54 received 3/24/54 showing investigative period of five days, describing records available and setting out leads for audit at Salt Lake City. Second report of SAA Baker 4/21/54 received 4/23/54 showing investigative period of two days and estimating at least 30 working days required to complete audit. Third report of SAA Baker 5/28/54 received 6/1/54 showing investigative period of six days and again estimating at least 30 working days required to complete audit.

Salt Lake City airtel 5/27/54 also received 6/1/54 indicating improbable that audit could be completed by 6/21/54. Bureau airtel 6/3/54 sent Salt Lake City advising investigation must be completed by 6/21/54, requesting airtel explanation for delay and plans for completion of investigation by 6/21/54. Airtel reply 6/5/54 received 6/7/54 containing request for four additional accountants. Bureau teletype sent Salt Lake City 6/9/54 requesting explanations and recommendations regarding administrative action.

Explanations received from Salt Lake City show (1) SAA Baker's report 4/21/54 should have contained investigative period of 4/2-16/54; (2) His report 5/28/54 should have contained investigative period of 4/19-23, 5/3-7 and 18-21/54; (3) Responsibility for failure to set forth the correct investigative periods could not be resolved because the reports were prepared from rough drafts which have been since destroyed; (4) Case was under direct supervision of SAC Cornelius, who diverted SAA Baker from this assignment to participate in self-inspection of Salt Lake City Office 5/10-14/54; and (5) SAA Baker found additional records 5/21/54 and determined on that date that his prior estimate of 30 working days to complete the audit was inaccurate. ASAC Clegg advised, in SAC Cornelius' absence, "No administrative action is recommended." Although specifically requested to advise as to the exact investigative periods of SAA Baker's above-two reports, ASAC Clegg failed to clearly set forth such information and it was necessary to place a long distance telephone call to him to obtain same.

## WEAKNESSES OBSERVED

### FIELD:

(1) Special Agent Accountant Leverette A. Baker.....(a) Failure to take action from 5/21 until 5/27/54 in notifying Bureau the investigation could not be completed by 6/21/54, after he found additional records 5/21/54 and determined that his prior estimate of 30 days work remaining to be completed was inaccurate; (b) Then informing the Bureau by airtel 5/27/54 instead of using more expeditious means of communication; and (c) Subsequently advising the Bureau by airtel 6/5/54 instead of utilizing faster communication that four additional accountants would be required.

(2) Relief Supervisor Paul W. Callis.....Approved the 6/5/54 airtel instead of using more expeditious means of communication in informing the Bureau that four additional accountants were needed to complete instant investigation.

(3) ASAC Heber M. Glegg.....(a) Approved the 5/27/54 airtel instead of utilizing more expeditious means of communication in notifying the Bureau that it appeared improbable instant investigation could be completed and a report submitted by 6/21/54; (b) Failed to clearly advise the Bureau of exact investigative dates of SAA Baker's reports of 4/21 and 5/28/54 as telephonically instructed by Inspector Van Pelt 6/10/54 and, thus, put Bureau to unnecessary expense of another call to obtain such information; and (c) Failed to recognize above weaknesses attributable to Salt Lake City's personnel and recommend administrative action.

(4) SAC Arthur Cornelius, Jr.,.....(a) Removing SAA Baker from instant investigation 5/10-14/54 to assist in self-inspection of Salt Lake City Office, and (b) Failure to sufficiently impress upon personnel of Salt Lake City Office the necessity of correctly setting forth investigative periods of reports and the importance of expeditiously notifying the Bureau of developments arising precluding the meeting of deadlines, and (c) Failure to sufficiently impress upon ASAC Glegg the necessity for furnishing complete information to the Bureau, and to recognize personnel weaknesses and make pertinent recommendations concerning administrative action.

### SEAT OF GOVERNMENT:

(1) Supervisor Christopher James Moran.....Failure to initiate sufficient and vigorous inquiry of Salt Lake City Office upon receipt of SAA Baker's report of 4/21/54 to ascertain attention being afforded instant investigation.

(2) Supervisor John Howard Carlson.....(a) Prepared airtel to Salt Lake City 6/3/54 instead of using more expeditious means of

communication in instructing that the investigation be completed and a report be submitted by 6/21/54, and (b) Failed to notify Section Chief Evans of this situation as he had been instructed to do in matters of this type.

(3) Supervisor in Charge [redacted].....Failed to initiate sufficient and vigorous inquiry of Salt Lake City upon receipt of SAA Baker's report of 4/21/54 to ascertain attention being afforded instant investigation, (b) Approved airtel to Salt Lake City 6/3/54 instead of using more expeditious means of communication in instructing that investigation be completed and a report be submitted by 6/21/54, and (c) Failed to notify Section Chief Evans of this situation as he had been instructed to do in matters of this type. (Recent prior history shows (a) was censured 3/16/54 for failure to properly analyze request of SAC at San Juan for services of fully qualified accountant to be sent San Juan Office on special assignment for three weeks; it was determined that San Juan had such an accountant assigned to the office at the time the request was approved by [redacted] and (b) was censured 3/31/54 for failure to detect and correct weaknesses in the case entitled "[redacted], et al, National Bankruptcy Act Mail Fraud").

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(4) Section Chief Courtney A. Evans.....(a) Weaknesses described above attributable to personnel of his Section and (b) Failure to follow through to insure that teletype requesting explanation from Salt Lake City was sent 6/8 instead of 6/9/54. (Recent prior history shows (a) was censured 12/8/53 for having approved a memorandum to the Attorney General prepared by a Supervisor under his his over-all supervision which did not fully set forth pertinent information depicting the value of work performed by the Bureau in the investigation concerning Eugene Smaldone, et al; the purpose of said memorandum was to provide the Attorney General with material with which to answer a criticism of the Department and the Bureau, (b) was censured and placed on probation 2/24-6/4/54 because of failure to supervise properly the fraud against the Government case pertaining to Brown and Root; (c) was censured 3/31/54 for failure to detect and correct weaknesses in the case entitled "[redacted], et al, National Bankruptcy Act, Mail Fraud," and (d) was censured 3/16/54 for failure to properly analyze request of SAC at San Juan for services of fully qualified accountant to be sent San Juan Office on special assignment for three weeks; it was determined the San Juan Office had such an accountant assigned to the office at the time the request was approved by Evans).

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(5) Division No. 1 Man E. H. Winterrowd.....(a) Weaknesses described above attributable to personnel under his control, (b) Failure to follow through to insure that teletype requesting explanation from Salt Lake City was sent 6/3 instead of 6/9/54, and

(c) Latter case is the sixth in the past six months involving lax supervision reflecting upon the administration of the Accounting and Fraud Section and it appears Winterrowd has not taken effective action to insure the proper functioning of the Section.

(6) Assistant Director A. Rosen.....(a) Weaknesses described above attributable to personnel under his control, and (b) Latter case is the sixth in the past six months involving lax supervision reflecting upon the administration of the Accounting and Fraud Section and it appears he has not taken effective action to insure the proper functioning of the Section.

#### RECOMMENDATIONS

1. Special Agent Accountant Leverette A. Baker, Salt Lake City, non-veteran, not on probation.....Censure and probation.

2. Relief Supervisor Paul W. Callis, Salt Lake City, non-veteran, not on probation.....Censure.

3. ASAC Heber M. Clegg, Salt Lake City, non-veteran (Director approved attached memorandum of H. L. Edwards 6/9/54 recommending ASAC Clegg's removal from probation but the letter advising ASAC Clegg of such action is being held in abeyance pending on the Director's consideration of this recommendation).....Censure, continuation on probation and rescinding of action taken to remove him from probation concerning which he has not yet been advised.

4. SAC Arthur Cornelius, Jr., Salt Lake City, non-veteran, not on probation.....Censure and probation. Suggest holding in abeyance until personal explanation of SAC Cornelius is obtained. He is presently on annual leave driving across country back to Salt Lake City. Will return to Salt Lake City 6/22/54.

5. Supervisor Christopher James Moran, Investigative Division, non-veteran, not on probation.....Censure.

6. Supervisor John Howard Carlson, Investigative Division, nonveteran, not on probation.....Censure and probation.

When interviewed by Inspector B. C. Brown, Mr. Carlson stated his wife and two children would be happier if he worked in a field division because his wife's health since moving to Washington has not been particularly good; she has lost 20 pounds but since the doctor could not detect any specific cause Carlson has not brought this matter to the Bureau's attention or requested transfer; he stated that, frankly, he would prefer field work and would accept transfer to any field office without preference and without paying his own way. Inspector Brown felt that because of the important supervisory post occupied by Carlson in Accounting and Fraud Section, he should be transferred to the field and be replaced by an Agent desirous of advancing in the service and having positive interest in Seat of Government supervisory responsibilities.

Messrs. Rosen, Boardman, Callahan for Mohr, and Sizoo agree.

7. Supervisor in Charge [REDACTED], (GS-14), Investigative Division, nonveteran, not on probation.....Censure, probation, removal as Supervisor in Charge and transfer to field. (This will involve reduction from GS-14 to GS-13.)

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Messrs. Rosen, Boardman, and Callahan for Mohr agree.

8. Courtney A. Evans, (GS-14), Chief, Accounting and Fraud Section, Investigative Division, nonveteran, not on probation.....Censure, probation and removal.

Messrs. Rosen, Boardman, and Callahan for Mohr agree.

9. Earl Hugo Winterrowd, No. 1 Man, Investigative Division nonveteran, not on probation.....Censure and Probation.

Messrs. Rosen, Boardman, Callahan for Mohr, and Sizoo agree.

10. A. Rosen, Assistant Director, Investigative Division .....Censure and probation.

Messrs. Rosen, Boardman, Callahan for Mohr, and Sizoo agree.

11. Three Agents not involved in any work delinquencies were recommended by the Inspector for transfer to the field as a means of improving the caliber of supervision in the Accounting and Fraud Section. A separate memorandum has been submitted as to these three Agents along with supporting write-ups as to each Agent.

Permanent briefs are attached for all employees except Mr. Rosen. For the Director's convenience, separate memoranda are attached concerning each employee named herein.

#### DETAILS

All included in synopsis and in individual memoranda on employees named.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *RW*

DATE: June 8, 1954

FROM : C. A. Evans *CE*

SUBJECT: TWO-DAY CONFERENCE ON LABOR MATTERS  
ANTI-RACKETEERING; LABOR MANAGEMENT  
RELATIONS ACT OF 1947  
(INVESTIGATIVE MATTER)

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Mizoo  
Miss Gandy

There is attached a letter received from ASAC Clarence M. Kelley of the Houston Division who attended the captioned conference at the Seat of Government on May 24 and 25, 1954. This letter indicates that the manner in which this conference was conducted was believed worthy of commendation by ASAC Kelley. I also received several oral comments from Agents attending this conference indicating similar thoughts to those expressed by Mr. Kelley.

The conference was of exceptional value not only to the Agents from the field, but from the point of view of these Agent Supervisors here at the Seat of Government who participated in the conference. This was occasioned to a material degree by the contributions of those Agents in the field who have been actually working in those areas where there have been a large number of cases relating to labor racketeering. It was obvious from listening to the discussions led by SAC Milnes of St. Louis and Hosteny of Springfield, as well as SA [redacted] of the New York Division, that much thought and preparation had been devoted to these discussions by these men. The results clearly indicated that exceptionally good work had been done in this connection by them and it is recommended that the Director forward to each a letter of commendation.

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Principal responsibility for planning this conference was placed on Supervisor H. Branch Wood of the Accounting and Fraud Section of the Investigative Division. Not only did he do an exceptionally good administrative job outlining the program of the conference and making recommendations for those to participate, but in addition Agent Wood personally led several of the discussion periods himself. He did an outstanding job of interpreting for those present the fine legal opinions which have been drawn by the Department with reference to the statutes covering labor racketeering in addition to their applicability to current investigative problems. It is recommended that he too be commended by the Director for his outstanding work with relation to the conference.

## ACTION

This memorandum should be forwarded to the Administrative Division *13 JUN 14 1954*  
Attachment *6-11-54*  
CAE:DC  
ADDENDUM next page

PERS FILES



ADDENDUM

6/8/54

Since the dictation of this memorandum the attached letter from the SAC, St. Louis, dated June 1, 1954, has been received which also points out the great value of this conference to the participants. The same recommendations as previously set forth are in order. With respect to the lecture of Supervisor Joseph K. Ponder it is noted that while Ponder is one of the best lecturers in the Bureau's service, his activity in connection with this conference was limited and it is not felt that any special commendation is due him.

CAE:DC

ADDENDUM - EHW:LS - 6/8/54

I feel that consideration should be given to commending Mr. Evans in view of his over-all responsibility for the Two-Day Conference. In this regard, it is observed that Mr. Evans was constantly in attendance in order to furnish any observations, instructions or advice relative to policy matters. It is recommended that he also be commended.

*OK*  
*Letts of comm.*  
*6-10-54*  
*Leh. rk*  
*GRK.*  
*h.*  
*gmm*

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

June 10, 1954

Personal and ~~Confidential~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

I am writing to let you know how pleased I am with your very capable handling of the recent Conference on Labor Matters which was held at the Seat of Government.

You deserve special recognition for your over-all supervision of this conference which was most successful as indicated by a number of very fine comments received. It was obviously well planned and organized and I want to commend you for your splendid work.

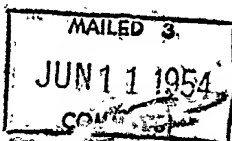
Sincerely yours,

J. Edgar Hoover

cc: Mr. Rosen (Personal Attention)

LRH:rmh  
67-163462

RECEIVED DIRECTOR  
U. S. DEPT. OF JUSTICE  
JUN 10 7 41 PM '54



RECEIVED DIRECTOR  
U. S. DEPT. OF JUSTICE  
JUN 11 1954

139  
JUN 17 1954

June 24, 1954

MEMORANDUM FOR MR. TOLSON

Today I saw Special Agent Courtney A. Evans, Chief of the Accounting and Fraud Section, who has recently been censured, placed on probation, demoted, and transferred to Philadelphia because of the mishandling of the work of that Section.

Mr. Evans stated that he could not express to me too strongly his regret at the developments which had brought about this recent administrative action. He stated he had learned his lesson and was going to Philadelphia and would prove to the Bureau that he could be considered as executive material for advancement in the service.

I told Mr. Evans that I also was regretful myself that the situation had developed as it did, as having selected him for the position I had a certain amount of pride in his making good. I told Mr. Evans I believed his one weakness was his inability to be tough enough in the administration of his Section and hold to strict accountability the subordinates therein.

Mr. Evans stated he had certainly learned his lesson and if given a chance some time in the future, he would prove that he could handle responsibility.

In view of the fine attitude of Mr. Evans, I think he should be kept in mind for consideration to increased responsibilities after a reasonable period of assignment at Philadelphia.

Very truly yours,

John Edgar Hoover  
Director

JEH:mpd

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

89 JUL 1 1954

SENT FROM D. O.
TIME 5:32
DATE 6-24-54
BY [signature]

Prepared by: *rkf*  
Checked by: *rkf*  
Filed by: *rkf*

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS.-MRS.-FIRST-MIDDLE INITIAL- LAST) <b>MR. COURTNEY A. EVANS</b>		2. DATE OF BIRTH <b>11-12-14</b>	3. JOURNAL OR ACTION NO. <b>F. B. I. 2704</b>	4. DATE <b>6-18-54</b>																							
<i>This is to notify you of the following action affecting your employment:</i>																											
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>CHANGE TO LOWER GRADE (CANCELLATION)</b>		6. EFFECTIVE DATE <b>6-20-54</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>EXCEPTED BY LAW</b>																								
FROM <b>Special Agent GS 14 \$9600 per annum</b>		8. POSITION TITLE <b>same</b>	TO <b>GS 13 \$8960 per annum</b>																								
9. SERVICE, SERIES, SALARY, GRADE		10. ORGANIZATIONAL DESIGNATIONS																									
11. HEADQUARTERS		12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL																									
13. VETERAN'S PREFERENCE <table border="1"><tr><td>NONE</td><td>WWII</td><td>OTHER</td><td>5-PT.</td><td>10-POINT</td></tr><tr><td></td><td></td><td></td><td></td><td>DISAB. OTHER</td></tr><tr><td><input checked="" type="checkbox"/></td><td></td><td></td><td></td><td></td></tr></table>		NONE	WWII	OTHER	5-PT.	10-POINT					DISAB. OTHER	<input checked="" type="checkbox"/>					14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NEW</td><td>VICE</td><td>J. A.</td><td>REAL.</td></tr><tr><td><input checked="" type="checkbox"/></td><td></td><td></td><td></td></tr></table> <b>W. Jack Christopherson prom GS 14 eff 6-6-54</b>			NEW	VICE	J. A.	REAL.	<input checked="" type="checkbox"/>			
NONE	WWII	OTHER	5-PT.	10-POINT																							
				DISAB. OTHER																							
<input checked="" type="checkbox"/>																											
NEW	VICE	J. A.	REAL.																								
<input checked="" type="checkbox"/>																											
15. SEX <b>M.</b>	16. RACE	17. APPROPRIATION S. & E. FBI 18. FROM: <b>same</b> 18. TO:	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) <b>yes</b>	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																							
<div>APPROVED <i>J. E. Hoover</i> DIRECTOR, F. B. I.</div> <div><i>rkf</i></div>																											
REMARKS: The provisions of the Universal Military Training and Service Act of 1951 have been complied with. The classification grade of this position is subject to post-audit and correction, pursuant to Section 1310 of the Supplemental Appropriation Act, 1952 — Public Law #253, approved 11-1-51. This cancels notification #2348 dated 6-20-54 6-18-54.																											
SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i>																											

Prepared by: *W. J. Christopherson*  
Checked by: *W. J. Christopherson*  
Filed by: *W. J. Christopherson*

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS-MRS.-FIRST-MIDDLE INITIAL-LAST) <b>MR. COURTNEY A. EVANS</b>		2. DATE OF BIRTH <b>11-12-14</b>	3. JOURNAL OR ACTION NO. <b>F. B. I. 2348</b>	4. DATE <b>6-18-54</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>CHANGE TO LOWER GRADE</b>		6. EFFECTIVE DATE <b>6-20-54</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>EXCEPTED BY LAW</b>	
FROM <b>Special Agent</b>  <b>GS 14</b> <b>\$9600 per annum</b>		8. POSITION TITLE  <b>same</b>	9. SERVICE, SERIES, SALARY, GRADE  <b>GS 13</b> <b>\$8960 per annum</b>	
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE NONE <input checked="" type="checkbox"/> WW1 <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. OTHER <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input checked="" type="checkbox"/> <b>W. Jack Christopherson</b> <b>prom GS 14 eff 6-6-54</b>		
15. SEX <b>M</b>	16. RACE <b>M</b>	17. APPROPRIATION S. & E., FBI 18. FROM: <b>same</b> 19. TO: <b>same</b>		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>yes</b>
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:		
<div style="border: 1px solid black; padding: 5px;"><b>APPROVED</b> <i>J. E. Hoover</i> <b>DIRECTOR, F. B. I.</b></div>				
REMARKS: The provisions of the Universal Military Training and Service Act of 1951 have been complied with. The classification grade of this position is subject to post-audit and correction pursuant to the Supplemental Appropriation Act, 1952 — Public Law #253, approved 11-1-51. Temporary in accordance with Public Law #843, approved 9-4-54. <div style="text-align: right;"><b>46</b> <i>W. J. Christopherson</i> <b>3 file</b> <i>W. J. Christopherson</i></div>				
SIGNATURE OR OTHER AUTHENTICATION				

June 22, 1954

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

Dear Mr. Evans:

The Bureau's attention has been directed to your over-all supervision of the Court of Claims case involving the Uintah and White River Bands of Ute Indians, it being noted that Special Agent Supervisors under your general supervision not only failed to make inquiry of the Salt Lake City Office as to the attention being given the investigation, but sent a Bureau air-tel to that office requesting an explanation for the delay instead of using a faster means of communication. Two of these Special Agent Supervisors failed to advise you of pertinent matters as they had been instructed to do in cases of this type. Further, you failed to follow-through to insure that a teletype requesting an explanation for the delay of the investigation at Salt Lake City was sent out on June 8, 1954, instead of on June 9, 1954. It is noted that since December 8, 1953, it has been necessary to censure you on three separate occasions and also to censure and place you on probation on another occasion. Your negligence in not properly supervising the above-mentioned case, together with action taken against you and personnel of your section in the recent past, indicates the section has not been functioning effectively and that the supervision has not been adequate.

In view of the foregoing you are being ~~reduced~~ <sup>placed</sup> on probation and demoted from the position of Special Agent, Grade GS 14, \$9600 per annum, to the position of Special Agent, Grade GS 13, \$8960 per annum, effective June 20, 1954.

Mr. Harbo (Personal Attention) Very truly yours,  
SA Evans should not be used as an J. Edgar Hoover  
Inspector's Aide in view of his derelictions in this instance.

Mr. Rosen (Personal Attention)  
Leave (Personal and Confidential) John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont CC \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

SA Evans is being transferred to the Philadelphia Office. He should be closely supervised for a period of 90 days and at the expiration of that time a special performance rating should be submitted for him together with your recommendation regarding his removal from probation. In view of his dereliction in this instance he should not be used in a supervisory capacity.

(Personal and Confidential) CC: Movement (Personal and Confidential)

June 22, 1954

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

Your headquarters are being changed, public business permitting,  
from Washington, D. C., to Philadelphia,  
Pennsylvania, effective upon your  
arrival there on or after this date.

This change is made for official reasons and not primarily for your convenience or benefit, or at your request. You will be allowed your necessary expenses of transportation and a per diem in lieu of subsistence of \$9.00 in connection therewith, such expenses to include the transportation of your immediate family as provided for in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

You are authorized to use a privately owned automobile in connection with your transfer and you will be reimbursed at the rate of seven cents per mile not to exceed the cost of common carrier by the most direct route, plus incidental expenses in connection therewith, of all persons officially traveling in that vehicle. Should your dependents travel by privately owned automobile separate and apart from you, mileage at seven cents per mile is authorized under the same conditions as above.

The transportation of your household goods and personal effects will be paid in accordance with regulations contained in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

Enclosure

CC - SAC, Philadelphia

Mr. Rosen (P) You should advise the Administrative Division the date Agent Evans can depart on transfer and the approximate date of arrival.

Mr. H. L. Edwards

ERC:jeg

COMM - FBI

JUN 23 1954

MAILED 31

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Very truly yours,

John Edgar Hoover  
Director

IN 22 3 53 PM '54

67-163 462-169

b6  
b7c

PK

TO: Mr. Winterrowd

June 9, 1954

FROM: C. A. Evans

SUBJECT: UTAH AND WHITE RIVER BANDS OF  
 UTE INDIANS vs. UNITED STATES  
 COURT OF CLAIMS NO 45751  
 COURT OF CLAIMS

The following is submitted with reference to the handling  
 of the captioned matter in the Accounting and Fraud Section.

SUPERVISOR J. H. CARLSON

Supervisor Carlson is handling Supervisor C. J. Moran's  
 work during his absence in IN-Service training. At 12:50 P.M. on  
 June 1, 1954, an airtel was received in the Accounting and Fraud  
 Section from the Salt Lake City Office indicating that it appeared  
 improbable that the audit in this case could be completed by the  
 tentative trial date of June 21, 1954. Inasmuch as Supervisor  
 Carlson was not familiar with this case, the file was immediately  
 requested. To the best of Carlson's recollection the file was  
 received the following day and after a review of the file an airtel  
 was prepared instructing that Salt Lake City complete the investiga-  
 tion and submit an accounting report prior to June 21, 1954. Salt  
 Lake City was requested to submit an airtel advising the reason for  
 the delay in the investigation and what action was being taken to  
 complete the investigation by the hearing date. A teletype was not  
 deemed necessary inasmuch as Salt Lake City report of April 21, 1954,  
 indicated that only 30 days' work was necessary and there still  
 appeared no reason why Salt Lake City could not submit a report by  
 June 21, 1954, if the case had been afforded attention during the  
 intervening period and further that Salt Lake City had stated it  
 was only improbable that the date of June 21, 1954, could not be met.

SUPERVISOR IN CHARGE [REDACTED]

163462-170

After the receipt of the airtel from Salt Lake City and the  
 file, Carlson discussed this matter with [REDACTED] on June 3, 1954.  
 At that time [REDACTED] instructed him to send an airtel to the Salt  
 Lake City Office to find out the specifics as to why it was probable  
 that they would not meet the trial date. [REDACTED] further  
 instructed Carlson to find out from the Salt Lake City Office the  
 exact action being taken in order to complete this investigation.  
 It was not felt by [REDACTED] that a teletype was necessary at that  
 time. It was felt after sending this follow-up pointing out the  
 necessity for the expedite completion of the investigation, the  
 Salt Lake City Office would then take the necessary action to bring

b6  
 b7C

CAB:DO



the matter to a conclusion by the trial date. It is noted that as of that date the Bureau still had not received an information from Salt Lake City indicating that the investigation could not actually be completed by the trial date.

SECTION CHIEF C. A. EVANS

This case was first brought to my attention on the morning of June 8, 1954, when the Salt Lake City airtel dated June 5, 1954, was received in this section. I immediately contacted Supervisor Carlson and instructed him to get the file in this case so that appropriate action could be taken. After the file was obtained Carlson and I discussed this matter and decided on the recommendations which would be submitted by the Accounting and Fraud Section. Hereafter the memorandum and the attached teletype were dictated. Following the transcription and approval of this memorandum I personally took it to Mr. Winterrowd and discussed it with him at approximately 5:15 P.M. on June 8, 1954. Mr. Winterrowd suggested that a change be made on page 2 of this memorandum. Since Carlson was then lecturing to an In-Service class, I personally gave the necessary change to the stenographer on night duty in the Investigation Division. This was at approximately 5:45 p.m. after the necessary corrections were made the night stenographer returned the memorandum directly to Mr. Winterrowd.

Instructions have been repeatedly given all supervisors in the Accounting and Fraud Section to the effect that when any information is received indicating a development of particular importance with reference to a case supervised by them, such information is to be brought immediately to my attention and to officials of the Division should the information warrant this latter action. This has been particularly stressed with regard to any situation where consideration might be warranted with respect to having to send in additional agents on special assignment.

~~PERSONAL & CONFIDENTIAL~~

DIRECTOR, FBI

June 3, 1954

SAC, HOUSTON

ASAC CLARENCE H. KELLEY  
2-Day Conference on Labor Matters  
5/24-25/54

On May 24 and 25, 1954, I was privileged to attend a school on Labor Matters at the Seat of Government. I wish to express my appreciation to you for this opportunity and at the same time bring to your attention certain matters which I consider worthy of commendation.

I thought that the handling of the school by the Investigative Division under Mr. COURTNEY EVANS and Mr. BRANCH WOODS indicated a great deal of preparation, careful study and a choice of subjects which were most informative and instructive.

At the same time, the contributions of SAC J. E. HILLES of St. Louis, and R. H. HOSKIN, SAC of Springfield, were most noteworthy. It was obvious from the remarks made by these gentlemen, as well as Mr. EVANS and Mr. WOODS, that they have a fine command of the subject, and through their clarity of expression and completeness of detail were able to convey it to the members of the class so that it will be of inestimable value in the event such cases arise in the various field divisions represented.

RECORDED-63

67-16342-171

GRK:ahf

JUL 8 1954

1 JUL 7 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Boardman *HB*FROM : Mr. Rosen *R*SUBJECT: SA COURTNEY A. EVANS *D*

DATE: July 15, 1954

Tolson  
Ladd  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy *b6*  
Gearty *b7C*  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
 Sizoo  
Miss Gandy

Inspector Nugent today advised me that he planned on taking two weeks vacation beginning Monday, July 19, 1954, which would bring him back to Washington on August 2, 1954. He had originally planned three weeks annual leave.

Inspector Nugent is completing an inspection report of the Charlotte Office and this will be in final form on Friday, July 16, 1954, in view of which Mr. Evans will be available here at the Seat of Government until Nugent's return. Evans, of course, has indicated to me that he is available for assignment at Philadelphia and is ready to depart whenever the Bureau desires him to go.

Mr. Evans has not taken any annual leave which he had originally scheduled during this period and he is foregoing this. It is recalled his family is presently vacationing in Connecticut.

In view of Mr. Nugent's absence during his vacation period and Evans' excellent attitude in foregoing any vacation on his part, I think it would be highly desirable to keep Mr. Evans here so that he will be able to give Mr. Nugent the benefit of his experience when Nugent returns.

Unless advised to the contrary, Mr. Evans will be here in order to assist Mr. Nugent upon Mr. Nugent's return on August 2.

AR: jh

RECORDED - 68

67-163462-172

Searched	.....
Numbered	.....
Index	.....
FILED	.....
JUL 23 1954	
FEDERAL BUREAU OF INVESTIGATION	

89 JUL 28 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: July 6, 1954

FROM : C. A. Evans

SUBJECT: COURTNEY A. EVANS  
ANNUAL LEAVE

Tolson	_____
Ladd	_____
Nichols	_____
Belmont	_____
Clegg	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tracy	b6
Laughlin	b7C
Mohr	_____
Winterrowd	_____
Tele. Rm.	_____
Holloman	_____
Gandy	_____

There is attached for approval an annual leave slip covering July 12 and 13, 1954. I am requesting this leave for the purpose of driving my family to Clinton Beach, Connecticut, and getting them settled in a cottage we have rented there. I was originally scheduled for two weeks annual leave beginning July 12, 1954, according to the regular leave program of the Accounting and Fraud Section. However, in view of my transfer to the Philadelphia Division I am postponing any request for extended leave but would appreciate having these two days.

Attachment - *detached*

CAE:DC

67-NOT RECORDED-14

THREE

packets

89 JUL 13 1954

Prepared by: jks  
Checked by: jks  
Filed by: jks

Mr. Rosen (PERSONAL ATTENTION)

June 22, 1954

Director, FBI

Mr. COURTNEY A. EVANS

b6  
b7c

There is enclosed a letter addressed to Special Agent [redacted], demoting him from \$9800 per annum in Grade GS 14, to \$8960 per annum in Grade GS 13, effective June 20, 1954, and transferring him to the Chicago Office. There is also enclosed a letter addressed to Special Agent Courtney A. Evans demoting him from \$9600 per annum in Grade GS 14, to \$8960 per annum in Grade GS 13, effective June 20, 1954, and transferring him to the Philadelphia Office.

This action is being taken in view of their failure to cause sufficient inquiry to be made of the Salt Lake City Office as to the attention being afforded the investigation of the Court of Claims case involving the Uintah and White River Bands of Ute Indians. The entire matter should be discussed with these Agents by you personally at the time they are given the Bureau's letters. You should make sure they completely understand the reasons for the Bureau's action in this matter.

JW:jks

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

4 JUL 8 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 6/17/54

FROM : R. T. Harbo

SUBJECT:

COURTNEY A. EVANS  
 CHIEF, ACCOUNTING AND FRAUD SECTION  
 INVESTIGATIVE DIVISION  
 NONVETERAN  
 NOT ON PROBATION

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

In pursuance with the Director's instructions a survey was made of the Accounting and Fraud Section in connection with weaknesses discovered in the case entitled "Uintah and White River Bands of the Indians vs. United States, Court of Claims #45751, Court of Claims."

Personnel under Evans' over-all supervision were involved in latter case as follows: (1) Supervisor C. J. Moran and Supervisor in Charge [redacted], failed to make inquiry of Salt Lake City as to the attention being given instant investigation following receipt of Salt Lake City report 4/21/54 showing a 2-day investigative period and 30 days' work remaining to be completed. (2) Supervisor J. H. Carlson and Supervisor in Charge [redacted] sent an air-tel to Salt Lake City 6/3/54 requesting explanation for delay instead of using faster communication, and (3) neither Carlson nor [redacted] informed Evans of this situation as they had been instructed to do in matters of this type. In addition, Evans failed to follow through to insure that a teletype requesting explanation for delay at Salt Lake City was sent 6/8 instead of 6/9/54. He had no excuse for same.

Evans was not found to be involved in any other matters during instant survey. His voluntary overtime in May 1954 was 3 hours 8 minutes and above section average of 2 hours 13 minutes. However, he was found to have been involved in four other unfavorable incidents in recent months (1) was censured 12/8/53 for having approved a memorandum to the Attorney General prepared by a supervisor under his over-all supervision which did not set forth pertinent information depicting the valuable work performed by the division in the investigation concerning Eugene Smaldone, et al; the purpose of said memorandum was to provide the Attorney General with material with which to answer a criticism of the 1905

cc: Mr. Rosen  
 Mr. Boardman  
 Mr. Mohr (Att: H. L. Edwards)  
 Mr. Sizoo

RECORDED-65

180

51  
 90-1107-250  
 HVR

22

Department and the Bureau, (2) was censured and placed on probation 2/24-6/4/54 because he failed to supervise properly the Fraud Against the Government case pertaining to Brown and Root, (3) was censured 3/31/54 for failure to detect and correct weaknesses in the case entitled "[redacted], et al, National Bankruptcy Act, Mail Fraud," and (4) was censured 3/16/54 for failure to properly analyze requests of SAC at San Juan for services of fully qualified accountant to be sent San Juan Office on special assignment for 3 months; it was determined the San Juan Office had such an accountant assigned to the office at the time the request was approved by Evans.

In connection with instant inquiry, it has been necessary to recommend administrative action for the following personnel in the Accounting and Fraud Section of which Evans is Section Chief:

b6  
b7c

(1) Supervisor C. J. Moran.....censure.

(2) Supervisor John Howard Carlson.....censure and probation (Also recommend transfer to field because he has personal preference for field work rather than Seat of Government supervisory duties).

(3) Supervisor in Charge [redacted],.....censure, probation, removal as Supervisor in Charge and transfer to field.

The necessity for this administrative action, plus action taken against Evans and personnel of his Section in the recent past, indicate that the Accounting and Fraud Section has not been functioning effectively; that supervision has not been adequate and indicate the desirability for making a change in leadership and replacing Evans by a more aggressive Section Chief.

RECOMMENDATION:

Section Chief Evans.....censure, probation and removal.

I agree and recommend transfer from SS 14 to SS 13; transfer to Philadelphia on general assignment; not to be used as Supervisor or Inspector's Aide

6/20 <

like to submit  
information transfer  
6-28-54  
5/11/54

Yes  
8-5-54  
6/21

Mr. Glavin

March 26, 1954

H. L. Edwards

SA(A) ALBERT J. McGRATH  
Investigative Division  
EOD 11/24/41; GS-14, \$9600  
Non-Veteran; Not on Probation

SA(A) [REDACTED]  
Investigative Division  
EOD as SA 5/1/39; GS-14, \$9800  
Non-Veteran; Not on Probation

SA COURTNEY A. EVANS  
Chief, Accounting and Fraud Section  
EOD 12/9/40; GS-14, \$9600  
Non-Veteran; On Probation

Inspector Nugent's inspection of the Accounting and Fraud Section has disclosed improper handling by the Houston and San Antonio Divisions of the case entitled "[REDACTED], et al, National Bankruptcy Act, Mail Fraud", which involves alleged concealment of assets amounting to several hundred thousand dollars. The first report in the case was submitted by SA(A) [REDACTED] of Houston on 8/7/53. This agent has had only limited accounting experience and his report reflected a number of deficiencies, principally the failure to obtain or report all information in the possession of persons interviewed. Full details of allegations of concealment were apparently not obtained and although it was learned that a financial statement furnished by the bankrupt to the principal creditor was probably false, there is no indication that inquiry was made to determine whether credit was extended based on this statement. A later report of the San Antonio Division set forth that a public accountant had advised that he had turned the books and records over to a member of the [REDACTED] family but the report does not indicate that the accountant was questioned as to what records were turned over or the specific person who received them or whether this accountant may have prepared the false financial statement. Both of these reports were initialled by SA McGrath for Bureau files without affirmative action. Subsequently, a Houston report of 2/12/54 a two-week report, was incomplete since it obviously did not set forth all of the investigation to be performed and contained an unrealistic estimate of the time required to complete investigation.

SA McGrath (now #1 man to Section Chief Evans) supervised this case until 11/18/53 and SA [REDACTED] has supervised it since. SA McGrath admits that inspector's comments regarding the inadequacy of the investigation are well taken. SA [REDACTED] points out that the only report received during his supervision was the two-week report of 2/12/54 which estimated 21 days required to complete certain work outlined. [REDACTED] realized this estimate would not be sufficient to complete

To: Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Gearty  
Mohr  
Winterrowd  
Tele. Room  
Holloman  
Miss Gandy

cc: Mr. Harbo

Personnel File of SA(A) [REDACTED]

SA Courtney A. Evans

APR 6 1954  
JIC:mmm



entire investigation but only the items specifically outlined in the report. (The inspector estimates at least 75 working days will be required to complete the entire investigation.) Section Chief Evans commented that more aggressive supervision should have been given this case in order to prevent errors of this type and he observed that the case had not been brought to the attention of either Mr. Rosen or Mr. Winterrowd.

RECOMMENDATIONS OF THE TRAINING AND INSPECTION DIVISION

b6  
b7c

The Training and Inspection Division recommends that SA McGrath be censured for his failure to recognize the weaknesses in the investigation being conducted in this case and for his failure to provide instructions and guidance to the field inasmuch as a relatively inexperienced Special Agent Accountant was handling the case in Houston. It was further recommended that SA [redacted] be censured for his failure to detect these weaknesses after taking over supervision of the case and for his failure to call the attention of the Houston Office to the inadequacy of the two-week report of 2/12/54. It was further recommended that Section Chief Evans be censured since he has been in charge of the Accounting and Fraud Section since November, 1953, and as such exercises over-all supervision over such matters. No action was recommended with respect to Mr. Rosen or Mr. Winterrowd since this particular case had never been brought to their attention. Mr. Rosen concurred. The Training and Inspection Division will submit separate recommendations regarding the handling of this case in the field.

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION

1) The Administrative Division recommends that SA McGrath be censured for his failure to note and have corrected the deficiencies in this investigation as disclosed in the investigative reports he reviewed.

01 3

2) It is recommended that SA [ ] be censured for his failure to have detected and corrected these same deficiencies after he assumed supervision of the case on 11/18/53, as well as for his failure to have a proper estimate made of the time required to complete the entire investigation. b6 b7C

3) It is also recommended that Section Chief Evans be censured since he has had over-all supervision of the Accounting and Fraud Section since November, 1953.

4) No action is recommended with respect to Mr. Rosen or Mr. Winterrowd.

PERMANENT BRIEFS OF THE PERSONNEL FILES OF SA McGRATH and SA [ ] ARE ATTACHED. SA EVANS' BRIEF IS ALREADY IN THE DIRECTOR'S OFFICE. b6 b7C

March 26, 1954

Mr. Courtney A. Evans  
Alexandria Capital  
700 Lake Street  
Alexandria, Virginia

Dear Mr. Evans:

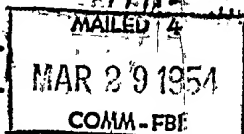
I am sorry to learn that it was necessary for you to enter the hospital to undergo an operation. I am glad, however, to know that your condition is now satisfactory.

Let me take this means to express the hope that your convalescence will be speedy.

Sincerely,  
J. Edgar Hoover

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gandy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. Rosen (B-1)  
RKW/jab



INDEXED-RECORDED-11  
Jue

Mr. Rosen

July 21, 1954

Director, FBI

~~PERSONAL AND CONFIDENTIAL~~

Courtney A. Evans  
Special Agent

You should advise the above-named Agent that his pending transfer to Philadelphia, Pennsylvania, is hereby cancelled.

CC - Philadelphia

Mr. H. L. Edwards

Voucher Section

Movement Section

CQS:jeg

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
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Harbo \_\_\_\_\_  
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Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

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b7C

MAILED 10

JUL 21 1954

COMM-FBI

JUL 21 12 36 PM '54

Numbered

89 JUL 21 1954

244  
JUL 21 1954

Prepared by  
Checked by  
Filed by

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

July 21, 1954

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

~~PERSONAL AND CONFIDENTIAL~~

Dear Mr. Evans:

I wish to inform you that I have issued the necessary instructions cancelling your transfer and demotion, in view of which you are being retained in your position as Special Agent, Grade GS 14, \$9600 per annum. You should therefore disregard any previous communications concerning this matter. You will continue as Chief of the Accounting and Fraud Section of the Investigative Division.

COMM-FBI

JUL 21 1954

MAILED 19

Sincerely yours,

J. Edgar Hoover

JUL 21 12 39 PM '54

CC: MR. ROSEN (PERSONAL ATTENTION)

CC: MOVEMENT SECTION

CC:

HLE:JW:jks

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
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Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

17 JUL 29 1954

b6  
b7C

FBI

October 1, 1954

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The Bureau is pleased to advise you that you are  
being removed from a probationary status.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

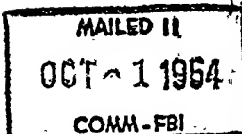
cc - Mr. Rosen (Personal Attention)  
Mr. Harbo " (Inspector's Aide)  
Movement " "  
Leave " "

[Redacted] sent direct)

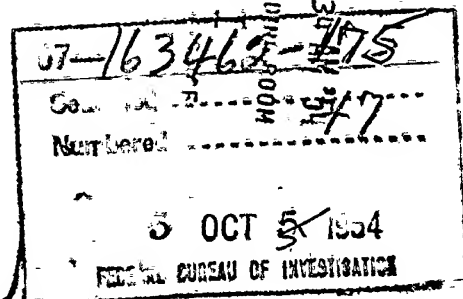
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FDH:R1

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_



43  
18 OCT 7 1954



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 9-23-54

FROM : R. T. Harbo

SUBJECT:

INSPECTION INVESTIGATIVE DIVISION  
 INSPECTORS B. C. BROWN AND J. E. NUGENT  
 AUGUST 17 - SEPTEMBER 21, 1954

INVESTIGATIVE DIVISION INSPECTION  
 SYNOPSIS

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

LAST INSPECTION:

H. ROSEN

Last inspection conducted by Inspector E. D. Mason, April and May, 1953. Accounting and Fraud Section of Division was inspected March, 1954, and June, 1954. Recheck of that section made during this inspection.

OFFICIALS:

Assistant Director A. Rosen has been in charge of the Investigative Division as Assistant Director since 11-12-40. Principal assistants are: (1) E. H. Winterrowd, No. 1 Man over the Criminal Section and the Accounting and Fraud Section and (2) J. R. Malley, who is No. 1 Man over the Special Inquiry, the Employees Security and the Name Check Sections.

EVALUATION:

PHYSICAL CONDITION AND MAINTENANCE.....VERY GOOD.

The space occupied by the Division presents a neat and businesslike appearance and is generally well maintained. Conditions throughout the Division are somewhat crowded, with all available space being put to full and efficient use. This crowding is generally a Bureau-wide condition, for which no remedy is apparent in the foreseeable future.

INVESTIGATIVE OPERATIONS.....VERY GOOD.

File Reviews

A review of 427 pending cases in the Criminal Section revealed a total of 26 errors of form. Error of form percentage of 6.3. Three errors of substance were found, two of which resulted in recommendations for administrative action as to supervisors in the Investigative Division.

Attachments: 1. Summary of Findings  
 2. Mr. L. B. (Attention: H. L. Edwards)

RECEIVED  
 JEN: jaw

18 OCT 14 1954

A total of 214 pending cases in the Accounting and Fraud Section was reviewed with a total of 9 errors of form, for a percentage of 4.2. No errors of substance were found.

Review of 134 closed files in the Special Inquiry Section disclosed 4 errors of form, representing a percentage of 2.9. No substantive errors were noted. Review of 338 recently closed non-Bureau applicant cases handled in the Special Inquiry Section disclosed the following amount of time in calendar days was consumed on the average from the day the request for investigation was received to the day the complete results were disseminated:

	<u>Calendar Days Required by Bureau and Field to Handle</u>	<u>Working Days Required by Bureau to Open</u>	<u>Working Days Required by Bureau to Close</u>
Departmental Applicants	32	1	1
Special Inquiry	20	1	2
United Nations	42	2	2
Atomic Energy Act	37	2	2

The time consumed in Departmental cases exceeds the normal deadline for both the "professional" of 8 calendar days or the nonprofessional - clerical of 21 calendar days, and it was recommended that efforts be made to reduce the field delinquency in order to have all matters handled within the approved allotted time.

36.8 calendar days required to complete Atomic Energy Act - Applicant investigations in 102 cases analyzed during August, 1954. This compares with 37.7 days required during August, 1953. Analysis of procedures followed by supervisors at the Seat of Government made by inspection staff. It appears reduction in time required to complete can be accomplished only by decreasing the time allowed the field to handle - now 21 days. An analysis of cases closed in the Employees Security Section during August, 1954, as compared with an analysis of those closed in August, 1953, revealed there has been an increase of 0.9 of a day in time required to complete an investigation. The time taken in handling a case at the Bureau, both in opening and closing, has been reduced, but the time consumed by the field has increased 5.95 calendar days. SAC Letter 8-17-54 instructed field to immediately complete all cases past the deadline and directed the field to give expeditious attention to these cases. Section Chief instructed to analyze number of reports from the field with view to offering further streamlining suggestions.



A division-wide delinquency check made on 8-25-54 disclosed the Division was managing to stay within the delinquency rule except for the Name Checks Section, which had 115 items considered delinquent in that they had been in the Section over five days. This represents a 9.83% delinquency, as the section had 1169 items awaiting processing. Further checks made of this section, September 1, 8 and 15, indicate delinquency was 72, 51 and 73, respectively. Replacement has now been received for research - analyst who entered Agents' class and delinquency has been reduced. On the average, name checks clear Bureau in two days, but this low figure results from fact about 90% of referrals are "no record" cases. Record cases require approximately ten days to completely process. Principal difficulty experienced in processing record cases is in locating all required files, and items cannot clear this section until this is done. Section Chief indicated he will seek authority to raise deadline allowance from 5 to 8 days. Inspector believes 5-day rule should be continued, as increasing allowance to 8 days would practically eliminate the delinquency and might result in complacent, self-satisfied attitude developing in section, and Section Chief was so advised.

Accounting Control Desk with over-all responsibility for accounting work and development of accountants set up pursuant to Director's approval on 3-22-54. Control records now complete. Development of accountants being followed and desk is analyzing over-all accounting situation in each field office, with view to anticipating bottlenecks and preventing undesirable situations from developing. Current facts are obtained from special section of monthly administrative reports of each field office and there will be no excuse for any untoward situation developing in the Bureau's accounting work in the future. Bureau accounting course also handled on this desk is being brought up to date with project to be completed 11-30-54. One Agent and one Review - analyst now assigned to this desk. Recommended, and Mr. Rosen agreed, to redetermine personnel needs after accounting course revision completed but not later than 11-30-54.

Approved criminal informants 7-1-54 totaled 1619, as compared with 1300, 7-1-53. General tightening up on payments to criminal informants with field being required to more fully justify. Total payments to informants in July, 1953, were \$18,073.37, compared with \$14,482.87 in July, 1954. Informants have been credited with locating 611 Bureau fugitives, including one of the "Top Ten" in the past fiscal year, and they have been responsible for the Bureau effecting recoveries valued at \$623,034 in the same period.

ADMINISTRATIVE OPERATIONS.....VERY GOOD.

The questions relating to selective supervision were inquired into, and this subject is being fully presented by separate memorandum for Executives Conference consideration. Principal points considered were:

1. Whether selective supervision should be discontinued in favor of full supervision of all matters.

2. Whether selective supervision should be discontinued and field instructed not to forward routine reports to the Bureau in those cases now being selectively supervised (Interstate Transportation of Stolen Motor Vehicle, White Slave Traffic Act, Selective Service, etc.).

3. Whether to continue selective supervision as presently constituted.

Division streamlining committee functioning effectively. Total of 27 suggestions submitted with 17 adopted since last inspection. Time, Attendance and Leave records checked for three pay periods and no discrepancies noted. Recommended, and Mr. Rosen agreed, that "policy folders" maintained on the various supervisory desks be uniformly organized throughout the Division to show for each desk:

1. Established policy.

2. Authorized exceptions to general policy.

3. Potential policy.

(a) Decisions on individual cases which may become future policy.

(b) Decisions on individual cases which may be of benefit in handling similar cases arising in the future.

4. Desk working guide.

(a) Procedures followed which are peculiar to particular desk.

(b) Guide to clerical procedures peculiar to the desk.

5. Special Section.

All such folders are to be reviewed semiannually by Section Chiefs to insure currentness.

Bureau rules provide incoming long-distance calls are to be placed only by an Assistant Director or higher official or by the person on duty on such official's desk unless approval has been obtained from Mr. Tolson's office. Rule on incoming calls provides they are to be handled by Assistant Directors or higher officials except when absent. Inspection survey reveals that in July, 1954, calls were handled as follows:

	<u>Incoming</u>	<u>Outgoing</u>
Division Total	<u>126</u>	<u>184</u>
Handled by Mr. Rosen	15	9
#1 Man Winterrowd	12	18
#1 Man Malley	1	7
Section Chief Price	9	16
Asst. to Price - Oscar Keep	21	25
Superv. in Charge O. F. Myers	15	22
Night and Week-end Supervisors	32	29
Walter Morris, #1 Man to Callan	0	20
Section Chief Evans	9	16
All others	12	22

Bureau switchboard refers all incoming calls regarding Investigative Division matters to Mr. Rosen's office, regardless of whether a call is received for other personnel. Mr. Rosen to determine that he is handling incoming and outgoing calls wherever practicable.

PERSONNEL MATTERS.....VERY GOOD

126 Special Agents assigned. All completely available for assignment to any field office. Present complement of Special Agent personnel is generally adequate. Fluctuating case load in certain sections can be handled by temporary transfers within the Division. Forecast is Bureau will receive approximately 10,000 fewer Atomic Energy Act cases in fiscal 1955 and if this materializes, it should be possible to eliminate the position of #2 man (known as the Correspondence Desk) in the Special Inquiry Section. It was recommended, and Assistant Director Rosen agreed, Section Chief will reevaluate this position and present his recommendations to Mr. Rosen as to discontinuance not later than 11-30-54.

The Division recommended the creation of an additional position to serve as #2 Man, acting chiefly as Assistant to Section Chief Price, and to be responsible for "administration and coordination." Based upon available data, creation of this

additional executive position not fully justified, and Inspector does not recommend approval at this time. The average voluntary overtime in the Division for three months' period ended July, 1954, was 2 hours per day, equitably shared. No supervisor had an average of less than 1 hour. Employees evidence an interest in their work, have been alert to submitting streamlining suggestions, and have a loyal attitude toward the Bureau. Morale considered to be satisfactory.

RECOMMENDATIONS:

Since the inspections of the Accounting and Fraud Section, it appears there has been a general tightening up in supervision all along the line and the recent administration of the Division has been satisfactory. It is therefore being recommended:

1. That Assistant Director Rosen be removed from probation at this time. He was placed on probation June 22, 1954, because of the lax administration in the Accounting and Fraud Section.

If action recommended is approved, the attached letter summarizing the inspection will also serve to remove Mr. Rosen from probation.

*same  
9/28 ✓*

*OK*

2. That #1 Man E. Hugo Winterrowd be removed from probation at this time. He was placed on probation on 6-22-54 because of the inadequate supervision afforded a court of claims case.

If action recommended is approved, the Administrative Division will prepare the necessary letter.

*Letter to be prepared  
and reviewed by [unclear]  
10/8/54 [unclear]*

*same  
9/28 ✓ OK*

ACCOUNTING AND FRAUD

3. That Section Chief Courtney A. Evans be removed from probation at this time. He was placed on probation on June 22, 1954, specifically because of inadequate supervision of a court of claims case.

If the action recommended is approved, the Administrative Division will prepare the necessary letter.

*Letter to be prepared  
and reviewed by [unclear]  
10/8/54 [unclear]*

*same  
9/28 ✓ OK*

4. Five Supervisors in Charge have been recommended by separate memorandum for consideration for promotion when opportunity presents itself.

*Offm*  
*9/28* ✓ *sh*

5. It is recommended that the attached letter summarizing the inspection findings and removing Assistant Director Rosen from probation be sent to Mr. Rosen, if approved.

*Offm*  
*9/28* ✓ *sh*

PERMANENT BRIEFS OF PERSONNEL FILES OF WINTERROWD AND EVANS ARE ATTACHED.

COURTNEY A. EVANS, SA - SECTION CHIEF,  
ACCOUNTING AND FRAUD SECTION, GENERAL  
INVESTIGATIVE DIVISION

GRADE: GS 14

SALARY: \$9600

EOD: DECEMBER 9, 1940

NON-VETERAN

ASSISTANT DIRECTOR ROSEN:

Mr. Evans presents a neat appearance, expresses himself well and has the confidence of the men working under him. He is aggressive and does not avoid assuming responsibility. At the present time he is in a probationary status and has been since June 22, 1954, when he was censured, placed on probation and ordered under transfer to the Philadelphia Office, being demoted to Grade GS 13 at \$8960 per annum.

Special Agent supervisors under his supervision failed to use faster means of communication to a field office with respect to a court of claims investigation. On June 24, 1954, Mr. Evans spoke with the Director in connection with the disciplinary action taken advising the Director he could not express too strongly his regret of developments which brought about the administrative action. He said he had learned a lesson and was going to Philadelphia and would prove to the Bureau he could be considered as executive material for advancement in the service. Under date of July 21, 1954, the necessary instructions cancelling Mr. Evans' transfer and demotion were issued and he was designated to continue as Section Chief of the Accounting and Fraud Section.

Mr. Evans is married and has three children. He is a member of the Michigan State Bar. He has been assigned to the Richmond, New York, Phoenix and Norfolk Division and served previously from December of 1945 to April, 1952 in the Investigative Division. He returned to the Seat of Government to assume his duties in the Accounting and Fraud Section on August 10, 1953, and was designated Section Chief of this Section on November 13, 1953.

By letter dated June 10, 1954, Mr. Evans was commended for his capable handling of a conference on labor matters held at the Seat of Government May 24, 25, 1954. (It is felt that Mr. Evans should continue in his present assignment as Section Chief of the Accounting and Fraud Section and with regard to the administrative action taken against him it is felt that he has exhibited an excellent attitude and has benefited by the errors which have been called to his attention.)

Investigative Division Inspection, 9/8/54  
EHW/rh

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37 PM  
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17

**INSPECTOR NUGENT**

Mr. Evans makes an excellent personal appearance and has a pleasant personality. His administration appears to have tightened up considerably since his talk with the Director in June, 1954. He has a sound knowledge of the work handled by his section and shows a keen interest in improving the caliber of work in the section. Mr. Evans appears to be in good health, has no personal problems at present, and is desirous of advancing in the Bureau. Nothing was disclosed during the Inspection which would warrant recommending any change in Mr. Evans' present assignment.

**RECOMMENDATION:**

Mr. Evans has been on probation since 6-22-54. The synopsis of the inspection of the Investigative Division contained a separate recommendation for consideration of the Director that Mr. Evans be removed from probation.

88

September 20, 1954

[redacted]  
New Holland Machine Company  
New Holland, Pennsylvania

b6  
b7C

Dear [redacted]:

Your kind letter of September 15, 1954,  
with enclosure, has been received.

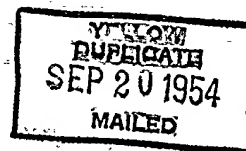
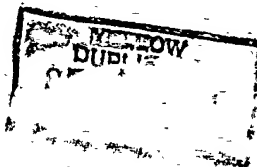
The Annual Program and Roster of the  
Lancaster Chapter, National Association of Cost  
Accountants, has been brought to the attention of  
Mr. Courtney A. Evans, and he joins me in ex-  
pressing appreciation for your thoughtfulness.

Sincerely yours,

✓ cc - Personnel File of Courtney A. Evans, with  
copy of incoming. EOD 12-9-40 as Special  
Agent; GS 14; Assigned Investigative Division.

GEM:nl

45  
SEP 22 1954



MANUAL RECORDED-13

SEP 21



TRUE COPY

NATIONAL ASSOCIATION OF COST ACCOUNTANTS

Lancaster Chapter

September 15, 1954

Mr. J. Edgar Hoover  
Director, Federal Bureau  
of Investigation  
United States Department of Justice  
Washington 25, D. C.

Dear Mr. Hoover:

Enclosed is the Annual Program and Roster  
of the Lancaster Chapter, National Association of  
Cost Accountants. It will be appreciated if you  
will turn this booklet over to Mr. Courtney A. Evans  
who will be addressing our chapter on October 15,  
1954.

Very truly yours,

/s/



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b7C

EMJ:rlh

September 1, 1954

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Parsons \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR THE DIRECTOR

INSPECTIONS GENERAL

The following Special Agents in Charge are presently on probation:

NAME	OFFICE	DATE	LAST INSPECTION	DATE OF LAST RECHECK	REASON
W. G. Banister	Chicago Continued	3-22-54 7-29-54	8-7-53	12-18-53	Because of the inadequate planning of attempted efforts to capture Top Ten Fugitive Nick Montos. Because of the operations of the Minneapolis Office which occurred while he was Special Agent in Charge.

C. A. EVANS

J. J. Casper	New Haven Continued	3-22-54 7-1-54	2-10-54	6-23-54	
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*NEW HAVEN INSPECTION*

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b7C

In view of the mishandling of the bank robbery investigation concerning [redacted]. Due to the results of the recheck inspection of the New Haven Office.

L. Blaylock	Indianapolis	6-17-54	11-25-53		
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In view of the bad judgment exercised in not promptly advising the Bureau regarding the information received in the Indianapolis Division indicating a possible leak of security information from FBI files.

A. Cornelius, Jr.	Salt Lake City	6-22-54	11-21-53	7-10-54 (Spot Check)	
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67-1230-2043  
In view of his negligence and dilatory handling of [redacted] entitled "Ute and White River Bands of Ute Indians vs. United States; Court of Claims Number 45251" and Court of Claims [redacted] which was under his direct supervision.

18 SEP 21 1954

RECEIVED

E. J. ~~X~~ Powers

~~X~~ Miami

6-25-54 1-17-54

In view of his failure to completely carry out his duties as a Special Agent in Charge in the handling of the investigation and apprehension of [redacted] in the Miami Division.

b6  
b7C

D. A. ~~X~~ Bryce

~~X~~ Albuquerque

7-15-54 7-9-54

Because of the unsatisfactory office administration, the unusually high number of investigative delinquencies and the poor showing in contact matters.

R. J. ~~X~~ Abbaticchio ~~X~~ Charlotte

7-22-54

8-5-54

(Philadelphia Office)

Because of the atrocious manner in which the Philadelphia Office handled the case entitled "Unknown Subject; [redacted] -Victim, Extortion"

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b7C

C. B. ~~X~~ Howard

Minneapolis

7-21-54

7-9-54

~~X~~ MINNEAPOLIS INSPECTION

In view of inspection findings of the Minneapolis Division.

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON PROBATION

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
A. <del>X</del> Rosen	<del>X</del> Assistant Director Investigative Division (Inspection began 8-17-54)	6-22-54	Because of the sixth case in the past six months involving lax supervision in the administration of the Accounting and Fraud Section
E. H. <del>X</del> Winterrowd	Number 1 Man in the Investigative Division	6-22-54	Because of the inadequate supervision afforded the case entitled, "Utah and White River Bands of Ute Indians vs. United States, Court of Claims Number 45751, Court of Claims".
C. A. <del>X</del> Evans	Chief of Accounting and Fraud Section of the Investigative Division	6-22-54	Because of the inadequate supervision afforded the case entitled "Utah and White River Bands of Ute Indians vs. United States, Court of Claims Number 45751, Court of Claims".

Respectfully,

  
J. P. Mohr

CC-5a.

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

August 19, 1954

I certify that I have received the following Government property for official use:  
~~/returned/~~

Key to Room 4728

Key to Room 4726

Key to Room 4736

FILE  
3-M  
mc7  
PER

READ

AUG 24 1954  
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

Very truly yours,

Courtney A. Evans  
Courtney A. Evans

083  
 Inspection General August 2, 1954

MEMORANDUM FOR THE DIRECTOR

C. A. Evans

The following Special Agents in Charge are presently on probation:

Mr. Tolson \_\_\_\_\_  
 Mr. Boardman \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Belmont \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Mohr \_\_\_\_\_  
 Mr. Parsons \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tamm \_\_\_\_\_  
 Mr. Sizoo \_\_\_\_\_  
 Mr. Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Mr. Holloman \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
J. K. Mumford	X Dallas (Ordered to Atlanta 7-28-54 as SAC) Memo dated 8-2-54 recommended that SAC Mumford be continued on probation.	2-11-54	3-22-54	7-16-54	In view of the shooting incident which occurred while an attempt was being made to apprehend [redacted] b6 b7C
J. F. Santoiana, Jr.	X Portland	2-24-54	5-29-54	_____	In view of the insufficient supervisory attention in the handling of the investigation — Fraud against the Government involving Brown and Root, while assigned to Houston.
W. G. Banister	X Chicago Continued	3-22-54 7-29-54	8-7-53	12-18-53	Because of the inadequate planning of attempted efforts to capture Top Ten Fugitive Nick Montos. Because of the operations of the Minneapolis Office which occurred while he was Special Agent in Charge.
J. J. Casper	New Haven Continued X NEW HAVEN INSP	3-22-54 7-1-54	2-10-54	6-23-54	In view of the mishandling of the bank robbery investigation concerning [redacted] b6 b7C Due to the results of the recheck inspection of the New Haven Office, [redacted] 67-130-2040 In view of the bad judgment exercised in not promptly advising the Bureau regarding the information received in the Indianapolis Division indicating a possible leak of security information from FBI files.
L. Blaylock	X Indianapolis	6-17-54	11-25-53	_____	

RECORDED-54

SEP 13 2 21 PM '54

SEP 15 10 13 AM '54

SEP 16 10 13 AM '54

4 AMC 121

SEP 3 5 54 PM '54  
 ST DIRECTOR

A. ~~X~~Cornelius, Jr. ~~X~~ Salt Lake City 6-22-54 11-21-53

7-10-54  
(Spot Check)

In view of his negligence and dilatory handling of the case entitled "Uintah and White River Bands of Ute Indians vs. United States, Court of Claims Number 45751, Court of Claims, which was under his direct supervision.

E. J. ~~X~~Powers

~~X~~ Miami

6-25-54 1-17-54

In view of his failure to completely carry out his duties as a Special Agent in Charge in the handling of the investigation and apprehension of [redacted] in the Miami Division.

b6  
b7C

D. A. ~~X~~Bryce

~~X~~ Albuquerque

7-15-54 7-9-54

Because of the unsatisfactory office administration, the unusually high number of investigative delinquencies and the poor showing in contact matters.

R. J. ~~X~~Abbatechio ~~X~~ Philadelphia 7-22-54  
(Ordered to Dallas  
7-28-54 as SAC)

Inspection  
began  
6-30-54

Because of the atrocious manner in which the Philadelphia Office handled the case entitled "Unknown Subject; [redacted]-Victim, Extortion".

b6  
b7C

C. B. ~~X~~Howard

Minneapolis 7-21-54 7-9-54

In view of inspection findings of the Minneapolis Division.

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON PROBATION

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
A. <del>X</del> Rosen	<del>X</del> Assistant Director Investigative Division	6-22-54	Because of the sixth case in the past six months involving lax supervision in the administration of the Accounting and Fraud Section.
E. H. <del>X</del> Winterrowd	Number 1 Man in the Investigative Division	6-22-54	Because of the inadequate supervision afforded the case entitled, "Uintah and White River Bands of Ute Indians vs. United States, Court of Claims Number 45751, Court of Claims".

C. A. ~~Evans~~

Chief of Accounting 6-22-54  
and Fraud Section of  
the Investigative Division.

Because of the inadequate supervision afforded the case entitled, "Uintah and White River Bands of Ute Indians vs. Unites States, Court of Claims Number 45751, Court of Claims".

Respectfully,

  
J. P. Mohr

November 2, 1954

*Hung*

MEMORANDUM FOR MR. TOLSON

On October 28, 1954, I saw Special Agent Courtney A. Evans of the Investigative Division. Mr. Evans had just returned from San Francisco where he had spoken before the Bank Auditors Convention. He stated his speech was well received and he believed the contacts made would be of inestimable value to the Bureau in view of the position held by auditors in banks.

Mr. Evans also took occasion to advise me of some of the progressive steps he has taken in bringing about a tightening up of his Section of the Investigative Division. I expressed my gratification at this report which Mr. Evans made.

Very truly yours,

*E. J. H.*

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEH:mpd

SENT FROM B. O.	
TIME	10:50
DATE	11-3-54
FILE	163-462-176

REC'D DEPT. OF JUSTICE

NOV 8 10 27 AM  
RECORDED-23

67-163462-176  
40

*J. P. M.*





Federal Bureau of Investigation  
United States Department of Justice  
422 Federal Office Building  
Civic Center  
San Francisco 2, California  
October 20, 1954

Mr. Tolson ✓  
Mr. Boardman ✓  
Mr. Nichols ✓  
Mr. Belmont ✓  
Mr. Harbo ✓  
Mr. Parsons ✓  
Mr. Rosen ✓  
Mr. Tamm ✓  
Mr. Sizoo ✓  
Mr. Winterrowd ✓  
Tele. Room ✓  
Mr. Holloman ✓  
Miss Gandy ✓

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington 25, D. C.

Dear Mr. Hoover:

I attended a part of the session of the National Association of Bank Auditors and Comptrollers Convention held at the Fairmont Hotel Monday afternoon, October 18th, and heard the talk given by Special Agent C. A. Evans before the convention.

I thought you would be interested to know that his talk was very well received and many of those present expressed to me, as well as to Mr. Evans himself, their great pleasure at having Evans on the program and were most appreciative that you had made him available to the convention.

I thought that Evans had a very well-prepared manuscript and he handled himself before the convention in an outstanding manner. His delivery was very effective and he stood out most favorably in contrast to the preceding speaker, [redacted] who is [redacted] the Citizens National Trust and Savings Bank of Riverside, California.

RECORDED-23

67-163462-177

Yours sincerely,

Numbered

WILLIAM M. WHELAN NOV 5 1954

Special Agent in Charge  
FEDERAL BUREAU OF INVESTIGATION



NOV 8 1954

This is fine

34

35 pm 11/5/54  
CLASSIFIED

*Colby*  
*4235*

October 27, 1954

~~Personal and Confidential~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

It is most gratifying to note the very splendid manner in which you represented the Bureau at the National Association of Bank Auditors and Comptrollers Convention recently held in San Francisco.

Comments received at the Bureau indicate that you presented your talk in an excellent fashion and handled yourself in such a way as to reflect credit upon yourself and upon the Bureau. It is a pleasure to commend you.

Sincerely yours,

J. Edgar Hoover

cc: Mr. Rosen (Personal Attention)

LRH:ea  
67-163462

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAILED 6  
OCT 29 1954  
COMM-FBI

13 NOV 8 1954

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RECEIVED  
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412-178  
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412-178  
FBI  
RECEIVED  
OCT 29 1954  
412-178  
FBI

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. BOARDMAN *MB*DATE: November 18,  
1954FROM : MR. ROSEN *R*SUBJECT: COURTNEY A. EVANS, SPECIAL AGENT  
CHIEF, ACCOUNTING AND FRAUD SECTION  
INVESTIGATIVE DIVISION

EOD: 12/9/40

GS 14, \$9,800

Tolson	
Boardman	
Nichols	
Belmont	
Harbo	
Mohr	
Parsons	
Rosen	
Tamm	
Sizoo	
Winterrowd	
Tele. Room	
Holloman	
Gandy	

This memorandum is being submitted to recommend that Mr. Evans be reallocated to Grade GS 15.

Mr. Evans serves as Section Chief of the Accounting and Fraud Section and in that capacity he has been ably fulfilling his responsibilities and I consider him a definite asset to the Bureau.

Mr. Evans was removed from a probationary status on October 1, 1954, and prior to that time he had been censured and placed on probation because of certain deficiencies which arose in his Section. During that time, however, he evidenced an excellent attitude and he benefited by the errors which were called to his attention.

I consider Mr. Evans one of the more outstanding Bureau representatives. This has been evidenced by the excellent reaction to his recent appearance at the convention of the National Association of Bank Auditors and Comptrollers at San Francisco in October of this year. He was commended for his talk there and the manner in which he handled himself. Several bank officials in attendance directed highly commendatory letters to the Bureau.

RECORDED - 16 67-16342-179

The position which Mr. Evans occupies as Chief of the Accounting and Fraud Section is comparable to that of the other Section Chiefs. His Section has 25 supervisors, 3 review analysts, and 10 clerical employees, making a total of 38 employees. There are three units; namely, the Accounting Unit, Bribery and Fraud Unit and the Selective Service and Veterans Administration Unit. Among the matters handled are all accounting matters, the Labor Desk, the Bankruptcy Desk, the General Fraud Desk, and all Selective Service and Veterans Administration matters. Furthermore, additional responsibility has been centered there by virtue of our assuming additional jurisdiction in the Federal Housing field. Further, in the event an agreement is reached between the Treasury and Justice Departments his Section will be handling complicated fraud, bribery and other matters relating to Treasury employees.

AR/rh

*Memorandum to make*  
*R. R. R. R.*  
*11/24/54 J. H. W.*

Memorandum for Mr. Rosen

It is noted that during the past three months his voluntary overtime was two hours and fifty-eight minutes for August, 1954; three hours and five minutes for September, 1954; and two hours and fifty-seven minutes for October, 1954.

RECOMMENDATION

In view of the very capable manner in which Mr. Evans handles his responsibilities, I feel that he merits advancement to Grade GS 15 and I recommend that favorable consideration be given to this advancement.

November 10, 1954

[redacted]  
Bank of America  
Post Office Box 3415, Rincon Annex  
San Francisco 20, California

b6  
b7c

Dear [redacted]:

I have received the copy of your letter of November 4, 1954, to Special Agent Courtney A. Evans, and I want you to know how pleased I am that you enjoyed his talk at your recent convention.

Your kind words mean a great deal to both of us, and we are sincerely grateful for them. You may be sure that it was a distinct pleasure for Mr. Evans to have the opportunity of speaking to your members.

Sincerely yours,

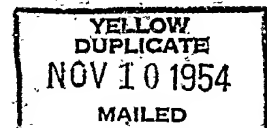
cc - Mr. Courtney A. Evans, Room 4720. 0

~~cc -~~ Personnel File of Mr. Courtney A. Evans, with copy of incoming.

NOTE: Courtney A. Evans EOD 12-9-40 as SA; GS-14; assigned to Investigative Division. Evans spoke at the Annual Convention of the National Association of Bank Auditors and Comptrollers at San Francisco on October 18, 1954.

TEB:pac  
(6)

23  
NOV 15 1954



TRUE COPY

BANK OF AMERICA

November 4, 1954

Special Agent Courtney Allen Evans  
Chief, Accounting and Fraud Section  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, 25, D. C.

Dear Courtney:

As Program Chairman for the recent National NABAC Convention, I want to express my personal thanks as well as the appreciation of the host conference for your participation in the program and for your outstanding talk "The FBI's Responsibilities in Connection with Bank Defalcations."

The content of your talk was of extreme interest to the delegates and your delivery of it was excellent. This combination kept the delegates glued to their seats with their eyes and minds open.

I think it is a fair statement to make that you not only gave the delegates something to think about but once again raised our respect for the FBI's activities.

Kindest personal regards.

Sincerely,

/s/



b6  
b7C

HAL:mek

cc: J. Edgar Hoover

October 23, 1954

[redacted]  
New Holland Machine Company  
New Holland, Pennsylvania

b6  
b7C

Dear [redacted]:

Thank you very much for your note of  
October 26, 1954, with enclosure.

It was thoughtful of you to write con-  
cerning the recent appearance by Special Agent  
E. Huyett Magee before the Lancaster Chapter of  
the National Association of Cost Accountants, and  
I know that Mr. Magee and Special Agent Courtney A.  
Evans are grateful for your kindness. You may be  
sure that we are always happy to be of service.

Sincerely yours,

(2) CC's - Philadelphia, with (2) copies of incoming addressed  
to the Director, and one copy of enclosure addressed  
to SA E. Huyett Magee.

CC - Personnel File of SA E. Huyett Magee, with copy of  
incoming addressed to Director and copy of enclosure  
addressed to SA Magee.

CC - Personnel File of SA Courtney A. Evans, with copy  
of enclosure addressed to SA Evans.

NOTE: SA Courtney A. Evans EOD 12-9-40 as SA; assigned  
to the Investigative Division, GS-14. SA E. Huyett Magee  
EOD 10-20-42 as Single Fingerprint Classifier; 1-26-42,  
SAA; assigned to Philadelphia Office, GS-13.

MLL:b1b

17 NOV 10 1954



TRUE COPY

NATIONAL ASSOCIATION OF COST ACCOUNTANTS

LANCASTER CHAPTER

October 26, 1954

Mr. Courtney A. Evans  
Special Agent, Federal Bureau  
of Investigation  
Department of Justice  
Washington 25, D. C.

Dear Mr. Evans:

We were very disappointed that we were unable to have the meeting of the Lancaster Chapter, National Association of Cost Accountants, on October 15, 1954. Our members were very anxious to hear your presentation and naturally we were somewhat embarrassed when we caught up to you by phone in Lancaster.

Mr. E. Huyett McGee of your Philadelphia office gave a very fine presentation as a pinch-hitter on October 22.

Thanks very much for the splendid efforts which you exerted in our behalf. We trust that at some time in the future we may enjoy the privilege of having you with us.

Sincerely yours,

/s/



EMJ:rlh

b6  
b7c



MESSRS: WINTERROWD AND EVANS

11/5/54

A. ROSEN

I have been advised by the Director of a memorandum prepared in the Investigative Division under date of May 12, 1954, to the Attorney General in the case entitled "[REDACTED]; FRAUD AGAINST THE GOVERNMENT; BRIBERY; CONSPIRACY." This memorandum was prepared during my absence from the city on May 12, 1954.

This memorandum should have contained a specific indication that the police records mentioned could not be definitely identified by the Bureau as applying to the subject in this case. The statement on page four of the memorandum to the effect that the identifying or descriptive data appearing on the fingerprint cards applying to the [REDACTED] in question agreed with information concerning the subject of this case was not sufficient to alert anyone reading the memorandum of the possibility that the records might not apply to the same individual.

b6  
b7C

ACTION TO BE TAKEN

This matter is being called to your attention in order that you may see to it that in correspondence prepared in the future by individuals under your supervision the information is completely accurate in every respect.

AR:WW  
(6)

cc -Personnel file:

E. H. Winterrowd  
G. A. Evans

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

18 NOV 8

1954

RECEIVED 11-10-54

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 11-24-54

FROM : H. L. Edwards

SUBJECT: COURTNEY A. EVANS  
 Chief, Accounting and Fraud Section  
 Investigative Division  
 EOD 12-9-40; GS-14, \$9800  
 Non-Veteran; Not on Probation

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

RE: REALLOCATION

Agent Evans is presently in Grade GS-14, \$9800 per annum, and is serving as Chief of the Accounting and Fraud Section of the Investigative Division, having occupied that position since November, 1953. In his capacity as Section Chief, he is responsible for the supervision of some 25 Agent personnel, 3 review analysts and 10 clerical employees, making a total of 38 employees. He is being considered for reallocation to Grade GS-15 in view of his position as Chief of the Accounting and Fraud Section. It is noted that under present Bureau policy, Supervisors at the Seat of Government occupying the position of Section Chief are eligible to be considered for reallocation to Grade GS-15. It is further noted that various other individuals serving as Section Chiefs at the Seat of Government, including the other Section Chiefs in the Investigative Division, are presently in Grade GS-15.

The attached permanent brief of his file reflects that he has served as Assistant Special Agent in Charge of the Norfolk Office and on 8-10-53 he was transferred to the Investigative Division to assume duties as Supervisor in Charge of the Fraud and Bribery Unit. On 11-13-53 it was recommended and approved that he be designated Chief of the Accounting and Fraud Section of the Investigative Division and he has served in that capacity since that time.

By letter dated 12-8-53 he was CENSURED for having approved a memorandum to the Attorney General prepared by a Supervisor under his overall supervision which did not fully set forth pertinent information depicting the valuable work performed by the Bureau in the investigation concerning Eugene Smaldone and others. Mr. Evans was at fault in not detecting and causing this oversight to be corrected inasmuch as the memorandum in question was to serve as a basis for the Attorney General to answer unjust attacks made by certain public officials in connection with an alleged lack of cooperation on the part of the Department in this case.

On 1-25-54 Mr. Rosen recommended that he be reallocated to Grade GS-15. He was considered for reallocation but was passed over to be reconsidered at a later date inasmuch as provisions of the Whitten Amendment barred further reallocation of Mr. Evans until April, 1954.

FDH/wg  
 (2)

12 DEC 6

By letter dated 2-24-54 he was CENSURED and PLACED ON PROBATION for the complete lack of proper supervision in the handling of the Fraud against the Government case pertaining to Brown and Root. It was his responsibility, as Chief of the section handling such supervision, to have made certain that the matter was receiving appropriate attention by the Special Agent supervisor following the case and that all necessary action was being taken to bring the matter to an early and logical conclusion. It was also his duty to see to it that the instructions set out by the Bureau were complied with by the Houston Division.

On 3-16-54 he was CENSURED inasmuch as the Bureau had noted that under his direction certain action was recommended in a Fraud Against the Government Case and it was apparent that he did not properly analyze that particular situation. On 3-31-54 he was again CENSURED inasmuch as it was noted that the investigation of the case entitled "[redacted], et al, National Bankruptcy Act, Mail Fraud" contained a number of deficiencies. b6  
b7c

It is noted on 3-17-54 he was COMMENDED for his genuine enthusiasm and disregard for personal convenience in connection with the preparation of material relating to the Federal Housing Administration.

On 3-31-54 Mr. Rosen rated him SATISFACTORY and the accompanying comments indicated that he was above average.

On 5-24-54 Mr. Rosen recommended that he be removed from probation and that he also be reallocated to Grade GS-15. He was considered for reallocation but was passed over to be reconsidered at a later date, however, on 6-4-54 he was REMOVED FROM PROBATION.

On 6-10-54 he was COMMENDED for his very capable manner in the handling of a recent Conference on Labor Matters which was held at the Seat of Government.

By letter dated 6-22-54 he was CENSURED, PLACED ON PROBATION, ORDERED UNDER TRANSFER to the Philadelphia Office and DEMOTED to Grade GS-13, \$8960 per annum, effective 6-20-54, inasmuch as the Bureau's attention had been directed to his over-all supervision of the Court of Claims case involving the Uintah and White River Bands of Ute Indians, it being noted that Special Agent Supervisors under his general supervision not only failed to make inquiry of the Salt Lake City Office as to the attention being given the investigation, but sent a Bureau air-tel to that office requesting an explanation for the delay instead of using a faster means of communication. Two of these Special Agent Supervisors failed to advise him of pertinent matters as they had been instructed to do in cases of this type. Further, he failed to follow through to insure that a teletype requesting an explanation for the delay of the investigation at Salt Lake City was sent out on 6-8-54, instead of on 6-9-54. It is noted that since 12-8-53, it had been necessary to censure him on three separate occasions and also to censure and place him on probation on another occasion. His negligence in not

properly supervising the above-mentioned case, together with action taken against him and personnel in his section in the recent past, indicated the section had not been functioning effectively and that the supervision had not been adequate. In view of his derelictions in this instance he should not be used as an Inspector's Aide or in a supervisory capacity.

On 6-24-54 he saw the Director and expressed his regrets for the recent administrative action. The Director informed him, among other things, he believed his one weakness was his inability to be tough enough in the administration of his Section and hold to strict accountability the subordinates therein. Mr. Evans stated he had certainly learned his lesson and if given a chance some time in the future, he would prove that he could handle responsibility. In view of the fine attitude of Mr. Evans, the Director thought he should be kept in mind for consideration to increased responsibilities after a reasonable period of assignment in Philadelphia.

By letter dated 7-21-54 he was advised that his transfer and demotion were being CANCELLED and he was being retained in his position as Special Agent Grade GS-14, \$9600 per annum. He would continue as Chief of the Accounting and Fraud Section of the Investigative Division.

During an Inspection of his Division in September, 1954, Mr. Nugent said his administration appeared to have tightened up considerably since his talk with the Director in June, 1954. The Inspector recommended that he be removed from probation. On 10-1-54 he was REMOVED FROM PROBATION.

On 10-27-54 he was COMMENDED for the very splendid manner in which he represented the Bureau at the National Association of Bank Auditors and Comptrollers Convention held in San Francisco. On 10-28-54 he saw the Director and the Director expressed his gratifications for the speech made by him in San Francisco and the steps taken by him to tighten up his Section.

By memorandum dated 11-18-54 Mr. Rosen recommended he be reallocated to Grade GS-15 and stated Mr. Evans served as Section Chief of the Accounting and Fraud Section and in that capacity he had been ably fulfilling his responsibilities and he was considered a definite asset to the Bureau. He was one of the more outstanding Bureau representatives. His voluntary overtime was 2 hours 58 minutes for August, 1954; 3 hours 5 minutes for September; and 2 hours 57 minutes for October. Mr. Boardman concurred in the above recommendation.

RECOMMENDATION: In view of the five occasions within the past year on which it has been necessary to take administrative action against Mr. Evans, and the fact that he was the subject of severe administrative action on 6-22-54 and was only recently removed from probation (10-1-54), it is recommended that he be passed over for Grade GS-15 reallocation at this time to be reconsidered in January, 1955.

Wagner  
12-1

Wagner  
11/29

Wagner  
12-1

Wagner  
11/29

A PERMANENT BRIEF OF HIS PERSONNEL FILE IS ATTACHED

Letterhead  
Promotion  
12-2-54  
Wagner  
12-2-54  
LW:MB

He may receive  
GS 15 now.

H.

Prepared by: *alm*  
Checked by:  
Filed by: *Swind*

December 2, 1954

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

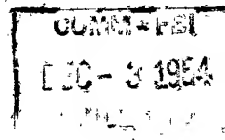
I am indeed pleased to advise you that you are being promoted from the position of Special Agent, \$9800 per annum in Grade GS 14, to the position of Special Agent, \$10,800 per annum in Grade GS 15, effective December 5, 1954.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

cc: Mr. Rosen (Personal Attention)  
cc:   
cc: Movement Section



b6  
b7c

JW:alm  
(5)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED HEADQUARTERS  
FBI  
U.S. DEPT. OF JUSTICE  
DEC 9 2 34 PM '54

4-31 DEC 7 1954

*JP*  
163462-181  
DEC 6 1954  
HIS-1034

U. S. Department of Justice  
Federal Bureau of Investigation

2. Pay roll per

3. Block No.

4. Slip No.

8219

5. Employee's name (and social security account number when appropriate)

MR. CONSTANTINE A. EVANS

SA

6. Grade and salary

GS-14

\$9600

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										

10. Remarks

11. Appropriation(s)

55

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date

10-21-54

15. Date last equivalent increase

1-26-53

16. Old salary rate

\$9600

17. New salary rate

\$9800

18. Performance rating is satisfactory or better.

*[Signature]*  
(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following period(s):)

5-5-54 to 1-1-1954 6

(Check applicable box in case of excess LWOP)

☐ In pay status at end of waiting period.  
☐ In LWOP status at end of waiting period.

*[Signature]*  
In Hqs. or Clerk

3462111

December 13, 1954

Mr. C. A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

I wish to take this opportunity to express to you my personal appreciation for your contributions to the conference on In-Service Training which was held on December 2, 3, and 4. I fully realize that the members of the conference put in long hours and it was gratifying to me to know of the enthusiastic manner in which they approached this most important project.

I have now had the opportunity of reviewing the results of the conference and have approved the conference's recommendations with minor modifications. I think that it is most important that we keep in very close contact with the new cycle of In-Service Training and the success of the new program will depend largely upon the manner in which it is executed.

I want you to keep in close personal touch with this new In-Service program as I will expect the committee to reconvene in due time to evaluate the results. I did want, however, to tell you that I deeply appreciate your own contributions to the conference.

Sincerely,

J. Edgar Hoover

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

LBN:fc  
(4)

COMM - FBI  
DEC 14 1954  
MAILED 31

55 DEC 21 1954

67-1634-C2-182

RECEIVED READING ROOM  
DEC 13 6 09 PM '54  
FBI  
U.S. DEPT. OF JUSTICE

*[Handwritten signature and initials]*



C.A. 0

MESSRS: WINTERROWD, EVANS AND RANSTAD

11/18/54

A. ROSEN

[REDACTED] wa., FUGITIVE  
SELECTIVE SERVICE ACT, 1948

(In connection with the above-entitled matter the supervision afforded this case by the Accounting and Fraud Section was unsatisfactory. It has been noted that although the Special Agent in Charge of the Detroit Division was aware that the parents of [REDACTED], in view of their background and hostile attitude, would do anything to protect the subject and to interfere with the Bureau's investigation, neither the Special Agent in Charge nor the Assistant Special Agent in Charge assumed personal on-the-scene supervision over the search warrant in an effort to locate and apprehend the fugitive, nor did the Investigative Division question this failure.)

b6  
b7C

Moreover, notwithstanding the fact that the agents participating in the execution of this warrant and the subsequent search of the residence of the subject's parents did a most competent job, the Investigative Division failed to initiate action to recognize the commendable manner in which the participating agents discharged their responsibilities.

Therefore, in view of the foregoing, I shall expect you to see to it that in the future personnel under your supervision are more alert to their responsibilities and more aggressive in the performance of their duties in order that there will be no need for me to communicate again with you in this regard.)

AR:WW  
(8)

cc - Personnel Files of:

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

E. H. Winterrowd  
C. A. Evans  
H. Ranstad

4  
55 DEC 10 1954

U. S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.

FORM APPROVED  
BUDGET BUREAU NO. 50-2064

Prepared by: *use*  
Checked by: *use*  
Filed by: *use*

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MRS.-MRS.-FIRST-MIDDLE INITIAL-LAST) <b>MR. COURTNEY A. EVANS 11959</b>		2. DATE OF BIRTH <b>11-12-14</b>	3. JOURNAL OR ACTION No. <b>F.B.I. 23957</b>	4. DATE <b>2-13-55</b>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>REASSIGNMENT</b>		6. EFFECTIVE DATE <b>2-13-55</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>EXCEPTED BY LAW</b>	
FROM <b>Special Agent</b>  <b>GS 15</b> <b><del>\$10,800</del> \$10,800 per annum</b>		TO <b>Supervisory Special Agent</b>  <b>Same</b> <b>Same</b>  <b>Division Six</b>  <b>D. C.</b>  <b>11. HEADQUARTERS</b>		
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE <input checked="" type="checkbox"/> NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. OTHER		14. POSITION CLASSIFICATION ACTION <b>Series 1811 FBI</b> <b>#55-D-16</b> <b>Vacancy-new pos approved</b> <b>by FBI on 2-3-55</b>		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input type="checkbox"/> 18. FROM: <input type="checkbox"/> 19. TO: <b>Same</b>	17. APPROPRIATION S. & E. FBI	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>Yes</b>	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:				
APPROVED <i>J. E. Hoover</i> DIRECTOR, F. B. I.		<i>57 use</i>		
REMARKS: The provisions of the Universal Military Training and Service Act of 1951 have been complied with. The classification grade of this position is subject to post-audit and correction pursuant to Section 1310 of the Supplemental Appropriation Act, 1952 - Public Law #253, approved 11-1-51.				
51 MAR 8 1955 4				
SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i>				

U. S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.

FORM APPROVED  
BUDGET BUREAU NO. 50-2004

Prepared by: *alm*  
Checked by: *FKB*  
Filed by:

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR., MISS, MRS., FIRST, MIDDLE INITIAL, LAST) <b>MR. COURTNEY A. EVANS</b>		2. DATE OF BIRTH <b>11-12-14</b>	3. JOURNAL OR ACTION NO. <b>F. B. I.</b> <b>16693</b>	4. DATE <b>12-3-54</b>															
This is to notify you of the following action affecting your employment:																			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <b>PROMOTION</b>		6. EFFECTIVE DATE <b>12-5-54</b>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <b>EXCEPTED BY LAW</b>																
FROM		TO																	
Special <del>AGENT</del> Agent  GS 14 \$9800 per annum		8. POSITION TITLE  same	9. SERVICE, SERIES, SALARY, GRADE  GS 15 \$10,800 per annum																
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS																	
12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		13. VETERAN'S PREFERENCE <table border="1"><tr><td>NONE</td><td>WWII</td><td>OTHER</td><td>5-PT.</td><td>10-POINT</td></tr><tr><td></td><td></td><td></td><td></td><td>DISAB. OTHER</td></tr><tr><td>X</td><td></td><td></td><td></td><td></td></tr></table>			NONE	WWII	OTHER	5-PT.	10-POINT					DISAB. OTHER	X				
NONE	WWII	OTHER	5-PT.	10-POINT															
				DISAB. OTHER															
X																			
14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NEW</td><td>VICE</td><td>I. A.</td><td>REAL</td></tr><tr><td>X</td><td></td><td></td><td>X</td></tr></table> <b>XXI H. Charles Boswell resign eff cb 9-3-54.</b>		NEW	VICE	I. A.	REAL	X			X	15. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) <b>12-3-54</b>									
NEW	VICE	I. A.	REAL																
X			X																
16. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <b>yes</b>		17. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																	
18. SEX <b>M</b>		19. RACE <b>M</b>																	
20. APPROPRIATION S. & E. FBI FROM: TO: <b>SAME</b>		21. APPROVED <i>[Signature]</i> DIRECTOR, F. B. I.																	
REMARKS: The provisions of the Universal Military Training and Service Act of 1951 have been complied with. The classification grade of this position is subject to post-audit and correction pursuant to Section 1310 of the Supplemental Appropriation Act, 1952 - Public Law # 253, approved 11-1-51.																			
SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i> <b>42</b>																			

April 4, 1955

PERSONAL AND CONFIDENTIAL

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The Bureau has recently noted serious weaknesses in the performance of personnel in the Accounting and Fraud Section for which you as chief of the section have over-all responsibility. It has been observed that in the Accounting Financial Ability case involving [redacted] and in the Selective Service Act, 1948 - Conscientious Objector case involving [redacted] investigative reports received from the field contained serious errors and employees in your section failed to request explanations and recommendations regarding personnel responsible for these errors although existing instructions require that this be done. Undue expense and unnecessary correspondence resulted from this disregard of Bureau instructions by employees under your supervision.

As section chief, it was your responsibility to have insured that the personnel in your section were performing their duties adequately and in accordance with existing Bureau regulations.

It is evident that you have not properly discharged your supervisory responsibilities in connection with these matters. It will be incumbent upon you to take immediate steps to insure that delinquencies of this nature do not recur in your section so that it will not be necessary for the Bureau to again point out to you such shortcomings.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

NEM:bak:ijh  
(5)

CC: Mr. Rosen (Personal Attention)

Based on memo from Mr. Harbo to Mr. Tolson dated 3-17-55  
HCVP:mpm

John Edgar Hoover  
Director

[redacted] SA  
FEDERAL BUREAU OF INVESTIGATION  
Albany file 46-493  
Bureau file 46-21603

INSPECTOR BROWN: This pending case, Albany origin, supervised on  
ALAC Book, was assigned to SA [redacted] on  
4/1/54.

Bureau airtel dated 1/10/55 refers to report of  
SA [redacted] dated 12/30/54 as follows: "Re rep does not clearly  
reflect date indictments returned as regards Subject Janusz or  
date no bill returned as regards (Marsell and Mancini. Reference  
to 1-20 airtel in second paragraph of details is administrative  
and should be deleted. Submit corrected first page of rerep to  
reach Bureau by 1/15/55."

Pending report dated 12/30/54 was submitted by  
SA [redacted]; however, no file copies of report substituted because  
of corrections. Approving Supervisor not ascertainable.

Albany memo to the Bureau dated 1/19/55 approved  
by ASAC Joe D. Jamieson, transmitted 5 copies each of pages 1 and  
2 of SA [redacted] report, to be inserted in Bureau copies of said  
report. Said memo bears pencil notation, "USA's amended copy  
sent SA [redacted] by 4/3 1/19/55." (SA [redacted] is Resident  
Agent at Syracuse.) This memo dated 1/19/55 does not contain  
explanations of personnel responsible as to why report was not  
properly prepared in the first place and does not contain recom-  
mendations as to administrative action deemed necessary, as  
required by Section 4-1-1 of Manual of Rules and Regulations.

An explanation is desired from SA [redacted] as to  
why an explanation concerning these errors was not included in  
the letter of transmittal to the Bureau dated 1/19/55.

An explanation is desired from ASAC Joe D.  
Jamieson for his approving submission of corrected pages with a  
cover letter, without explanations concerning the errors and  
without any recommendation as to administrative action.

Comments of the SAC are desired.

ALBANY RECORDS  
8 APR 8 1955  
[redacted]

cc: Personnel file C. A. Evans

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b7c

b6  
b7c

2-15-55

SA [ ] I did not submit an explanation concerning the above-mentioned errors inasmuch as my report was corrected in Headquarters City and the amended pages returned to the Bureau without my knowledge. I regret that my report was not properly prepared in the first instance, and I will exercise more care in the future in order to prevent a recurrence of errors of this nature.

b6  
b7c

ASAC JAMIESON: I regret that I did not request an explanation from SA [ ] concerning the errors in his report of December 30, 1954, as is required by Section 4-1-J of the Manual of Rules and Regulations. I will exercise more care in the future in matters of this nature and will request explanations for errors committed in accordance with the Bureau's instructions.

SAC SOUCY: Both of these employees have been instructed to avoid a repetition of this.

SUPERVISOR ELDON C. WILLIAMS

On 1/10/55, Albany was instructed to submit corrected page to report date 12/30/54, the corrections to reflect exact date of prosecutive action as regards three subjects and to delete administrative reference to auxiliary office airtel in details.

The corrections were not considered to affect the substance of the investigation and were requested in the interest of the highest degree of clarity. When corrected pages were received it was assumed personnel responsible had been properly admonished at field level when instructions passed on to make the necessary revisions in the report. Accordingly, explanations were not requested.

SECTION CHIEF C. A. EVANS

The corrections made in the report cited did not involve errors which affected the substance of the investigation. In accordance with the procedure that the SAC consider nonsubstantive errors in connection with the submission of performance ratings on employees, it was not deemed necessary to request explanations from the field nor to recommend administrative action.

NUMBER ONE MAN E. H. WINTERROWD

The current procedure being followed is to ask for explanations in connection with errors of substance. In connection with nonsubstantive errors, current instructions require that the SAC maintain records with regard to the personnel involved. It has been, in the past, the procedure of the Investigative Division to request explanations and make appropriate recommendations in connection with errors of substance. These procedures are being carefully followed.

ASSISTANT DIRECTOR A. ROSEN

I have instructed that all errors, either of form or substance, be carefully evaluated and explanations obtained where appropriate.



[redacted]  
AuSable Forks Branch, National  
Commercial Bank and Trust  
Company of Albany, New York  
FEDERAL RESERVE ACT  
Albany File 29-273  
Bureau File 29-17931

INSPECTOR BROWN: This Pending Inactive case, Albany Origin,  
was assigned to SA (A) [redacted]  
October 15, 1954, supervised on the desk of the ASAC.

Pending accounting report dated 11/19/54  
was submitted by SA [redacted] and approved by SA [redacted]  
[redacted].

Albany memo to the Bureau dated 12/20/54  
transmitted the original and two copies of corrected pages  
7 through 13 which were to be substituted in the report of  
SA [redacted] dated 11/19/54. This memo of 12/20/54 does not  
indicate the number or nature of changes, or the reason why  
the changes were necessary; does not contain explanations of  
personnel responsible as to why report was not properly pre-  
pared in the first place and does not contain recommendations  
as to administrative action deemed necessary, as required by  
Section 4-1-J of Manual of Rules and Regulations.

The file does not indicate that corrections  
were made in the copy of the report in the files of the USA  
at Syracuse, N. Y.

An explanation is desired from SA [redacted]  
as to the errors in his report dated 11/19/54 necessitating  
the amended pages and as to why an explanation concerning  
these errors was not included in the letter of transmittal to  
the Bureau dated 12/20/54, dictated by him. Also as to whe-  
ther corrections have been made in copy of report in files of  
USA and, if so, why the file does not indicate that this has  
been done.

An explanation is desired from Relief  
Supervisor [redacted] as to why he approved the  
above report which subsequently required 7 corrected pages.

ALBANY RECHECK  
3/2/55  
CAH:PAK

cc: Personnel file C. A. Evans

8.9 APR 8 1955

67-NOT RECORDED-5  
2-11/55

An explanation is desired from Relief Supervisor [ ] for his approving submission of corrected pages with a cover letter, without an explanation and without any recommendation as to administrative action.

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b7C

Comments of the SAC are desired.

SA [ ] Corrected pages transmitted to the Bureau by Albany memo of 12/20/54 were prepared based on Bureau 0-17 Routing Slip which, in accordance with instructions printed thereon, was destroyed when corrections were made.

The original pages are not presently available in the Albany file, having been destroyed. I recall that the changes requested by the Bureau were concerned with the administrative setup of two of the items of violation and the changes were made to present each violation as a complete separate item. I would like to point out that the changes related to presentation of the facts and were not substantive in nature.

One copy of each corrected page was furnished to SA [ ] at Syracuse for replacement in the U. S. Attorney's file. I did not indicate that on the Albany copies of the report but have done so today.

SA [ ] I do not recall signing the report referred to, but no apparent substantive errors were observed in the report. In the future every effort will be made to see that reports of this type are in accordance with the form set forth in the manual.

b6  
b7C

SA [ ] I regret that I do not recall specifically the nature of the corrections in connection with this matter, but evidently thought the corrections were for the reasons indicated by SA [ ] and not factual errors; however, the necessary action consistent with Bureau regulations will be complied with in all future instances.

SAC SOUCY: These employees listed above have been instructed to take the necessary precaution to avoid a repetition of this.

[REDACTED]  
Available Forth Branch, National  
Commercial Bank and Trust  
Company of Albany, New York  
FEDERAL RESERVE ACT  
Albany File 29-273  
Bureau File 29-17931

SUPERVISOR J. B. COCK: Upon review of the referenced report, it was noted that although all the information necessary for prosecutive action was contained in this report, this report was not set up in accordance with the suggestions set forth in Section 44 of the Manual of Instructions. Under the subheading of "Offenses," item number one set forth three distinct items of offenses whereas those items should be separated as to distinct items. All the information necessary for prosecutive action was contained in those items, but it was felt that [REDACTED], being an accountant of limited experience, should be furnished additional guidance in the preparation of Federal Reserve Act reports. Therefore, the Albany Office under date of December 2, 1954, was advised by an O-17 error form that this report was not submitted according to the suggestions set forth in Section 44 of the Manual of Instructions.

b6  
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The SAC, Albany was not requested to furnish any recommendations for administrative action inasmuch as this error was merely an error in setting up the report in accordance with the suggestions in the Manual of Instructions. This error was an error in form only and did not affect the substance of the report or the material available for prosecutive action.

SECTION CHIEF C. A. EVANS:

The error form sent by the Bureau to Albany covered nonsubstantive matters. Inasmuch as errors of form are considered by the SAC in submitting performance ratings on employees, it was unnecessary to ask for explanations or to recommend administrative action.

NUMBER ONE MAN E. H. WINTERROWD

Under present procedures we are requesting explanations automatically where errors of substance are denoted. This was the procedure followed in the past. We are extending every effort to see that this procedure is adhered to.

ASSISTANT DIRECTOR A. ROSEN

I have heretofore issued instructions that explanations be requested in connection with substantive errors and that all matters be carefully reviewed so that they can be called to the attention of the field regardless of whether they are non-substantive or substantive errors.

[REDACTED] - **DEPUTY**  
**SELECTIVE SERVICE ACT, 1948**  
**EWING 25-312031**  
**PI File 25-25240**

**INSPECTOR GENERAL:** This case was opened on April 10, 1953, and assigned to SA PAUL F. SLEA, and on August 6, 1954, reassigned to SA [REDACTED]. The case was supervised until October 15, 1954, by former supervisor SA ROBERT B. TROUT, and is presently supervised by SA JACK WALDMAN.

b6  
b7c

By letter to the Director dated October 14, 1954, amended first pages of SA [REDACTED] report dated September 29, 1954, were submitted to the Bureau and the Cincinnati Office. There was no distribution of this report outside of the Bureau. This letter was signed by former supervisor SA ROBERT B. TROUT. The letter fails to comply with SAC Letter 54-23 dated May 4, 1954, which states that all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error and recommendation for any administrative action, if necessary.

Explanations are desired from SA [REDACTED], SA TROUT, who supervised this case as of October 14, 1954, and the SAC, as to the error which necessitated the amended pages. The SAC is also requested to explain the failure to comply with the provisions of SAC Letter 54-23.

b6  
b7c

SA [REDACTED]: After a careful review of my report dated 9/29/54 I am unable to recall the error which prompted the submission of an amended first page. The failure to note the nature of this error in the cover letter dated 10-14-54 which transmitted the amended page to the Bureau is regretted. I will take extreme care in the future to see that this mistake is not repeated.

SA ROBERT B. TROUT: I have reviewed instant file and noted the Inspector's comments relative thereto. I inadvertently approved the letter transmitting the amended page to the Bureau without requiring that the error be pointed out.

**PHILADELPHIA DISTRICT**  
**MARCH 3, 1955**  
**WBT:thm**  
**4-C**

cc: Personnel file C. A. Evans

80-120 7 1955

3-4-55  
Wm

I also neglected to comment concerning recommendation as to administrative action; however, the lack of such comment is indicative that such action was believed unnecessary. I will make it a point to comply with Bureau instructions in the future.

DAC MC CALL: The Bureau's instructions will be complied with in the future.

[redacted]  
[redacted] - FUGITIVE  
SSA #48

Supervisor Harold Ranstad:

Report of SA [redacted], Philadelphia, 9/29/54, was read by Reviewer-Analyst [redacted] who noted that the "Period for Which Made" consisted of one day, 8/11/54, which if correct, indicated a typing delay in excess of 30 days.

It was apparent from the report, however, that the stated "Period for Which Made" was incomplete, inasmuch as investigation was conducted at three different places, Chester, Modena, and Downingtown, all Pennsylvania, and by two Agents. The report was prepared by a third Agent.

An O-17 (error form) was sent to Philadelphia by [redacted]. Although no copy of same was, of course, retained, the notation O-17 appears just above the "Period for Which Made", indicating this was the error covered. The error form advised Philadelphia that the "Period for Which Made" appeared to be incorrect and instructed that, if it was correct, explanations should be submitted as required by SAC letter 54-1, and if it was not correct, to advise Bureau of correct "Period for Which Made."

By letter, 10/14/54, Philadelphia submitted an amended page one for instant report, reflecting the correct "Period for Which Made" as 8/11;9/13,22,23/54. This mail was also handled by [redacted], who sent same to the Consolidation Unit for correction of the report.

The error of SA [redacted] was a minor error of form and the subject matter of the error was administrative in nature and in no way affected the investigation.

It is felt that no explanations from Philadelphia were necessary in this instance and that Miss Spates would not have been justified in requesting same.

b6  
b7C

b6  
b7C

b6  
b7C

SECTION CHIEF C. A. EVANS:

The error here is strictly an error of form.  
It in no way affected the substance of the case. Accordingly,  
no explanations were necessary and no administrative action  
is recommended.

NO 1 MAN WINTERROWD:

I concur.

ASSISTANT DIRECTOR ROSEN:

I agree.

*Recommended no action  
4/4 M*



1. Agency and organizational designations Department of Justice Federal Bureau of Investigation	2. Pay roll 6	3. Block No.	4. Slip No. 12950
5. Employee's name (and social security account number when appropriate) A. CHRISTIE J. STINE	6. Grade and Salary GS 13 \$8760		

### PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BOND	F. I. C. A.	NET PAY
Previous normal								
New normal								
Pay this period								

7. Remarks:

(Check appropriate box)

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date 12-23-51	15. Date last equivalent increase 6-23-50	16. Old salary rate \$8560	17. New salary rate \$8760	18. Performance rating is satisfactory or better:  (Signature or other authentication)
--------------------------------	--	-------------------------------	-------------------------------	--

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):  
Period(s):

(Check applicable box in case of excess LWOP)

- ☐ In pay status at end of waiting period.  
☐ In LWOP status at end of waiting period.

☒ No excess LWOP. Total excess LWOP

Initials of Clerk

STANDARD FORM NO. 1126—Revised  
Form prescribed by Comp. Gen., U. S.  
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *R*

DATE: 2/24/55

FROM : Mr. Winterrowd *W*

SUBJECT: ERRORS IN REPORTS

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

SYNOPSIS:

Supervisors in Investigative Division have consistently called serious errors in reports reviewed in this Division to attention of field by teletype, airtel or letter specifically requesting explanations of personnel responsible for delinquencies and recommendations of SAC for administrative action. (Examples in details).

We have endeavored to follow a spirit of Bureau procedures and rules using O-17 (Bureau error form) to call to attention of field minor errors of form. This form used since August 1943, after it was unanimously approved by Executives Conference 5/21/43, to eliminate preparation of letters (66-3482-162). Estimated that in Criminal and Accounting and Fraud Sections over two hundred such forms used weekly. Form instructs that action necessary to correct errors noted should be taken and every effort be made in the future to prevent recurrence. Form does not instruct that explanations of responsible personnel and recommendations of SAC be submitted.

Handling in this manner followed in light of Bureau instructions re streamlining, economy and exercise of sound judgment. Manual of Rules and Regulations states re errors that "Recommendations for administrative action, if necessary," be submitted. Inspectors Manual differentiates between routine and serious administrative delinquencies, explanations being obtained only in those instances falling within serious category. Use of Bureau error form not challenged heretofore in inspections of this division or in general use of such form. Consequently, procedure felt logical.

In ten specific instances in which explanations not requested by Investigative Division supervisors, errors were form errors, did not affect substance of investigation and administrative action thereon did not appear warranted. Individual memoranda of explanation from supervisors in ten cited cases attached.

RECOMMENDATIONS:

(1) It is noted that approved error form has been utilized in the past to call minor errors of form to the attention of the field.

Attachments: *24 5*  
cc: Mr. Harbo  
Mr. Mohr

67-80005-1502  
SEARCHED \_\_\_\_\_  
SERIALIZED \_\_\_\_\_  
INDEXED \_\_\_\_\_  
FILED \_\_\_\_\_  
MAR 29 1955  
FBI - NEW YORK

55 MAR 29 1955

However, in view of the need for the elimination of all errors in Bureau reports, including errors of form, it is recommended that the Form 0-17 (Bureau error form) now in use be amended to require the submission of explanations of personnel responsible for such errors and the recommendations of the SAC for administrative action. A memorandum setting out recommendations for specific changes in this form is being submitted separately.

A. X. ROSEN

...X... ..

It is recommended that the error form which is now utilized, as indicated above, be revised immediately. We have submitted suggestions concerning this. It is recommended that Mr. Winterrowd, who has supervision over the Criminal Section and the Accounting and Fraud Section, Messrs. Price and Evans, who are the section chiefs, receive letters of censure with regard to this matter. It is also recommended that I receive a letter of censure.

Memorandum to Mr. Rosen

DETAILS:

Supervisors in the Investigative Division have consistently called serious errors appearing in reports reviewed in this Division to the attention of the field by teletype, airtel or letter. These communications specifically request explanations of personnel responsible for such delinquencies and the recommendations of the SAC for administrative action. This is an every day occurrence and a quick check of the division revealed the following few examples of instances wherein action has been taken to secure explanations when deficient reports were received:

In the case of "[redacted]"; Theft of Government Property," Bureau file 52-64532, the report of Special Agent [redacted] dated October 8, 1954, at Honolulu, contained a number of deficiencies in the reporting of the investigation. Revised report, explanations and recommendations were requested and submitted. SA [redacted] and ASAC R. B. Miller received letters of censure.

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In the case of "[redacted]"; et al. - Federal Housing Administration Matter," Bureau file 147-904, the report of Special Agent [redacted] dated October 27, 1954, at Dallas, was found to contain five delinquencies. Explanations, recommendations and amended report were requested and obtained. Letters of censure were sent to SA [redacted], Field Supervisor [redacted] and SAC W. A. Murphy.

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In the case of "[redacted]"; et al. - Fraud Against the Government" Bureau file 46-22480, the report of Special Agent [redacted] dated December 13, 1954, at Oklahoma City, Oklahoma, contained thirteen

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Memorandum to Mr. Rosen

delinquencies. Explanations, recommendations and amended report were requested and obtained. Letters of censure were directed to SA [ ] and SAC H. R. Johnson.

In the case of [ ] et al., Interstate Transportation of Stolen Motor Vehicle, Bureau file 26-192973, the report of Special Agent [ ] dated January 10, 1955, at Memphis, reflected investigative and reporting delinquencies. Memoranda of explanation and recommendations were requested and received. SA [ ] and ASAC C. O. Halter were censured.

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We have endeavored to follow spirit of Bureau procedures and rules in utilizing form 0-17 (Bureau error form) in calling to attention of field minor errors. It is estimated that over two hundred such forms are utilized weekly by Criminal and Accounting and Fraud Sections. Use of this form was begun in August, 1943, (66-3482-166) after it was unanimously approved by Executives Conference 5/21/43 to eliminate correspondence (66-3482-162). Form instructs any action necessary be taken to correct errors noted and that in the future every effort be made to prevent recurrences. This form does not instruct that explanations be submitted or that SACs submit recommendations for administrative action.

It is noted that Section 4A, 1, j, Manual of Rules and Regulations, reads as follows: "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for administrative action, if necessary, together with two copies of amended pages of reports." The Investigative Division has endeavored at all times to interpret this rule in the light of all Bureau instructions, particularly those concerning streamlining, economy of operations and exercise of sound judgment. In this interpretation efforts have been made to differentiate between those errors which are serious and affect the substance of the investigation and those errors which are errors of form not related to the substance of the investigation. In this regard, it is noted that Section 8B of the Inspectors' Manual differentiates between routine and serious administrative delinquencies. This Section of the manual indicates that explanations of employees responsible for routine administrative delinquencies are not obtained, such explanations being obtained only in those instances which fall within the category of serious administrative delinquencies.

The Investigative Division has been instructed to submit explanations in ten cases in which amended pages for reports were received from the field not accompanied by explanations of responsible personnel or by recommendations for administrative action by SAC.

Memorandum to Mr. Rosen

In these ten instances, explanations and recommendations were not requested by the Bureau supervisor who approved the amended pages. These cases are listed below:

<u>Bufile Number</u>	<u>Title of Case</u>	<u>Bureau Supervisor</u>
25-372500	[redacted] Selective Service Act, 1948; Conscientious Objector	[redacted]
93-8792	[redacted] et al. Ascertaining Financial Ability	R. A. Garvey
42-113625	[redacted] Fugitive-Deserter	S. F. Phillips
15-32498	[redacted] Theft From Interstate Shipment	[redacted]
52-65154	[redacted] Water Department Installation Division Department of the Air Force Kelly Air Force Base, Texas Theft of Government Property	[redacted]
91-9777	[redacted] et al. Bank Robbery; Conspiracy; Escape and Rescue	[redacted]
15-32697	[redacted] et al. Theft From Interstate Shipment	H. A. Fitzgibbon
26-189648	[redacted] wa., et al. Interstate Transportation of Stolen Motor Vehicle	F. G. Boggan
70-21946	Unknown Subject: [redacted] - Victim Crime on Government Reservation - Assault	R. E. Gebhardt
87-24923	[redacted] was. Fugitive; Interstate Transportation of Stolen Property; Mail Fraud	H. A. Fitzgibbon

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b7C

Memorandum to Mr. Rosen

The types of errors that were corrected in the amended pages submitted in the above-mentioned cases are categorized below:

- a. Enclosures listed improperly
- b. Failure to indicate on administrative page reason why information copy of report was sent to an auxiliary office
- c. Failure to indicate place of investigation in details
- d. Failure to indicate title of subject's Government position in title of report
- e. Incomplete title and character
- f. Subjects incorrectly listed as fugitives
- g. Failure to identify temporary confidential informant on administrative page
- h. Incomplete synopsis
- i. Typographical errors and poor sentence structure
- j. Error in assembly of lengthy mimeographed report
- k. Improper lead
- l. Ambiguous language in details

These errors were errors of form; they did not relate to the substance of the investigation and did not affect the outcome of the case. Explanations were not requested because the substance of the investigation was not affected and they were not considered sufficiently serious of themselves to require administrative action. Because of the nature of the errors, explanations of responsible personnel and recommendations of the SAC for administrative action were not deemed necessary.

Memoranda of explanation from the Investigative Division supervisors who approved the amended pages in the ten cases listed previously herein are attached.

Mr. Tolson

3/11/55

R. T. Harbo

[REDACTED]  
SSA, 1948; CONSCIENTIOUS OBJECTOR

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SYNOPSIS

BACKGROUND: By letter dated 2/8/55 the Albuquerque Division furnished three copies of amended page 11 of the report of SA [REDACTED] dated 1/10/55 at Albuquerque. It was indicated therein that the original pages stated "Enclosures to Bureau. Two photostatic copies of registrant's Selective Service file." The amended pages stated "Two photostatic copies of pertinent portions of . . ." This material was received at the Bureau and initialed to the file by Supervisor [REDACTED]. No explanations or recommendations were requested by the Bureau or submitted by the field.

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55 to Albuquerque with copy to Investigative Division, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

Attachments

cc - Mr. Boardman  
Mr. Rosen  
Mr. Mohr

cc - SOG Personnel Files:  
SAC D. A. Bryce  
ASAC H.L. McConnell  
SA [REDACTED]  
SA [REDACTED]

Section Chief Courtney A. Evans  
#1 Man E. H. Winterrowd  
Assistant Director A. Rosen  
SOG Files: Albuquerque Division  
Investigative Division

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RDH:cs  
(17)

55 MAR 29 1955



EXPLANATIONS RECEIVED: By memorandum dated 2/24/55 Supervisor [redacted] Accounting and Fraud Section, Investigative Division, advised that upon receipt of the corrected pages from the Albuquerque Office, the desirability of securing explanations and recommendations was considered but that due to the nature of the error and since the field was alert enough to correct their own error prior to any dissemination, no such action was felt necessary. b6 b7C

By letter dated March 8, 1955, the Albuquerque Division submitted as attachments the explanations of SA [redacted] the reporting Agent; SA [redacted] Relief Supervisor and ASAC H. L. McConnell. SA [redacted] was unable to explain why he omitted certain pertinent words from referenced report stating that it was done inadvertently and that the entire matter was an oversight on his part.

Relief Supervisor [redacted] advised that he was the individual who approved the submission of the corrected pages to the Bureau. He stated that he did not have any definite recollection of this matter, that he is aware of existing requirements and that it was done undoubtedly through an oversight on his part. b6 b7C

ASAC McConnell stated that he approved the original report in the first instance and that he cannot recall the circumstances which existed at that time. He added that the omission was observed two days later resulting in the submission of the corrected pages. ASAC McConnell recommends censure for himself and SA [redacted] and a letter of caution for Relief Supervisor [redacted].

CONCLUSION:

Although the omission of the above words appears to be of little consequence, it could have caused considerable difficulty as it completely changes the meaning of the sentence. In addition, needless time and effort <sup>were</sup> expended, not to mention the preparation of additional correspondence, as a result of the failure on the part of Albuquerque and the responsible Bureau Supervisor to submit and request the necessary explanation and recommendations.

RECOMMENDATIONS:

(1) SAC D. A. Bryce, Albuquerque....censure....for weakness in the functioning of his office.

(2) ASAC H. L. McConnell, Albuquerque....censure....for approving an inaccurate report.

(3) SA [REDACTED] Albuquerque....censure.... preparing an inaccurate report in the first instance and for failing to submit an explanation for the error in the second instance.

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(4) SA [REDACTED] Investigative Division....censure ....for failing to request appropriate explanations and recommendations for administrative action from the Albuquerque Division at the time the amended pages were received.

(5) Section Chief Courtney Evans, Accounting and Fraud Section....recommendation being submitted separately covering this and other similar matters.

(6) #1 Man E. H. Winterrowd, Investigative Division.... recommendation being submitted separately covering this and other similar matters.

(7) Assistant Director A. Rosen, Investigative Division  
.....no action.....in view of his being recommended separately for  
censure for this and similar matters.

PERMANENT BRIEFS OF ASAC MCCONNELL AND SAs [ ] AND [ ] ATTACHED.  
HERETO.

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DETAILS

Not repeated herein in view of being fully covered in synopsis  
and in the investigative file.

3/9/55

Mr. Tolson

R. T. Harbo

[REDACTED]  
PARTNERS, dba

[REDACTED] AND SON

ASCERTAINING FINANCIAL ABILITY

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SYNOPSIS

BACKGROUND: On 1/27/55 an O-1 Form sent to Miami pointed out that the report of SA Douglass E. Wendel dated 1/19/55 at Miami, contained a lead for action by that office which was not properly the function of the Bureau and requested amended pages. Referenced report contained a lead for the Miami Division to determine from one of the subjects whether he was planning to complete certain arrangements with the Assistant U. S. Attorney. Miami, by letter dated 2/10/55, furnished 3 copies of page 2 of referenced report which were to be substituted for those in the original report. No explanations for the error were requested of Miami and none were submitted. Miami made no comment regarding possible administrative action.

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55 to Miami, copy to Mr. Rosen, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

Attachments

cc - Mr. Nichols  
Mr. Boardman  
Mr. Rosen  
Mr. Mohr

cc - SOG Personnel Files:

SAC Charles E. Weeks  
SA Douglass E. Wendel  
SA [REDACTED]

SA Robert A. Garvey  
Sec. Chief Courtney A. Evans

#1 Man E. Hugo Winterrowd

Assistant Dir. A. Rosen

SOG Files - Miami Field Div.

Investigative Div.

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b7C

67-NOT RECORDED

BGH:jl  
(18)

55 MAR 28 1955

EXPLANATIONS RECEIVED: By memorandum dated 2/25/55, SAC Charles E. Weeks of the Miami Division advised that it was his opinion that SA Wendel should be criticized for failure to set out the correct lead in the first instance and that Field Supervisor [ ] should be criticized for having subsequently approved this report. SAC Weeks recommended letters of censure be directed to these two agents.

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SOG Supervisor Robert J. Garvey advised that upon reviewing referenced report he felt it advisable to direct an inquiry to the Miami Division to determine whether the lead set out for that office was not one more properly handled by the U. S. Attorney's office. Miami's report contained a lead for that office to reinterview [ ], one of the subjects, to ascertain if and when he was planning to consummate certain arrangements with the Assistant U. S. Attorney. SA Garvey advised that he did not instruct the Miami Division to submit amended pages but merely questioned their actions and suggested same in the event his comment was correct. He stated further that upon reviewing the entire matter subsequent to the receipt of the amended pages from the Miami Division, he did not feel that this was a matter requiring explanations or administrative action.

CONCLUSION: It appears that Supervisor Garvey took improper action with respect to incorrect reporting on the part of the Miami Division. The amended pages were initialed for the file by Supervisor Garvey without requiring any explanations on the part of the field. The change made by the field was in regard to an improper lead which, in effect, is incorrect reporting. As a result of the failure of the responsible individuals to comply with existing Bureau regulations, unnecessary expense and undue correspondence was incurred.

#### RECOMMENDATIONS

(1) SAC Charles E. Weeks, Miami....Recommendation being submitted separately covering this and other similar matters.

(2) SA Douglass E. Wendel, Miami...censure...for having not set forth the proper lead in his report in the first instance and having not complied with existing regulations resulting in excessive correspondence and waste of time and money.

(3) SA [redacted], Miami....Recommendation being submitted separately covering this and other similar matters.


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(4) SOG Supervisor Robert A. Garvey....censure....for having neglected to request explanations from the field and recommendations as to appropriate administrative action with respect to the errors observed in Miami's report.

(5) Chief Courtney A. Evans, Accounting and Fraud Section  
....Recommendation being submitted separately covering this and  
other similar matters.

(6) E. H. Winterrowd, #1 Man, Investigative Division....  
Recommendation being submitted separately covering this and  
other similar matters.

# DECLASSIFICATION GUIDE



RECEIVED 11-11-64

MR. BAKER

February 10, 1955

DIRECTOR, FBI

POSITION CLASSIFICATION MATTERS  
ESTABLISHED POSITIONS IN  
INVESTIGATIVE DIVISION

This is to advise you of the approval on February 3, 1955, of the establishment of the following positions:

Supervisory Special Agent GS 15 (GS 1811-15-55-D-15). Incumbent serves as Chief of the Special Inquiry Section, Investigative Division. This position is limited to one incumbent.

Supervisory Special Agent GS 15 (GS 1811-15-55-D-16). Incumbent serves as Chief of the Accounting and Fraud Section, Investigative Division. This position is limited to one incumbent.

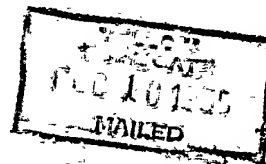
The necessary action is being taken to assign G. C. Callan to the position Supervisory Special Agent GS 15 (GS 1811-15-55-D-15) and to assign Courtesy Evans to the position Supervisory Special Agent GS 15 (GS 1811-15-55-D-16).

LLB:blb  
(8)

CC: [redacted] (sent direct)

(Please note action to be taken as set forth in the last paragraph.)

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RECEIVED IN 6-2-2-6-5

FEB 11 1955

February 4, 1955

[redacted] Eastern Secretaries' Conference  
The Savings Bank Association of Connecticut  
Room 219  
65 Pearl Street  
Hartford 3, Connecticut

b6  
b7c

Dear [redacted]

Dr. Courtney L. Lucena has shown me your letter of January 31, 1955, and he joins me in extending sincere thanks for your kind and generous comments. He thoroughly enjoyed having the opportunity to appear before your group, and both of us are happy that his talk was so well received.

With regard to your desire to schedule a visit to the FBI Laboratory on March 16, 16, 16 or 17, 1955, for a group of eight or nine prominent members of your Association, I am happy to advise that it will be possible to accommodate your party at any time between the hours of 9:00 a.m. and 4:00 p.m. on any of these dates.

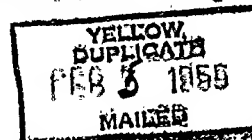
If you will advise me of the approximate day and date that it will be convenient for your group to visit our facilities, I will be happy to have one of my representatives show you around.

Sincerely yours,

cc - Mr. Lucena - Room 4720, with copy of incoming.  
cc - Your Room, with copy of incoming.  
cc - Mr. Holloman, with copy of incoming.  
cc - Mr. Nichols, with copy of incoming.  
cc - Personnel file of Mr. Lucena, with copy of incoming.  
NOTE: Early in December, 1954, correspondence indicated a desire to have either the Director or Assistant Director Rosen speak before a meeting of the Eastern Secretaries' Conference of 1955 (see rest of note on next page)

U-111111

55 FEB 9 1955



YELLOW RECORDED



TRUE COPY

THE SAVINGS BANKS' ASSOCIATION OF CONNECTICUT

January 31, 1955

Mr. Courtney A. Evans, Special Agent  
Federal Bureau of Investigation  
Department of Justice  
Washington 25, D. C.

Dear Mr. Evans:

The members of our Eastern Secretaries' Conference wish me to express to you their deep appreciation and thanks for the very fine talk given at the conference in the Willard Hotel on Thursday morning, January 27th. Your talk was most informative and I am sure the suggestions made concerning security safeguards in banking institutions as well as the latest developments in Crime operation will be channelled through to the various member banks. While we were attending the meeting in Washington, a Branch of the Meriden National Bank was held up at Cheshire, Connecticut. The bandit, however, was caught within five hours by the Connecticut State Police and Operators from Mr. Casper's office of the F.B.I. in New Haven.

The officers of this Association, together with the Chairmen of some of our key committees comprising a group of about eight or nine people, will make our annual visitation to Washington March 14, 15, 16, and 17th. It is customary every year for this group to visit with Governmental Agencies in which we have an interest and also contact our various congressional representatives. I understand from [redacted] of the New Jersey Bankers Association, that he has arranged in the past a visit to the Crime Laboratories of the F.B.I. at some time during his Washington Visitation. It seems to me that such a procedure would make a valuable addition to our Washington trip, and I wonder if you could advise me of the person to contact to make such plans. I am not sure, but I think [redacted] made his arrangements through Mr. Rosen. Any information which you might give me I'm sure will be helpful.

Thanks again for being with us. We all enjoyed your very excellent presentation.

Best regards!

Sincerely yours,

/s/

[redacted]  
Eastern Secretaries' Conference

HWR:su

b6  
b7C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE:

January 31, 1955

FROM : H. L. Edwards

SUBJECT: POSITION CLASSIFICATION MATTERS  
SUPERVISORY SPECIAL AGENT POSITIONS

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Attached for approval are two job descriptions establishing in the Investigative Division the position of Supervisory Special Agent, GS-1811-15 (incumbent ~~Courtney Evans~~) and Supervisory Special Agent, GS-1811-15 (incumbent ~~G. C. Callan~~). These two positions cover the jobs of Chief of the Accounting and Fraud Section and Chief of the Special Inquiry Section, respectively. Each position is limited to one incumbent. Mr. Callan and Mr. Evans are presently in GS 15 and no upgrading is involved.

As you know, during the Civil Service Commission's classification audit in the early part of 1954, it was agreed with the CSC that instead of describing all Agent supervisory positions at Seat of Government, it would only be necessary for us to write up and place on record those jobs of a permanent nature. In other words, those positions which regardless of the volume or nature of our work would probably exist in one form or another.

You will recall that a short time ago we sent through for approval and signature the first batch of these jobs, all of which had been reviewed and approved as to write up and grade level by [redacted] CSC, Position Classification Inspector. As these write ups are completed they are made available to [redacted] for approval. The two which are attached are additional items in connection with this project. Both of these have been reviewed by [redacted] and she has given approval to them, and advised that they should be placed on record in compliance with CSC regulations.

As indicated by the signatures of Mr. Evans and Mr. Callan and also of Mr. Rosen, these two job write ups have been approved by the Investigative Division.

RECOMMENDATION: It is recommended that the attached position descriptions be approved and signed to establish the positions of Supervisory Special Agent (GS-1811-15 (Chief, Special Inquiry Section), and Supervisory Special Agent, GS-1811-15 (Chief, Accounting and Fraud Section) in the Investigative Division.

Attachment  
LLD:kfm  
(3)  
CC: Miss Conlon

55 FEB 16 1955

FEB 3 1 30 PM '55

62-5500

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# FIELD FIREARMS TRAINING RECORD

SPECIAL AGENT

Evans, Courtney A.

FD-40  
3-25-47

OFFICE	MO. YR.	HS	PPC	SG	.30	MG	GAS	RD	Def. Tactics	Mo P.P.	QUALI- FIED
	7/49	absent									✓
	1/50	44	82	100	85	85					
	1/50	77	78			88					
	1/50				70	88					
	5/50	92	78	100							
	6/50	84	78			86					
	8/50	80	84			78					
		82	84	100							
	9/50				85	88					
	4/51				86	86					
	5/51	80	76	100							
	6/51	98	74			80					
	7/51	100	76			78					
	8/51	94	78	90	98	80					
Norfolk	5/52	94	88	✓		70			✓		
"	6/52	96	75	100							
"	7/52	98	90	✓		88					
"	8/52	84	84	✓	70	84					
"	9/52	Inspection - Charlotte									
"	11/52									✓	
"	4/53									✓	
"	5/53										
"	6/53										
"	7/53	Special - New York (Group)									

DO NOT RECORDED  
File 1-31-55  
848

5 FEB 1 1953

ENCLOSURE

8

?

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. C. A. TOLSON ✓

DATE: 3/17/55

FROM : MR. R. T. HARBO RH

SUBJECT: COURTNEY A. EVANS  
 SECTION CHIEF  
 ACCOUNTING AND FRAUD SECTION  
 INVESTIGATIVE DIVISION  
 NONVETERAN  
 NOT ON PROBATION

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

**BACKGROUND:** Separate memoranda of R. T. Harbo to Mr. Tolson have been submitted covering weaknesses upon the part of the field and the SOG for not following existing Bureau instructions governing the transmittal of amended pages of reports. Two of these cases involved personnel of the Accounting and Fraud Section of the Investigative Division. This section is headed by Mr. Evans. Copies of both of the latter memoranda were designated for the personnel file of Mr. Evans. Both of said memoranda stated that recommendations would be submitted separately concerning Mr. Evans' responsibility in these matters. The purpose of this memorandum is to submit said recommendations.

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**WEAKNESSES FOUND:**

[redacted] Partners; DBA [redacted]  
 [redacted] and Son; Ascertain Financial Ability... (1) Failure to instruct Miami to submit explanations of personnel responsible and recommendations regarding administrative action, when calling Miami's attention by O-1 form 1/27/55 to fact that report of SA Douglass E. Wendel 1/19/55 contained a lead for action which was not properly the function of the Bureau (ascertaining from one of the subjects whether he was planning to complete certain arrangements with the Assistant United States Attorney), and (2) not requesting foregoing explanations and recommendations when Miami submitted amended pages of said report 2/10/55.

HCVP:mpm

(8)

- 1 - Mr. Boardman
- 1 - Mr. Mohr
- 1 - Mr. Rosen
- 1 - SOG file - Investigative Division

Attachment

RECORDED - 138

18 APR 11 1955

John D. Evans  
 Kempf  
 44-55

67-163462-185

Searched \_\_\_\_\_

Numbered \_\_\_\_\_

9 APR 7 1955

INVESTIGATION

[redacted], Selective Service Act of 1948; Conscientious Objector... Failure to instruct Albuquerque to submit explanations of personnel responsible and recommendations regarding administrative action, following receipt of Albuquerque letter 2/8/55 transmitting amended pages of report of SA [redacted] 1/10/55 changing the original description of "Enclosures to Bureau" from "Two photostatic copies of registrant's Selective Service file" to "Two photostatic copies of pertinent portions of registrant's Selective Service file."

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The weaknesses in each of the above-described cases caused undue expense and unnecessary correspondence.

EXPLANATIONS OF SECTION CHIEF EVANS:

"Supervisors in the Accounting and Fraud Section have been instructed and have in the past called serious errors to the attention of the field by teletype, airtel or letter, specifically requesting explanations for delinquencies and thereafter making recommendations for administrative action.

"In accordance with all Bureau instructions minor errors of form have been called to the attention of the field by use of the Bureau error form (0-17) and explanations were requested only in those instances where a large number of such errors occurred in a single report or where other circumstances were present making necessary explanation for such errors of form."

CONCLUSION:

Because of the undue expense and unnecessary correspondence resulting, it is felt that the Accounting and Fraud Section, as well as the field, was derelict in handling the two afore-mentioned cases. In view of his over-all responsibility as Chief of the Accounting and Fraud Section, it appears that Mr. Evans shares the blame for these weaknesses.

RECOMMENDATIONS

(1) Section Chief Courtney A. Evans, Investigative Division....censure....because of the ineffective functioning of the Accounting and Fraud Section.

RB

Jayne  
JPH  
3/23

2/2  
3-23

Jayne  
JPH  
4/13

(2) No recommendations necessary regarding other personnel involved....such action having been taken separately.

RB

JPH  
4/13

2/2

PERMANENT BRIEF OF SECTION CHIEF EVANS IS ATTACHED HERETO.

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**REPORT OF PERFORMANCE RATING**

Name of Employee: COURTNEY A. EVANS

Where Assigned: INVESTIGATIVE ACCOUNTING AND FRAUD  
(Division) (Section, Unit)

Payroll Title: SPECIAL AGENT - SECTION CHIEF

Rating Period: from 4/1/54 to 3/31/55

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

S.Q.Z.

Rated by: E. H. Winterrowd NO. ONE MAN 4/24/55  
Signature Title Date

Reviewed by: A. Rosen ASSISTANT DIRECTOR 4/24/55  
Signature Title Date

Rating approved by: J. F. Mohr Assistant Director MAY 18 1955  
Signature Title Date

**TYPE OF REPORT**

(X) Official

(XX) Annual

( ) Administrative

( ) 60-day

( ) Transfer

( ) Separation from service

( ) Special

**26 MAY 23 1955**

**RECORDED - 47**

**163 462 - 186**

**54**

**18**

**3 - J. F. Mohr / J. F. Mohr**

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee COURTNEY A. EVANSSPECIAL AGENT -  
Title SECTION CHIEFRating Period: from 4/1/54 to 3/31/55

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |  |  |
|--|--|
| <u>+</u> (1) Personal appearance.  | <u>✓</u> (17) Firearms ability.  |
| <u>+</u> (2) Personality and effectiveness of his personal contacts.   | <u>0</u> (18) Development of informants and sources of information.  |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).   | <u>+</u> (19) Reporting ability:<br><u>-</u> (a) Investigative reports<br><u>+</u> (b) Summary reports<br><u>+</u> (c) Memos, letters, wires<br>(Consider: <u>-</u> conciseness; <u>-</u> clarity; <u>-</u> organization;<br><u>-</u> thoroughness; <u>-</u> accuracy; <u>-</u> adequacy and pertinency of leads; <u>-</u> administrative detail.)                                       |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina).   | <u>0</u> (20) Performance as a witness.  |
| <u>+</u> (5) Resourcefulness and ingenuity.  | <u>✓</u> (21) Executive ability:<br><u>+</u> (a) Leadership<br><u>+</u> (b) Ability to handle personnel<br><u>+</u> (c) Planning<br><u>+</u> (d) Making decisions<br><u>✓</u> (e) Assignment of work<br><u>✓</u> (f) Training subordinates<br><u>✓</u> (g) Devising procedures<br><u>+</u> (h) Emotional stability<br><u>+</u> (i) Promoting high morale<br><u>+</u> (j) Getting results |
| <u>+</u> (6) Forcefulness and aggressiveness as required.  | <u>0</u> (22) Ability on raids and dangerous assignments:<br><u>-</u> (a) As leader<br><u>-</u> (b) As participant   |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.  | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.  |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.  | <u>+</u> (24) Ability to work under pressure.  |
| <u>+</u> (9) Planning ability and its application to the work.   | <u>✓</u> (25) Miscellaneous. Specify and rate:<br><u>+</u> Dictation ability<br><u>0</u> Automobile driving ability<br><u>✓</u> Capable of assuming additional responsibility  |
| <u>✓</u> (10) Accuracy and attention to pertinent detail.  |  |
| <u>+</u> (11) Industry, including energetic consistent application to duties.  |  |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines, unless failure to meet is attributable to causes beyond employee's control. |  |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.  |  |
| <u>0</u> (14) Technical or mechanical skills.  |  |
| <u>✓</u> (15) Investigative ability and results:<br><u>0</u> (a) Internal security cases<br><u>+</u> (b) Criminal or general investigative cases<br><u>0</u> (c) Fugitive cases<br><u>0</u> (d) Applicant cases<br><u>0</u> (e) Accounting cases |  |
| <u>-</u> (16) Physical surveillance ability.   |  |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad or as resident Agent, supervisor, instructor, etc.): Section Chief - Accounting and Fraud Section

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrative - speaker

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? no (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding; Satisfactory; Unsatisfactory

S.A.S.



COURTNEY A. EVANS  
SA, GS 15, \$10,800  
EOD: DECEMBER 9, 1940  
ANNUAL PERFORMANCE RATING

Mr. Evans serves as Section Chief of the Accounting and Fraud Section of the Investigative Division. He has been in this position since November 13, 1953. In this capacity he is highly competent, enthusiastic in his approach, reflecting intelligence and ability to work under pressure. Mr. Evans is capable of assuming additional responsibilities.

His Section handles fraud and bribery and related matters of a complicated nature and the responsibility for the control of accountants and accounting matters is centered therein.

Mr. Evans was in a probationary status during this rating period and was removed therefrom June 4, 1954. On June 22, 1954, he was demoted and transferred to the Philadelphia Field Division, which transfer was cancelled by letter dated July 21, 1954, at which time he was reinstated as Section Chief. Under date of October 1, 1954, he was removed from a probationary status. In connection with the demotion and proposed transfer, Mr. Evans voluntarily cancelled his vacation in July in order to remain acting as Section Chief until his replacement arrived. Under date of December 2, 1954, he was advanced to the position of Special Agent \$10,800 per annum in Grade GS 15.

While administrative action was found necessary in Mr. Evans' case, it should be pointed out that during the same rating period he has been commended on several occasions. On June 10, 1954, he was commended by letter for his capable handling of a conference on labor matters held at the Seat of Government. On October 28, 1954, the Director conferred with Mr. Evans, at which time the Director expressed his gratitude at the report Mr. Evans gave concerning the progressive steps taken to tighten up his Section.

On October 27, 1954, the Bureau commended Mr. Evans for his splendid manner in representing the Bureau at the National Association of Bank Auditors and Comptrollers Convention in San Francisco, California. On December 13, 1954, Mr. Evans was again commended for his contributions to the Bureau's conference on In-Service training held December 2 - December 4, 1954. Mr. Evans has made a number of public appearances as a Bureau representative at various meetings of banking groups and associations. A number of letters expressing appreciation for his capable representation of the Bureau have been received from these groups and associations.

702

Mr. Evans makes an excellent personal appearance and is very capable in handling people. He shows a sound knowledge of his responsibilities and has a keen sense of awareness of problems which affect the Bureau, not only insofar as they pertain to his own work, but also as they pertain to the over-all standing of the Bureau.

Mr. Evans is definitely entitled to a rating of SATISFACTORY in his present position.

5.05.

April 25, 1955

[redacted]  
Insurance Committee  
New York Credit and Financial Management  
Association  
Kirsh and McLennan, Inc.  
70 Pine Street  
New York 5, New York

b6  
b7C

Dear [redacted]:

I have received your most thoughtful letter of April 23, 1955, in which you comment regarding Special Agent Courtney A. Evans' recent appearance before your Association. I know that Mr. Evans appreciated reading your letter as much as I and that he enjoyed meeting you and your members a great deal.

Your kind remarks about the FBI were indeed gratifying, and I hope that our work will continue to merit your approval and support.

Sincerely yours,

cc - Personnel file of Courtney A. Evans, with copy of incoming.

NOTE: SA Courtney A. Evans EOD 12-9-40 as SA; GS-15, assigned Investigative Division. SA Evans addressed the luncheon meeting of the New York Credit and Financial Management Association at the Hotel Commodore on April 14, 1955.

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26 APR 28 1955

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WHITEHALL 3-2000

# MARSH & McLENNAN

INCORPORATED

## INSURANCE

70 PINE STREET

NEW YORK 5

CHICAGO  
SAN FRANCISCO  
MINNEAPOLIS  
LOS ANGELES  
SEATTLE  
ST LOUIS  
VANCOUVER  
DULUTH  
ST PAUL  
PORTLAND  
PHOENIX  
CALGARY  
MILWAUKEE  
TULSA

NEW YORK  
DETROIT  
BOSTON  
TORONTO  
PITTSBURGH  
MONTREAL  
INDIANAPOLIS  
BUFFALO  
WASHINGTON  
ATLANTA  
NEW ORLEANS  
CLEVELAND  
HAVANA  
LONDON

April 20, 1955

Mr. J. Edgar Hoover, Director  
Federal Bureau of Investigation  
Washington 25, D. C.

Dear Mr. Hoover:

I want to thank you very much for allowing Mr. Courtney Evans to speak at the luncheon meeting of the New York Credit and Financial Management Association which was held at the Hotel Commodore on April 14, 1955. Mr. Evans' excellent talk held the attention of the audience and his great sincerity and fine character were, in every respect, up to the high standing which is now universally accepted as traditional with F.B.I. personnel.

Our Insurance Committee, which sponsored the luncheon, has in recent years made strenuous efforts to inform Credit Executives of the importance of insurance carried by their customers who require credit to operate their business successfully. The Government and private industry working together, however, are accomplishing more and more things which come under the classification of crime prevention and as you know, the prevention of crimes and accidents is of the greatest importance to the insurance business.

It was a privilege and a pleasure to meet Mr. Courtney.

Sincerely,

[Redacted Signature]

[Redacted Name] Insurance Committee  
New York Credit & Financial Management  
Association

WEJ:pf

EXP. PROC.  
APR 21 1955

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b7C

April 21, 1955

[redacted]  
New York Credit and Financial  
Management Association  
71 East 23rd Street  
New York 10, New York

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b7c

Dear [redacted]:

Your letter of April 15, 1955, addressed to Mr. Cartha DeLoach, has been brought to my attention. I could not let the opportunity pass without expressing my appreciation for your kind remarks concerning the recent address by Special Agent Courtney A. Evans before the New York Credit and Financial Management Association at the Hotel Commodore on April 14, 1955.

I know Mr. Evans considered it a real privilege to discuss some of the work of the FBI.

Sincerely yours,

- cc - Mr. Courtney A. Evans, Room 4720, with copy of incoming.  
cc - Personnel file of Mr. Courtney A. Evans, with copy of incoming.

NOTE: SA Courtney A. Evans spoke before the New York Credit and Financial Management Association on April 14, 1955. A letter of appreciation was received from [redacted] of this organization and [redacted] acknowledged on 4-19-55.

Courtney A. Evans, Division c, EOD 12-9-40, GS 15.

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13 APR 27 1955



NEW YORK CREDIT & FINANCIAL MANAGEMENT ASSOCIATION  
71 WEST 23<sup>RD</sup> STREET  
NEW YORK 10, N.Y.

WATKINS 4-0100

OFFICE OF THE SECRETARY

April 15, 1955

Mr. Cartha de Loach  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. de Loach:

Courtney Evans is a man who knows what he's talking about. Everyone who heard him at our forum at the Hotel Commodore yesterday was high in his praise of him.

We were proud, indeed, of being privileged to have Mr. Evans stand on the speaker's platform and tell us of the magnificent work which the F.B.I. is doing in helping to rid this nation of commercial crime and fraud.

Many, many thanks for the part which you played in making his appearance possible.

Cordially,



BRT:rb

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April 20, 1955

[redacted]  
Wichita Crime Commission, Inc.  
414 Kaufman Building  
Wichita, Kansas

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b7C

Dear [redacted]:

Your letter of April 14, 1955, in which you passed on the comments you heard concerning the speech made by Special Agent Courtney Evans before the Southern Regional Conference, National Association of Bank Auditors and Comptrollers, Wichita, Kansas, has been received.

It was indeed thoughtful of you to write, and it pleases me a great deal to know that you took time out to relay these complimentary remarks. Mr. Evans, I know, enjoyed this occasion very much.

Sincerely yours,

cc - personnel file of SA Courtney Evans, with copy of incoming.

NOTE: [redacted] is a former SA - on the Bureau mailing list - and EOD 6-7-40 as messenger, 8-4-41 as SA; resigned 1-2-53; GS-CAF9.

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MAX H. MILLER, CHAIRMAN OF THE BOARD  
FRANK T. PRIEST, PRESIDENT  
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W. DALE CRITSER, TREASURER  
H. M. VAN AUKEN, SECRETARY  
O. LAWRENCE KELLER, MANAGING DIRECTOR



April 14, 1955

Mr. J. Edgar Hoover, Director  
Federal Bureau of Investigation  
U.S. Department of Justice  
Washington, D.C.

Dear Mr. Hoover:

I thought you would be interested in being advised that during the last week I have had four people here in Wichita stop me on the street or call me at my office to bring to my attention their complimentary remarks on an employee of the Bureau.

Mr. Courtney Evans, who is assigned at the Seat of Government, came to Wichita on April 5th to speak to the National Association of Bank Auditors and Comptrollers. I was not in attendance at his presentation.

However, since that date, a Vice President of the Fourth National Bank, the Auditor of the First National Bank and officials of the Kansas State Bank and Union National Bank, all here in Wichita, have remarked to me what a fine presentation was made by Mr. Evans and how very much they were impressed with his material and Mr. Evans personally.

As you probably know, three of these banking institutions are members of the Wichita Crime Commission and I am in almost weekly contact with those bank officials. They were very vociferous in their praise of Mr. Evans' appearance and the manner in which he addressed them. I was most certain that you would be interested in having these complimentary remarks relayed to you and I assured those persons who contacted me that I would bring to your attention their thoughtful compliments regarding Mr. Evans and his perform-

DIRECTORS

A. D. BARNETT  
WALTER P. INNES, JR.  
C. E. OLANDER  
J. E. SCHAEFER

GEORGE B. COLLINS  
JOHN W. JENNER  
FRANK T. PRIEST



Mr. J. Edgar Hoover, Director  
Washington, D.C.

Page 2  
April 14, 1955

ance here in Wichita. They all indicated that his appearance was certainly a fine credit to the organization he represented.

Sincerely yours, ,



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b7C

April 19, 1955

[redacted]  
New York Credit and Financial  
Management Association  
71 West 23rd Street  
New York 10, New York

b6  
b7C

Dear [redacted]:

Your letter of April 14, 1955, has been received.

It was kind of you to comment so favorably concerning the talk made by Special Agent Courtney Evans at the luncheon forum of the New York Credit and Financial Management Association on April 14, 1955. I know that Mr. Evans enjoyed this occasion very much.

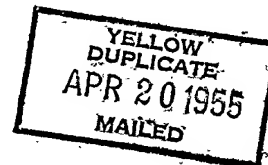
Sincerely yours,

cc - personnel file of SA Courtney Evans, with copy of incoming.

NOTE: Recently [redacted] of the Society of Former Special Agents, has written the Bureau requesting to see Mr. Hoover. Mr. Hoover noted on a memorandum from Mr. Nichols to Mr. Tolson, dated 2-11-55, that he did not choose to see [redacted]. Bulet of 4-13-55 advised [redacted] that the Director would not be able to see him on May 2 or May 4, 1955, as he [redacted] had requested. Evans EOD as SA 12-9-40; assigned Investigative Division; GS-15.

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13 APR 27 1955

# NEW YORK CREDIT & FINANCIAL MANAGEMENT ASSOCIATION

AFFILIATED WITH THE NATIONAL ASSOCIATION OF CREDIT MEN



MEMBER OF  
N.A.C.M. - D.O.

## Officers...

**President**  
GEORGE J. SCHATZ  
*Commercial Factors Corp.*

**First Vice-President**  
WILLIAM R. DUNN  
*General Foods Corp.*

**Vice-President**  
J. JOSEPH BROWN  
*Cellin Farish Co., Inc.*

**Vice-President**  
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DIXON B. GRISWOLD  
*McCann-Erickson Inc.*

**Executive Vice-President**  
MORTIMER J. DAVIS

**Secretary**  
BARRETT R. TANNER

71 WEST 23<sup>RD</sup> STREET NEW YORK 10, N. Y.

April 14, 1955

## Board of Directors...

POLLY A. BOKER  
*H. Boker & Co., Inc.*

JOSEPH D. COOGAN  
*The Manhattan Shirt Co.*

FORREST S. DAYTON  
*Bates Fabrics, Inc.*

A. ERLANDSON  
*Textiron Incorporated*

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*The Public National Bank  
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J. L. WOOD  
*Johns-Manville Corporation*

R. G. WOODBURY  
*Textile Banking Co., Inc.*

F. W. ZANDER  
*United States Plywood Corp.*

**Director, N.A.C.M.**  
F. W. ZANDER

**Councillor, Dist. No. 2**  
WILLIAM R. DUNN

**Counsel**  
GERDES & MONTGOMERY

Mr. J. Edgar Hoover, Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

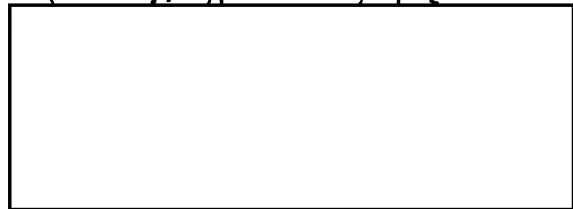
Dear Mr. Hoover:

Courtney Evans did an outstanding job today when he addressed the luncheon forum arranged by the Insurance Committee of this Association at the Hotel Commodore.

His portrayal of the functions and work of the Federal Bureau of Investigation in helping to combat commercial crime was enlightening and helpful.

Thank you very much for permitting him to address this meeting and with kindest regards and best wishes.

Sincerely,



MJD:dm  
c.c. Mr. Courtney Evans



16 APR 15 1955

CRIME RECORDS  
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April 18, 1955

[Redacted]  
The Fourth National Bank  
Post Office Box 1090  
Wichita 1, Kansas

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Dear [Redacted]:

Thank you for your letter of April 11, 1955, with enclosure. I am always happy to learn of the reception given our representatives, and I know that Special Agent Courtney A. Evans will be as happy as I am with your kind remarks.

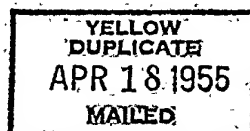
Rest assured that we are glad to co-operate with you whenever possible.

Sincerely yours,

✓ CC - Personnel file of SA Courtney A. Evans, with copy of incoming.

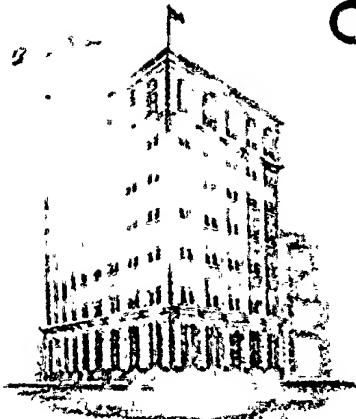
NOTE: Courtney A. Evans EOD 12-9-40 SA, assigned Investigative Division, GS 15.

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55 APR 20 1955

DO NOT REPLY



HERMAN A. OSMENT  
VICE PRESIDENT  
AND  
COMPTROLLER

# THE FOURTH NATIONAL BANK IN WICHITA

WICHITA, KANSAS

April 11, 1955

Mr. J. Edgar Hoover, Director  
Federal Bureau of Investigation  
Washington 25, D. C.

Dear Mr. Hoover:

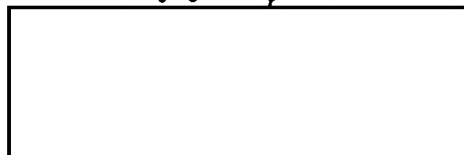
On behalf of the Wichita Conference of the National Association of Bank Auditors and Comptrollers, and as Chairman of the Program Committee, I would like to personally thank you for sending Courtney A. Evans to participate in our most successful convention.

Courtney did an outstanding job in presenting his talk and added a lot of dignity and prestige to our convention, as well as to your department of which all bankers are proud.

It will be a privilege to have either you or Courtney call upon me at any time that I might be helpful in any way.

Enclosed is a clipping from one of the papers which I thought might be of interest to you or Mr. Evans.

Sincerely yours,



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RETURN IN FIVE DAYS TO  
THE FOURTH NATIONAL BANK  
P. O. BOX 1080  
WICHITA 1, KANSAS

April 13, 1955

[redacted]  
Oregon Society of Certified  
Public Accountants  
471 Pittock Block  
Portland, Oregon

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Dear [redacted]:

Mr. Courtney A. Evans has brought your letter of April 8, 1955, to my attention, and both of us appreciate your thoughtfulness in inviting him to appear on the program of your annual Northwest Conference of Certified Public Accountants to be held in Portland on June 16, 17 and 18.

It would certainly be a pleasure to be of service; however, I regret that it will not be possible for Mr. Evans to accept your kind invitation, inasmuch as he has prior commitments during the period you mentioned which will make it necessary for him to remain here in Washington.

We are grateful for your kindness and hope that your Conference will be a complete success.

Sincerely yours,

67-NOT RECORDED-2

cc - Portland, with copy of incoming.

cc - Mr. Evans, with copy of incoming. Room 4720

cc - Personnel file, Courtney A. Evans, with copy of incoming.

NOTE: Mr. Courtney A. Evans, Chief, Accounting and Fraud Section Investigative Division, advised that he was contacted by various officials during his talk on the West Coast last year regarding

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(Note continued on next page.)

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April 13, 1955

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Note continued: .

the possibility that he might appear before the Washington State Bankers Convention in June of 1955. He tactfully referred these officials to SAC at Seattle regarding the appearance of Bureau speakers at this Convention. Mr. Evans has received no communication from SAC Seattle regarding the Washington State Bankers Convention in June, 1955.

**OREGON SOCIETY  
OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PORTLAND, OREGON**

April 8, 1955

**PRESIDENT**  
NORMAN E. SWANSON  
471 PITTOCK BLOCK  
**FIRST VICE-PRESIDENT**  
JAMES M. GILMAN, JR.  
409 U. S. NATIONAL BANK BUILDING  
**SECOND VICE-PRESIDENT**  
RALPH S. COULSON  
401-11 SOLLING BUILDING  
**SECRETARY**  
FRANK A. McMENAMIN  
1117 EQUITABLE BUILDING  
**TREASURER**  
RAYMOND M. ALEXANDER  
809 AMERICAN BANK BUILDING  
**EUGENE CHAPTER**  
CHARLES F. LARSON, JR., PRES.  
EUGENE, OREGON  
**SOUTHERN OREGON CHAPTER**  
KENNETH E. LAMBIE, PRES.  
KLAMATH FALLS, OREGON

Mr. Courtney Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

The annual Northwest Conference of Certified Public Accountants will be held in Portland, Oregon, on June 16, 17, and 18. This Conference is attended by members of the Oregon and Washington Societies of Certified Public Accountants.

We have been informed by some of the members of the Washington Society that Mr. Richard Auerbach of Seattle had contacted you in regard to possible speaking engagements for you during a visit to the west coast at approximately that date. We were wondering if it would be possible for you to appear on our program at our Northwest Conference.

We would appreciate hearing from you as to whether this would be possible and if so, approximately how much time you would like to have. We could probably arrange a program so that you could appear on any one of the three days.

Since we are anxious to complete our program, we would appreciate hearing from you at as early a date as possible.

Yours very truly,



NES:eb

b6  
b7c



CC-5a

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

4/11/55

I certify that I have received the following Government property for official use:  
returned

OPERATIONS AND PROCEDURES MANUAL ON PERSONNEL MATTERS No. 37

35  
APR 15 1955 <sup>READ</sup>

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

FILE  
3-M

PER. 4/11/55  
67-NOT RECD

Very truly yours,

*Courtney A. Evans*  
Courtney A. Evans

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 09-21-2010

July 25, 1955

~~Personal and Confidential~~

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

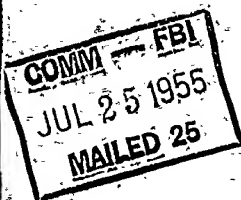
The Bribery and Fraud Desk has certainly compiled an enviable record of accomplishments for the past fiscal year and I wish to take this opportunity to express my thanks for your contributions in this regard.

I feel that much credit for this splendid record is due to your intelligent, effective over-all supervision of matters of this nature. Your untiring efforts indeed merit praise and commendation.

Sincerely yours,

J. Edgar Hoover

cc: Mr. Rosen (Personal Attention)



LRH:jsf  
67-163462  
(4)

RECORDED - 142

Based on memo of Mr. Evans

67-163462-1878  
Searched  
JUL 20 1955  
JUL 27 1955  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPT. OF JUSTICE  
RECEIVED READING ROOM  
JUL 25 2 46 PM '55

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

53 JUL 28 1955



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

May 23, 1955

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Betty U. Evans Relationship Wife Date 5/23/55  
Address 1608 Dogwood Drive, Alexandria, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name Betty U. Evans Relationship wife Date 5/23/55  
Address 1608 Dogwood Drive, Alexandria, Va.

8 JUN 9 1955

NOT RECORDED-9 Very truly yours,

JUN 8 1955

Special Agent

# FEDERAL BUREAU OF INVESTIGATION

## UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*See Dayton  
Hilton*

Name of Employee: Courtney A. Evans

Where Assigned: Investigative Accounting and Fraud  
(Division) (Section, Unit)

Payroll Title: Special AgentRating Period: from 4/1/55 to 3/31/56

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials902

Rated by:

E. H. Winterrowd  
Signature

No. One Man

Title

4/23/56

Date

Reviewed by:

A. Rosen  
Signature

Assistant Director

Title

4/23/56

Date

Rating approved by:

J. Edgar Hoover  
Signature

Assistant Director

Title

MAY 4 1956

Date

67-113462-189

Searched

TYPE OF REPORT

(X) Official  
(X) Annual

( ) Administrative 1956

( ) -60-day

( ) Transfer

( ) Separation from service

( ) Special

150  
47 MAY 9 1956

*W. H. R.*

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee Courtney A. Evans Title Special Agent,  
Section Chief  
Rating Period: from 4/1/55 to 3/31/56

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- + (1) Personal appearance.  
+ (2) Personality and effectiveness of his personal contacts.  
+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  
✓ (4) Physical fitness (including health, energy, stamina).  
+ (5) Resourcefulness and ingenuity.  
+ (6) Forcefulness and aggressiveness as required.  
+ (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.  
+ (8) Initiative and the taking of appropriate action on own responsibility.  
+ (9) Planning ability and its application to the work.  
+ (10) Accuracy and attention to pertinent detail.  
+ (11) Industry, including energetic consistent application to duties.  
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.  
+ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.  
0 (14) Technical or mechanical skills.  
✓ (15) Investigative ability and results:  
    + (a) Internal security cases  
    + (b) Criminal or general investigative cases  
    + (c) Fugitive cases  
    + (d) Applicant cases  
    + (e) Accounting cases  
0 (16) Physical surveillance ability.

- ✓ (17) Firearms ability.  
0 (18) Development of informants and sources of information.  
+ (19) Reporting ability:  
    + (a) Investigative reports  
    + (b) Summary reports  
    + (c) Memos, letters, wires  
    (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)  
0 (20) Performance as a witness.  
✓ (21) Executive ability:  
    + (a) Leadership  
    + (b) Ability to handle personnel  
    + (c) Planning  
    + (d) Making decisions  
    + (e) Assignment of work  
    + (f) Training subordinates  
    + (g) Devising procedures  
    + (h) Emotional stability  
    + (i) Promoting high morale  
    + (j) Getting results  
0 (22) Ability on raids and dangerous assignments:  
    + (a) As leader  
    + (b) As participant  
✓ (23) Organizational interest, such as making of suggestions for improvement.  
+ (24) Ability to work under pressure.  
+ (25) Miscellaneous. Specify and rate:  
    + Dictation ability  
    + Automobile driving ability  
    + Capable of assuming additional responsibility

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Section Chief - Accounting and Fraud Section

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrative - speaker

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)  
(2) Is employee available for special assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? no (If so, explain in narrative comments.)

ADJECTIVE RATING: \_\_\_\_\_

**SATISFACTORY**

Outstanding; Satisfactory; Unsatisfactory

See

COURTNEY A. EVANS  
SECTION CHIEF - ACCOUNTING AND FRAUD SECTION  
GS 15 \$11,610.  
EOD: 12/9/40  
ANNUAL PERFORMANCE RATING

PART I GENERAL COMMENTS

Mr. Evans serves as Section Chief of the Accounting and Fraud Section of the General Investigative Division and has been in this position since November 13, 1953. He is competent, enthusiastic, and intelligent in the handling of his duties. He has an ability to work under pressure and is capable of assuming additional responsibilities. There is no question as to his loyalty to the Bureau and interest in its work. He shows a sound knowledge of his responsibility. Mr. Evans was commended by letter dated July 25, 1955, for the enviable record of accomplishments obtained by the Bribery and Fraud Desk of his Section. His appearance at a two-day regional West Coast conference on July 11, and 12, 1955, was the subject of favorable comments by SACs Whelan and Maynor. Mr. Evans has on a number of occasions made speeches before various banking groups and his appearance before such groups has been the subject of favorable comment in the form of commendatory letters to the Bureau.

PART II SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given

Not applicable

2. Experience and Ability as Inspector's Aide

Not applicable

3. Participation in Informant Program

Not applicable

Employee's  
Initials

4. Testifying Experience and Ability

Not applicable

5. Disciplinary Action

No administrative action has been taken against Mr. Evans during the period of this rating.

6. Accounting Information

Not applicable

7. Police Instruction

Not applicable

8. Sound Training

Not applicable

9. Potentiality for and Interest in Administrative Advancement

Mr. Evans is definitely interested in advancing in the Bureau and he is capable of assuming additional responsibilities. It is believed that he is a valuable employee in his position as Section Chief of the Accounting and Fraud Section in the General Investigative Division.

SQS  
Employee's  
Initials

Name: Courtney A. Evans

Payroll #: 11959

EOD: 12/9/40

Nonveteran

Title: Special Agent - Section Chief, Accounting and Fraud Section, Investigative Division

Grade: GS 15 at \$11,610

Not on Probation

ASSISTANT DIRECTOR ROSEN: This personnel write-up has been prepared in view of the fact that Mr. Evans is Section Chief of the Accounting and Fraud Section of this Division. He has been in this position since 11/13/53, and in this capacity he has been competent, enthusiastic in his approach, and reflecting intelligence and ability to work under pressure. He is capable of assuming additional responsibilities.

By letter dated 1/31/55, [redacted] of the Eastern Secretaries' Conference of the Savings Banks' Association of Connecticut, expressed deep appreciation for a very fine talk given by Mr. Evans before his group on 1/27/55. By letter dated 4/4/55, Mr. Evans was censured for the failure of Supervisors in his Section to obtain explanations for errors in correspondence emanating from the field.

By letter dated 4/11/55, [redacted] in a letter to the Bureau, commended Mr. Evans for his participation at the Wichita, Kansas, conference of the National Association of Bank Auditors and Comptrollers. A similar commendatory letter was directed to the Bureau by [redacted] of the New York Credit and Financial Management Association, for a talk made by Mr. Evans before that organization on 4/14/55. Two other commendatory letters were written by other officials attending this same meeting. By letter dated 7/25/55, Mr. Evans was commended for the good record of accomplishments on the Bribery and Fraud Desk in his Section.

SAC Whelan and SAC Maynor by letter dated July 13 and July 18, 1955, respectively, commended the participation of Mr. Evans and other Division representatives at the two-day regional conference on criminal matters held July 11 and July 12, 1955, in San Francisco, California. By letter dated 10/5/55, [redacted] of the Hagerstown Chapter of the National Association of Cost Accountants wrote a complimentary letter to the Bureau concerning Mr. Evans' performance before his chapter on 9/15/55.

Rating: Satisfactory

INVESTIGATIVE DIVISION INSPECTION

1/9/56 EHW/rh

HCVP:hcc

6-E

APR 20 1956

3 JIC 2-BCB



INSPECTOR VAN PELT: Comparison of criminal statistical accomplishments of the Accounting and Fraud Section for the first six months of this fiscal year with those for the similar period of the previous fiscal year showed (1) convictions increased 23%, (2) fines, savings and recoveries up 114%, and (3) fugitive apprehensions increased 21%.

Individual classifications showing decreases in above comparison covering convictions are (1) National Bank and Federal Reserve Acts - 11.59%, (2) Selective Service Act of 1948 - 33.63%, (3) National Bankruptcy Act - 37.5%, and (4) Bribery - 70.37%. Prospects for improvement appear favorable in (1) National Bankruptcy Act, wherein 50 cases are pending prosecution and (2) National Bank and Federal Reserve Acts, wherein 125 subjects are awaiting prosecution. Possibilities for bettering the record in Selective Service Act of 1948 and Bribery cases do not appear to be favorable because of (1) 27.1% decline in volume of selective service matters handled and tendency not to prosecute these violations during peacetime, and (2) first six months of 1954 fiscal year being an abnormally high period in bribery convictions, and some of the type cases prosecuted in the past are now being referred to governmental agency involved for personnel action.

Of 150 files reviewed in classifications supervised in Accounting and Fraud Section, one substantive error was found, or .67%, low. Said error consisted of supervisory failure to detect and request Field explanation for not including in a report a description of a subject who was personally interviewed. Separate recommendations being submitted concerning responsible SOG and Field personnel. Over-all operations of the section seemed to be very satisfactory.

INSPECTOR EDWARDS: The favorable results accomplished in this section indicate that Supervisor Evans has manifested proper leadership, guidance and control of subordinate personnel and close attention to the work of his section. He is conscientious in the performance of his duties and is genuinely interested in efficiently carrying out the responsibilities expected of him. He makes a favorable, businesslike appearance. He is a competent Supervisor in Charge and considered capable of assuming additional responsibilities.

RECOMMENDATION: None.....Informative.



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Betty U. Evans Relationship Wife Date March 15, 1956  
Address 1608 Dogwood Drive, Alexandria, Virginia

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name Betty U. Evans Relationship Wife Date March 15, 1956  
Address 1608 Dogwood Drive, Alexandria, Virginia

67 - NOT RECORDED

9 MAR 19 1956  
23

Very truly yours,

Courtney A. Evans  
Special Agent

October 10, 1955

[redacted]  
Post Office Box 62  
Hagerstown, Maryland

b6  
b7c

Dear [redacted]:

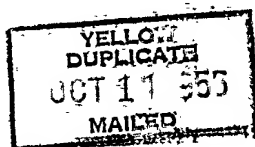
I have received your letter of October 5, 1955, concerning Special Agent Courtney A. Evans' presentation to your chapter of the National Association of Cost Accountants. You may be sure I could not let the opportunity pass without expressing my sincere appreciation for your generous comments. It was, of course, a pleasure for Mr. Evans to be of service.

Sincerely yours,

✓ cc - Personnel File of Courtney A. Evans, with copy of incoming.

NOTE: Address per prior correspondence. Courtney A. Evans  
EOD SA 12-9-40, assigned to Investigative Division, GS-15.

TED Jh  
(5)



74 OCT 12 1955

NOT RECORDED

# NATIONAL ASSOCIATION OF COST ACCOUNTANTS

**PRESIDENT**

CHARLES R. ISRAEL,  
Aero Mayflower Transit Company  
Indianapolis, Indiana

**TREASURER**

PHILIP J. WARNER,  
The Ronald Press Company  
New York 10, New York

**SECRETARY**

ARTHUR B. GUNNARSON,  
505 Park Avenue  
New York 22, New York

**VICE PRESIDENTS**

STERLING K. ATKINSON, Philadelphia, Pennsylvania  
THOMAS P. FLEMING, Chicago, Illinois  
MILTON HUDDERS, Brooklyn, New York  
MORITZ E. PAPE, San Francisco, California  
ROBERT C. PERRY, Corning, New York  
NICHOLAS ST. PETER, Harrison, New Jersey  
J. KIERNAN WHITE, Dallas, Texas  
LEONARD O. ZICK, Kalamazoo, Michigan

HAGERSTOWN CHAPTER  
October 5, 1955

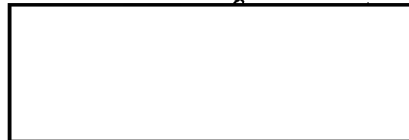
Mr. J. Edgar Hoover  
United States Department of Justice  
Federal Bureau of Investigation  
Washington 5, District of Columbia

Dear Mr. Hoover:

We wish to express our appreciation for Mr. Courtney's presentation of "Investigative Accounting" to our chapter on September 15, 1955.

Many fine comments were expressed by our members as to the fine manner in which Mr. Courtney presented a most interesting and informative topic. For all this I would like to add my sincere thanks.

Very truly yours,



b6  
b7C

RFM:ch

Hagerstown Chapter, N. A. C. A.

August 30, 1955

[redacted]  
American State Bank  
101 South Washington Avenue  
Lansing 2, Michigan

b6  
b7C

Dear [redacted]:

Your letter of August 18, 1955, addressed to Special Agent Courtney A. Evans, has been referred to my attention, and you may be sure that I share in Mr. Evans' appreciation of your generous comments.

Mr. Evans, I know, would consider it a pleasure to participate on your program; however, I must advise that the extremely heavy pressure of official duties here at FBI Headquarters makes it impossible for me to designate him to be with you.

If you so desire, I am sure Mr. Charles W. Brown, Special Agent in Charge of our office at 913 Federal Building, Detroit 26, Michigan, would be happy to address your group on October 20 in Battle Creek. If this is satisfactory, please feel free to communicate with Mr. Brown and advise him of the details so that he can make appropriate arrangements.

Sincerely yours,

cc - Detroit, with copy of incoming

ATTENTION SAC: If [redacted] contacts you, you are instructed to make arrangements to address this group as requested.

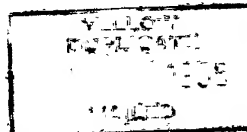
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b7C

cc - Personnel file of Mr. Courtney A. Evans, with copy of incoming

NOTE: (See next page)

93 SEP 1 1955  
TED:ivs:agc:meh

(6)



Letter to [REDACTED]

August 29, 1955

b6  
b7C

NOTE: [REDACTED] is not identifiable in Bufiles, Evans addressed a School for Bank Auditors and Comptrollers of the National Association of Bank Auditors and Comptrollers at the University of Wisconsin on July 26, 1955.



# AMERICAN STATE BANK

*Lansing, Michigan*

August 18, 1955



2521 S. CEDAR



913 W. SAGINAW



2033 E. MICHIGAN



1200 S WASHINGTON



4308 W. DELHI, HOLT



616 S. WASHINGTON

Courtney A. Evans, Special Agent & Chief  
Accounting and Fraud Section  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

I would first like to express my compliments on the outstanding address which you gave at our recent session at the University of Wisconsin at Madison. From the many comments made by my fellow students, I know that your informative talk on "Defalcations & Armed Robbery" was thoroughly enjoyed by all.

In view of the increase in bank robberies during the recent years, we consider this to be a very timely subject as part of the program at our one-day clinic which the Western Michigan Conference of NABAC presents each year for the small banks in this vicinity. This clinic is to be held October 20th in Battle Creek, Michigan and I am happy to say that I have just received word from our friend, [redacted] that he will be present to give his talk on "New Methods & Ideas in Banking".

We expect an attendance of approximately 100 bankers from Western Michigan and as none of these were at Madison, except myself, I am sure your address on "Defalcations & Armed Robbery" would be of great interest and benefit to these bankers. If it would at all be possible for you to work this meeting into your schedule and speak to our group on that date, I would certainly appreciate hearing from you soon.

Very truly yours,



RHM/ml

b6  
b7C

DIRECTOR, FBI

7-18-55

SAC, SAN DIEGO

TWO-DAY REGIONAL WEST COAST CONFERENCE  
ON CURRENT CRIMINAL MATTERS, 7-11 and 12-55,  
SAN FRANCISCO, CALIFORNIA

As you are aware, I attended the above-mentioned conference at San Francisco on 7-11 and 12-55.

The discussions of some of the problems confronting the Bureau and the Field were very worth while and helpful. The presentation of the assigned topics was educational and interesting, and Messrs. JAMES R. MALLEY, FRANK L. PRICE, COURTNEY A. EVANS, EDWARD H. HUGHES, and [redacted] all did an excellent job of presenting the Bureau's problems as well as suggesting ways in which the Field can improve its handling of criminal work.

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b7C

I had an opportunity to talk to a number of those in attendance both before and after conference hours, and from the comments made, I am sure everyone benefited by this meeting.

HGM:jec  
(3)

55 AUG 24 1955





**Federal Bureau of Investigation  
United States Department of Justice**

422 Federal Office Building  
Civic Center  
San Francisco 2, California  
July 13, 1955



Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Parsons	
Mr. Rosen	
Mr. Tamm	
Mr. Winterrowd	
Mr. Holloman	
Miss Gandy	

EX-117, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington 25, D. C.

Re: The Two-Day Regional West Coast  
Conference on Current Criminal  
Matters, July 11 and 12, 1955,  
San Francisco, California

Dear Mr. Hoover:

I would like to express my appreciation and the appreciation of all those who attended the Criminal Conference conducted on the 11th and 12th of this month for the opportunity to discuss some of the problems confronting the Bureau and the field in criminal matters with representatives from the Seat of Government. It was my observation that the discussions led by the representatives from the field on the topics appointed, as well as the instruction given by the men from the Seat of Government, were worthwhile and helpful. Messrs. Malley, Price, Evans, Hughes and [redacted] all did a very excellent job of presenting some of the various problems of the Bureau, as well as suggesting ways in which the Bureau's work in the criminal field can be improved.

The group of offices which were chosen do find that very frequently in their more important criminal cases that they are covering leads in each other's cases. There was also a good balance in the offices represented between the larger field offices and the smaller field offices. This permitted a balanced discussion of the manner of approaching various problems.

Again I would like to thank you for making this opportunity available to all of us.

Sincerely yours,

*William M. Whelan*  
Special Agent in Charge

RECORDED - 54 6432-137

REC'D PERSONNEL SECTION

AUG 14 1955

11 20 AM '55

**EXP. PROC.**

JUL 13 1955 22

*Handwritten notes and signatures:*  
b6  
b7C  
Mog...

*Vertical stamp:*  
RECEIVED - AUG 14 1955

12/5 22 PM '55

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *BR*

FROM : Mr. Mallory *MM*

SUBJECT: 2-DAY REGIONAL WEST COAST CONFERENCE  
ON CURRENT CRIMINAL MATTERS  
(SAN FRANCISCO - JULY 11/12, 1955) *in*

DATE: 7-14-55

Tolson ☒  
Boardman ☒  
Nichols ☒  
Belmont ☒  
Clegg ☒  
Glavin ☒  
Harbo ☒  
Mohr ☒  
Parsons ☒  
Rosen ☒  
Tamm ☒  
Trotter ☒  
Tele. Room ☒  
Holloman ☒  
Gandy ☒

Current criminal matters and improving the Bureau's record of accomplishments during the new fiscal year were emphasized at the West Coast-Regional Criminal Conference conducted by the Investigative Division on July 11/12, 1955, in San Francisco, which was attended by representatives from 9 western field offices, plus representatives from Anchorage, Honolulu, and the Training and Inspection Division.

It was the opinion of the Seat of Government representatives, as well as those representing the different field divisions, that this Criminal Conference was timely, instructive and practical. This view was shared by Inspector Edwards who said that the conference was "enlightening," and "very helpful" to all in attendance.

The conference was led by the writer who laid the groundwork for the 2-day discussion of criminal matters and continually emphasized the Director's interest in leadership, enthusiasm, aggressiveness and imagination.

Mr. Price, Head of the Criminal Section at the Bureau, stressed the Director's desire that the field implement the various programs which have been initiated by the Seat of Government for improving the Bureau's criminal accomplishments. Specialization of Agents in criminal work, the importance of public education programs, and obtaining public press recognition for work well done was also highlighted. Mr. Evans, head of the Accounting and Fraud Section, led interesting discussions on present problems with the Treasury Department, Fraud Against the Government, Federal Housing Administration matters, and Labor Racketeering.

It was possible to obtain a complete exchange of ideas between the Seat of Government and the field by having both Bureau representatives and field Agents actively lead discussions on topics of interest. Mr. Hughes of the White Slave Traffic Act Desk and [redacted] of the Bank Robbery Desk led discussions with all representatives present. Particular interest was stressed on the feverish rise of bank robbery and emphasis placed on speedy solution to these cases. Twelve field offices led discussions on topics of special interest to the West Coast.

cc: Mr. Mohr  
Mr. Harbo

FLP:mrs (9)

RECEIVED FBI

AUG 21 1955

AUG 21 1955

57 AUG 0 1955

Memo to Mr. Rosen

Among new developments in the criminal field that were specially discussed were (1) importance of the new obscene literature law approved by the President 6-28-55, (2) present status of the negotiations on the military jurisdictional problem, (3) the need for continued success in the Top Ten Fugitive Program, (4) the value of criminal informants and the need for their close supervision, (5) the importance of close cooperation and free interchange of information among offices on the West Coast. Particular emphasis during the conference was placed on White Slave Traffic Act matters in view of recent case developments on the West Coast which were of particular interest to those in attendance. However, it is felt that any future criminal conferences would not necessarily have to stress White Slave Traffic Act violations to the same extent since some of the time might more appropriately be devoted to special regional problems which confront offices operating in other parts of the country.

This West Coast Criminal Conference was the first of a heretofore proposed series of conferences. In view of the results obtained at San Francisco, it is believed that the Bureau should at this time give consideration to establishing definite times and places for the holding of similar conferences. This will enable all offices to obtain the same instruction that has now been made available to the western divisions.

#### RECOMMENDATIONS:

(1) That in accordance with the original proposed plan for holding regional criminal conferences throughout the United States, approval be given for the holding of conferences similar to that held in San Francisco as follows:

- (1) Chicago - September 12/13-55 MIDWESTERN CONFERENCE
- (2) New York City - September 15/16-55 EASTERN CONFERENCE
- (3) New Orleans - October 3/4-55 SOUTHERN CONFERENCE

If approved, Seat of Government representatives according to this schedule would proceed directly to New York from Chicago. The Administrative Division and the Training and Inspection Division have advised that at this time there is no conflict with any other training programs and the SACs at Chicago, New York and New Orleans are scheduled to be in their offices on the above dates, on the basis of information now available. If approved, detailed agenda and recommendations for personnel to represent this division at these conferences will be submitted.

Memo to Mr. Rosen

(2) It is recommended that SAC William Whelan of San Francisco be commended by letter for the manner in which he personally participated in the conference by actively engaging in discussion, for the providing of suitable facilities for the conference and his administrative handling of the details.

*R*  
*gmr*  
*2 ghp*  
*DW/d*  
*Boat*

*7 agree* *OK* *Don't*  
*7/19/55*

ADDENDUM: - AR:mrs - - - 7/14/55

The success of this program is dependent upon the attention the SAC's will give the criminal work as a whole. I feel that not enough spade work is being done in allowing some of the suggested programs to really take root. I have in mind the missionary work that has to be done in developing WSTA cases, auto theft rings and in police contacts in order to insure the referral of not some but all cases within our jurisdiction.

All this adds up to the need for the SAC, the ASAC, and the field supervisors who are responsible for the handling of criminal violations to give these programs a tangible push. If we are to properly plan and keep the pressure on here at the Seat of Government, we need to get the field behind this program if we are to improve our record of accomplishments.

*7/14/55 R*

*It is up to Boardman and Rosen to see that this is done*

*-3-*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 6/26/56

FROM : H. L. Edwards

SUBJECT: COURTNEY A. EVANS  
Special Agent  
Section Chief  
Accounting and Fraud Section  
Investigative Division  
PHYSICAL CONDITION

Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mason \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

By memorandum 6/25/56 you were advised above-captioned Special Agent fainted about 9:30 a.m. while conversing with Assistant Director Rosen in the latter's office. After he reacted, he was taken to the Health Service by wheel chair and later taken to the office of his physician, [redacted] Arlington, Virginia. [redacted] could find nothing wrong with SA Evans. He recommended SA Evans remain away from work the remainder of the day and see the doctor later that evening. b6 b7C

Special Agent Evans returned to work June 26, reported he felt very well and would check with the doctor again later on in the week. [redacted] Health Service nurse, contacted [redacted] the morning of 6/26/56, for report on agent's condition. [redacted] said he could find nothing wrong with SA Evans. Blood pressure, pulse, chest and all reflexes were normal. He could not offer an indication of what might be the cause of SA Evans fainting. He recommended Evans report to him immediately if there is recurrence of any of the symptoms.

## RECOMMENDATIONS:

None. This is submitted for your information and for record purposes.

RECORDED - 141

*JPMohr*  
*Per ENE 6-27*

1-163462-190

Indexed \_\_\_\_\_  
Numbered \_\_\_\_\_

2 JUN 27 1956

FEDERAL BUREAU OF INVESTIGATION

b6  
b7C

*pkh*  
ECK:hvp  
(5)

CC: Investigative Division

[redacted]

53

53 JUL 5 1956

*WSH per WSH*

*pkh*

1. Agency and organizational designations <b>F. B. I., U. S. Department of Justice</b>					2. Pay period <b>11/15/56</b>		3. Block No.		4. Slip No. <b>21086</b>	
5. Employee's name (and social security account number when appropriate) <b>MR. COURTNEY A. EVANS 11959 SA</b>					6. Grade and salary <b>GS 15 \$11,880</b>					
<b>PAY ROLL CHANGE DATA</b>										
	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BOND	F.I.C.A.			NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks:					11. Appropriation(s)			12. Prepared by		
								13. Audited by		
<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase										
14. Effective date <b>6-3-56</b>	15. Date last equivalent increase <b>12-5-51</b>	16. Old salary rate <b>\$11,610</b>	17. New salary rate <b>\$11,880</b>	18. Performance rating is satisfactory or better. <div style="text-align: center; margin-top: 10px;"><b>23</b> (Signature or other authentication)</div>						
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): <b><del>11/15/56 to 11/15/56</del></b>				(Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.						
<input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP _____				Initials of Clerk <b>HA:TD</b>						

STANDARD FORM NO. 1126-Rev'd  
Form prescribed by Comp. Gen., U. S.  
Nov. 8, 1950, General Regulations No. 102

**PAY ROLL CHANGE SLIP—PERSONNEL COPY**

**11/15/56**

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 6/25/56

FROM : H. L. Edwards *HL*

SUBJECT: COURTNEY A. EVANS  
 Section Chief  
 Accounting and Fraud Section  
 Investigative Division  
 GS-15, \$11,880  
 Nonveteran - Not on Probation  
 PHYSICAL CONDITION

Tolson ☒  
 Nichols ☒  
 Boardman ☒  
 Belmont ☒  
 Mason ☒  
 Mohr ☒  
 Parsons ☒  
 Rosen ☒  
 Tamm ☒  
 Nease ☒  
 Winterrowd ☒  
 Tele. Room ☒  
 Holloman ☒  
 Gandy ☒

Between 9:20 a.m. and 9:30 a.m. on 6/25/56 while conversing with Assistant Director Rosen in the latter's office, Mr. Evans became pale, perspired, and then fainted. Nurses [redacted] brought him to the Health Service by wheelchair where he was given bed-rest and ammonia in water. His pulse registered 80. His personal physician [redacted] Arlington, Virginia, was immediately notified by Health Service and appointment was arranged between 10:30 a.m. and 11:00 a.m. on 6/25/56. Mr. Evans was driven to the office of [redacted] by SA [redacted]. At that time when he left Health Service, Mr. Evans stated that he was feeling much better.

b6  
 b7C

At 11:30 a.m. today [redacted] advised nurse [redacted] that following examination, he could find nothing wrong with Evans. He recommended that Evans rest at home today and check with him this evening to let him know how he feels. It was ascertained that Mr. Evans has been on annual leave, that he has been moving, and that it may be that such activity during the recent hot spell brought about a weakened condition which resulted in his fainting.

Mr. Evans was given his last annual physical examination at naval facility at Bethesda on 2/29/56 when he was qualified for strenuous physical exertion and no physical defects were noted. The Health Service will check with his personal physician 6/26/56 to see if he has any additional recommendations.

RECOMMENDATION:

None; informative. His condition will be closely followed by Health Service and results of his contact with his personal physician will be reported.

RECORDED

67-163462-191
Searched _____
INDEXED _____
JUN 27 1956
6/25

41 JUL 1 1956

WBH:jlj  
(5)

cc - Mr. Rosen (P &amp; C) - Mrs. Wood - Mr. Bannon

WST  
WST3  
WST

# PHYSICAL FITNESS INQUIRY FOR MOTOR VEHICLE OPERATORS


1. LAST NAME—FIRST NAME—MIDDLE NAME Evans, Courtney A.		2. DATE OF BIRTH 11/12/14		3. TITLE OF POSITION Special Agent	
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 1608 Dogwood Drive, Alexandria, Va.				5. EMPLOYING AGENCY FBI	
6. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)					
YES	NO		YES	NO	
	X	Poor vision in one or both eyes		X	Arthritis, rheumatism, swollen or painful joints
	X	Eye disease		X	Loss of hand, arm, foot, or leg
	X	Poor hearing in one or both ears		X	Deformity of hand, arm, foot, or leg
	X	Diabetes		X	Nervous or mental trouble of any kind
	X	Palpitation, chest pain or shortness of breath		X	Blackouts or epilepsy
	X	Dizziness or fainting spells		X	Sugar or albumin in urine
	X	Frequent or severe headaches		X	Excessive drinking habit (ALCOHOL)
	X	High or low blood pressure		X	Other serious defects or diseases
	X	Drug or narcotic habit			
7. IF YOUR ANSWER IS "YES" TO ONE OR MORE OF THE ABOVE QUESTIONS, EXPLAIN FULLY IN THIS SPACE:					
8. (A) DO YOU WEAR GLASSES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (B) DO YOU WEAR CONTACT LENSES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (C) DO YOU WEAR A HEARING AID? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
I certify that my answers above are full and true, and I understand that a false statement or dishonest answer to any question may be grounds for cancellation of my eligibility or my dismissal from the service and is punishable by law.					
SIGNATURE Courtney A. Evans			DATE 5/21/56		

REVIEW AND CERTIFICATION BY DESIGNATED OFFICIAL	
<p>I certify that I have reviewed this physical fitness inquiry form and other available information regarding the physical condition of the applicant, and that I have made the following determination:</p> <p><input checked="" type="checkbox"/> There is no information on this form or otherwise available to indicate that the applicant should be referred for physical examination.</p> <p><input type="checkbox"/> On the basis of items checked on this form or other information, this applicant must be referred for physical examination before he is authorized to operate a Government-owned motor vehicle or his current authorization is renewed.</p> <p><input type="checkbox"/> Items checked on this form or otherwise available do not warrant referral for medical examination because of the following facts:</p>	
SIGNATURE OF DESIGNATED OFFICIAL	DATE
<i>A. Rosen</i>	<i>5/22/56</i>

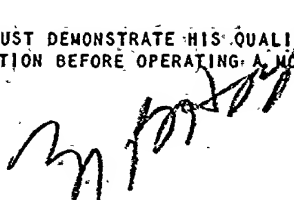


## PAST SAFE DRIVING RECORD CERTIFICATION.

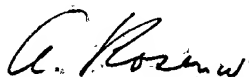
TO BE FILLED IN BY OPERATOR

NAME OF OPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL) <b>Evans, Courtney A.</b>		DATE <b>5/21/56</b>
DIVISION AND SECTION ASSIGNED <b>Investigative, Accounting and Fraud Section</b>		POSITION TITLE <b>Special Agent</b>
THIS IS TO CERTIFY THAT I PRESENTLY <input checked="" type="checkbox"/> HOLD <input type="checkbox"/> DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE.		
PERMIT ISSUED BY: <b>State of Virginia</b> (STATE, TERRITORY POSSESSION, DISTRICT)	PERMIT NUMBER <b>6L207518</b>	PERMIT EXPIRES <b>11/30/56</b>
THIS IS AN <u>UNRESTRICTED</u> <del>(RESTRICTED)</del> PERMIT. (IF RESTRICTED, EXPLAIN BELOW) (STRIKE OUT ONE)		
THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY <u>20,000</u> MILES. DURING THIS TIME (A) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES.		
* "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY.		 SIGNATURE OF OPERATOR

TO BE FILLED IN BY REVIEWING OFFICIAL

NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIAL) <b>Rosen, A.</b>		POSITION TITLE <b>Assistant Director</b>	DATE <b>5/22/56</b>
THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS:			
<input checked="" type="checkbox"/> CONTINUOUS SAFE DRIVING RECORD <input type="checkbox"/> INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT **			
I CERTIFY THAT THIS EMPLOYEE IS:			
<input checked="" type="checkbox"/> QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS. <input type="checkbox"/> NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS.			
REMARKS:  <div style="text-align: center;">  <div style="border: 2px solid black; padding: 5px; display: inline-block; margin-top: 10px;"> <b>67 - NOT RECORDED</b>  <b>1 JUL 10 1956</b> </div> </div>			

\*\*"AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE

  
 SIGNATURE OF REVIEWING OFFICIAL

July 23, 1956

Personal and Confidential

Mr. Courtney A. Evans  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Evans:

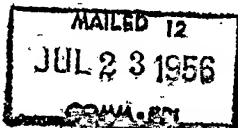
I feel that special praise and recognition are indeed warranted for you because of the Bureau's very fine record of statistical accomplishments in accounting and fraud matters during the fiscal year just ended.

The notable results realized are indicative of the close, effective attention given these cases by you and the agents in your section, and I want you to know of my sincere appreciation and commendation for the effective fashion in which you discharged your responsibilities.

Sincerely yours,

J. Edgar Hoover

CC: Mr. Rosen (Personal Attention)



Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mason \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MOL:hlb  
67-163462  
(4)

Based on memo Rosen to Boardman

MAILED 11-163 462-192  
JUL 25 1956  
WB 709  
JUL 18/56 AR/rh

RECEIVED  
FBI  
U.S. DEPT. OF JUSTICE  
JUL 21 1956

CP- HLE

4pm/K9

~~Personal and Confidential~~

Dear Mr. Evans:

The highly satisfactory job which your section did in this regard is indicative of the commendable manner in which you discharged your supervisory duties. You may indeed be proud of the favorable manner in which the material discussed was received. I am happy to let you know of my appreciation for the success of this project.

Sincerely yours,

**J. Edgar Hoover**

CC: Mr. Rosen (Personal Attention)

**MOL:hlb-7**  
**67-163462**  
**(4)**

Based on memo Rosen to Boardman 8/15

Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mason \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

FEDERAL BUREAU OF INVESTIGATION  
FOIPA  
DELETED PAGE INFORMATION SHEET

No Duplication Fees are charged for Deleted Page Information Sheet(s).

Total Deleted Page(s) ~ 10  
Page 44 ~ Duplicate FDPS pg. 14  
Page 70 ~ Duplicate FDPS pg. 14  
Page 80 ~ Duplicate FDPS pg. 14  
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Page 136 ~ Duplicate FDPS pg 106  
Page 137 ~ Duplicate FDPS pg 107  
Page 138 ~ Duplicate FDPS pg 108  
Page 157 ~ Duplicate FDPS pg 14  
Page 288 ~ Duplicate FDPS pg 14  
Page 311 ~ Duplicate FDPS pg 14